

CITY OF NEW ROCHELLE, NY

MINUTES OF CITY COUNCIL

Type: Regular Legislative Meeting
Date: Tuesday, April 18, 2023 at 6:15 P.M.
Place: Council Chambers- 1St Floor

PLEDGE OF ALLEGIANCE

ROLL CALL

Martha Lopez	District 1 Council Member - Present
Albert A. Tarantino Jr	District 2 Council Member - Present
Yadira Ramos Herbert	District 3 Council Member - Present
Ivar Hyden	District 4 Council Member - Present
Sara R. Kaye	District 5 Council Member - Present
Elizabeth M. Fried	District 6 Council Member - Present
Noam Bramson	Mayor - Present

The meeting was called to order at 6:15 PM by Mayor Noam Bramson

APPROVAL OF MINUTES: Regular Legislative Meeting, Tuesday, February 21, 2023;
Committee of the Whole Session, Tuesday, March 14, 2023

Unanimously approved.

SUBMISSION OF MINUTES: Regular Legislative Meeting, Tuesday, March 21, 2023;
Committee of the Whole Session, Tuesday, April 11, 2023.

LEGISLATION IN VOTING ORDER

CONSENT AGENDA

1. **2023-64** - PROPOSED AUTHORIZATION RE: SUBMISSION OF APPLICATION FOR ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT - Resolution authorizing the City Manager to submit necessary materials to the United States Department of Energy for the Energy Efficiency & Conservation Block Grant.
2. **2023-65** - PROPOSED AMENDMENT TO THE 2023 BUDGET RE: COMMUNITY BENEFIT BONUS - Ordinance amending Ordinance No. 192 of 2022, the Budget of the City of New Rochelle for 2023, relative to authorizing the allocation of Community Benefit Bonus funds to Soulful Synergy, Anderson Plaza Improvements and the NR Circuit.

3. **2023-66** - PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC VEHICLE REPORT CONSULTANT, KIMLEY HORN - Resolution authorizing the City Manager to execute a consulting agreement with Kimley Horn relative to the Electric Vehicle Report – An Analysis & Plan for a Citywide Charging Network (RFP-NR-5553).
4. **2023-67** - PROPOSED AWARD OF CONTRACT RE: TRAIN STATION ELECTRICAL & PLUMBING IMPROVEMENTS RFB-NR-5545 - Resolution accepting the low bid and authorizing the City Manager to enter into a contract with ER Electric Corp. relative to electrical and plumbing improvements at the New Rochelle Train Station (RFB-NR-5545).
5. **2023-68** - PROPOSED AWARD OF BID RE: POTTER AVENUE BRIDGE CURB REPAIR, DPW PROJECT NO. 22-027 - Resolution accepting the bid of TDI Construction Corp. relative to Potter Avenue Bridge curb repair (Project No. 22-027).
6. **2023-69** - PROPOSED AWARD OF BID RE: PROJECT 21-022, PIN 8759.00, MAIN STREET AND HUGUENOT STREET TRAFFIC SIGNAL REPLACEMENT AND CONVERSION TO TWO-WAY STREET OPERATION - Resolution accepting the lowest dollar bid of Ferguson Electric Corp. relative to Main Street and Huguenot Street traffic signal replacement and conversion to two-way street operation (Project No. 21-022).
7. **2023-70** - PROPOSED AWARD OF SANITARY SEWER ENHANCEMENTS - PHASE 1H - Resolution accepting the low bid of Montesano Brothers, Inc. relative to Sanitary Sewer Enhancements Phase 1H (Project No. 23-005).
8. **2023-71** - PROPOSED ACCEPTANCE OF A GRANT AWARD FROM THE WESTCHESTER COUNTY YOUTH BUREAU RE: SEXUAL RISK AVOIDANCE EDUCATION (SRAEP) PROGRAM IN THE AMOUNT OF \$27,426.00 - Ordinance accepting a grant in the amount of \$27,426 from the Westchester County Youth Bureau, amending Ordinance No. 192 of 2022, the budget of the City of New Rochelle for 2023, and appropriating funds therefor (Sexual Risk Avoidance Education Program).

RESOLUTIONS

9. **2023-72** - PROPOSED AUTHORIZATION RE: SUBMISSION OF APPLICATION FOR CHARGING & FUELING INFRASTRUCTURE GRANT - Resolution authorizing the City Manager to submit a grant application and documentation to the U.S. Department of Transportation Federal Highway Administration for the Charging & Fueling Infrastructure Discretionary Grant Program and to provide matching funds therefor.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Lopez, Tarantino Jr, Herbert, Hyden, Kaye, Fried, Bramson

10. **2023-73** - PROPOSED AUTHORIZATION RE: BENCHMARKING MUNICIPAL BUILDINGS - Resolution establishing energy benchmarking requirements for certain municipal buildings.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Lopez, Tarantino Jr, Herbert, Hyden, Kaye, Fried, Bramson

11. **2023-74 - PROPOSED HUDSON PARK LICENSE AGREEMENT RE: CONCESSION SERVICES - Resolution authorizing the City Manager to enter into a three-year license agreement with Beach Front BBQ relative to concession services at Hudson Park (RFP No. 5555).**

Vincent Parise, Commissioner, Department of Parks and Recreation, explained that the proposed agreement will not result in additional costs to the City or produce any revenue for the City. All refreshments will be very reasonably priced for daytime consumption; alcoholic beverages will not be served; and the plan will not cause disruption in the surrounding community.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Lopez, Tarantino Jr, Herbert, Hyden, Kaye, Fried, Bramson

12. **2023-75 - PROPOSED REQUEST RE: NEW YORK STATE APPROVAL, IMPLEMENTATION OF OPT-OUT COMMUNITY DISTRIBUTED GENERATION (CDG) PROGRAM - Resolution calling for New York State to approve and implement an Opt-Out Community Distributed Generation (CDG) program in New York.**

Mayor Noam Bramson and Council Member Sara R. Kaye spoke in favor of the proposed legislation urging approval by the Public Service Commission to authorize a non-controversial, opt-out Community Distributed Generation (CDB) Program which would facilitate a guaranteed savings through solar generation.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Lopez, Tarantino Jr, Herbert, Hyden, Kaye, Fried, Bramson

ORDINANCES

13. **2023-76 - PROPOSED AMENDMENT TO ORDINANCE NO. 58 OF 2023 RE: NEW POSITIONS CITYWIDE - Ordinance amending Ordinance No. 58 of 2023 creating new positions Citywide and amending Ordinance No. 192 of 2022, the Budget of the City of New Rochelle for 2023.**

Kathleen E. Gill, Esq., City Manager, explained that the proposed legislation reflects a slight correction to the legislation previously approved by City Council regarding a change in title and a new positions.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Lopez, Tarantino Jr, Herbert, Hyden, Kaye, Fried, Bramson

PUBLIC HEARINGS: None.

PUBLIC HEARING HELD ON TUESDAY, APRIL 11, 2023

14. **2023-77 - PROPOSED AMENDMENT TO CHAPTER 331, ZONING CODE, CHAPTER 331-4, DEFINITION CHANGES - Ordinance amending Section 331-4, Specific Terms Defined, of Chapter 331, Zoning, of the Code of the City of New Rochelle. (Intro. 3/21/23; Public Hearing 4/11/23)**

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Lopez, Tarantino Jr, Herbert, Hyden, Kaye, Fried, Bramson

DISCUSSION ITEM(S): None.

EXECUTIVE SESSION

April 18, 2023

Unanimously moved and seconded by Council Members Lopez, Tarantno, Ramos-Herbert, Hyden, Kaye, Fried, and Mayor Bramson, and approved. Subject(s): One matter of personnel and one matter of real estate.

ADJOURNMENT

The meeting was adjourned at 6:20 PM.

Michelle Oliveros, City Clerk

City of New Rochelle
Development

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Adam Salgado, Commissioner of Development
DATE: April 18, 2023
SUBJECT: PROPOSED AUTHORIZATION RE: SUBMISSION OF APPLICATION FOR ENERGY EFFICIENCY & CONSERVATION BLOCK GRANT - Resolution authorizing the City Manager to submit necessary materials to the United States Department of Energy for the Energy Efficiency & Conservation Block Grant.

Background:

Under the United States Department of Energy’s Energy Efficiency and Conservation Block Grant (EECBG) Program, the City of New Rochelle is allocated \$133,340 in formula funding. These funds are eligible for a variety of energy efficiency and conservation uses, including electric vehicle (EV) charging.

The funding period is currently open and ends January 31, 2024. However, pre-application materials require submission by April 28, 2023.

Recommendation:

Staff recommends that the City Council adopt a resolution authorizing the City Manager to submit any documentation required to receive the EECBG formula funding.

LEGISLATION

RESOLUTION AUTHORIZING THE CITY MANAGER TO
SUBMIT NECESSARY MATERIALS TO THE UNITED STATES
DEPARTMENT OF ENERGY RELATIVE TO THE ENERGY
EFFICIENCY AND CONSERVATION BLOCK GRANT.

WHEREAS, under the United States Department of Energy's Energy Efficiency and Conservation Block Grant (EECBG) Program, the City of New Rochelle is allocated \$133,340 in formula funding; and

WHEREAS, these funds are eligible for a variety of energy efficiency and conservation uses, including electric vehicle (EV) charging; and

WHEREAS, the funding period is currently open and ends January 31, 2024, and pre-application materials are required to be submitted by April 28, 2023; now, therefore, be it

RESOLVED, that the City Manager is hereby authorized to submit any required documentation relative to the EECBG.

City of New Rochelle
Development

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Adam Salgado, Commissioner of Development
DATE: April 18, 2023
SUBJECT: PROPOSED AMENDMENT TO THE 2023 BUDGET RE: COMMUNITY BENEFIT BONUS - Ordinance amending Ordinance No. 192 of 2022, the Budget of the City of New Rochelle for 2023, relative to authorizing the allocation of Community Benefit Bonus funds to Soulful Synergy, Anderson Plaza Improvements and the NR Circuit.

BACKGROUND:

The Community Benefit Bonus Fund (CBB) was created in 2015 as a part of the Downtown Overlay Zone (DOZ). Under the DOZ, Developers have the option to pay into the Community Benefit Fund, as one of the means to achieve additional height bonuses on their projects. The CBB is required to be allocated to improvements located within or outside of the Overlay Zone, pursuant to the community benefit categories: (a) Historic Preservation, (b) Arts and Cultural Uses, (c) Community Facilities, (d) Transit and Parking, (e) Green, (f) Climate Resiliency, (g) Open Space, or (h) Housing.

The purpose of this memo is to amend the Budget of the City of New Rochelle for 2023, and allocate previously received CBB funds to the Soulful Synergy Project (Local and Minority-focused vocational training and business acceleration program), the NR Circuit (free electric shuttle) and Anderson Plaza improvements (open space).

ISSUE:

Ordinance No. 192 of 2022, the Budget of the City of New Rochelle for 2023, is hereby amended as follows:

Soulful Synergy

Appropriations for funds will be increased (decreased) as follows:

Org	Object	Project	Description	Change
TA	031	1113	Community Benefit Bonus	(\$483,357.68)
6989	46000		Contracted Services	\$\$483,357.68

Anderson Plaza**Appropriations for funds will be increased (decreased) as follows:**

Org	Object	Project	Description	Change
TA	031	1113	Community Benefit Bonus	(\$24,117)
TA	031	1113	Community Benefit Bonus	(\$125,000)
6989H	3897	2268	State Grants: Anderson Plaza Improvements	(\$125,000)
6989H	2770	2268	Other Revenue: Anderson Plaza Improvements	\$125,000
6989H	2770	2268	Other Revenue: Anderson Plaza Improvements	\$24,117
6989H	20000	2268	Anderson Plaza Improvements	\$24,117

NR Circuit**Appropriations for funds will be increased (decreased) as follows:**

Org	Object	Project	Description	Change
TA	031	1113	Community Benefit Bonus	(\$665,606.04)
6989	46000	23129	Contracted Services	\$665,606.04

LEGISLATION

ORDINANCE AMENDING ORDINANCE NO. 192 OF 2022, THE BUDGET OF THE CITY OF NEW ROCHELLE FOR 2023, RELATIVE TO AUTHORIZING THE ALLOCATION OF COMMUNITY BENEFIT BONUS (CBB) FUNDS TO SOULFUL SYNERGY, ANDERSON PLAZA IMPROVEMENTS AND THE NR CIRCUIT.

WHEREAS, the Community Benefit Bonus Fund (CBB) was created in 2015 as a part of the Downtown Overlay Zone (DOZ); and

WHEREAS, under the DOZ, developers have the option to pay into the Community Benefit Fund as one of the means to achieve additional height bonuses on their projects; and

WHEREAS, the CBB is required to be allocated to improvements located within or outside of the Overlay Zone pursuant to the community benefit categories: (a) Historic Preservation, (b) Arts and Cultural Uses, (c) Community Facilities, (d) Transit and Parking, (e) Green, (f) Climate Resiliency, (g) Open Space, or (h) Housing; and

WHEREAS, it is necessary to amend the budget of the City of New Rochelle for 2023 and allocate previously received CBB funds to the Soulful Synergy Project (Local and Minority-focused vocational training and business acceleration program), the NR Circuit (free electric shuttle) and Anderson Plaza improvements (open space); now, therefore

BE IT ORDAINED by the City of New Rochelle:

Section 2. Ordinance No. 192 of 2022, the budget of the City of New Rochelle for 2023, is hereby amended as follows:

Soulful Synergy

Appropriations for funds will be increased (decreased) as follows:

Org	Object	Project	Description	Change
TA	031	1113	Community Benefit Bonus	(\$483,357.68)
6989	46000		Contracted Services	\$483,357.68

Anderson Plaza

Appropriations for funds will be increased (decreased) as follows:

Org	Object	Project	Description	Change
TA	031	1113	Community Benefit Bonus	(\$24,117)
TA	031	1113	Community Benefit Bonus	(\$125,000)
6989H	3897	2268	State Grants: Anderson Plaza Improvements	(\$125,000)
6989H	2770	2268	Other Revenue: Anderson Plaza Improvements	\$125,000
6989H	2770	2268	Other Revenue: Anderson Plaza Improvements	\$24,117
6989H	20000	2268	Anderson Plaza Improvements	\$24,117

NR Circuit

Appropriations for funds will be increased (decreased) as follows:

Org	Object	Project	Description	Change
TA	031	1113	Community Benefit Bonus	(\$665,606.04)
6989	46000	23129	Contracted Services	\$665,606.04

City of New Rochelle
Development

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Adam Salgado, Commissioner of Development
DATE: April 18, 2023
SUBJECT: PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC VEHICLE REPORT CONSULTANT, KIMLEY HORN - Resolution authorizing the City Manager to execute a consulting agreement with Kimley Horn relative to the Electric Vehicle Report – An Analysis & Plan for a Citywide Charging Network (RFP-NR-5553).

Background:

On January 23, 2023, in the interest of expanding citywide Electric Vehicle / Plug-in Hybrid EV (both “EV”) charging capabilities, the City of New Rochelle issued Request for Proposal (RFP) Specification No. RFP-NR-5553. The RFP sought proposals from professional and experienced consultants to administer a three-part project with the goal of developing a citywide EV charging network. The selected consultant will be required to:

1. Develop a comprehensive analysis of current and projected local EV use and charging demand, as well as, other information;
2. Plan and develop EV Policy Action Agenda with a matrix of recommended actions to facilitate a Citywide network of public and private electric vehicle charging stations on city-owned and private property throughout the City; and
3. Implement expedited city submissions to Consolidated Edison’s PowerReady Portal for a select number of sites identified by the city.

Proposals for the Electric Vehicle Report were received on February 22, 2023 and compiled by the City’s Purchasing Office (Finance Department). A Selection Committee reviewed all proposals in accordance with the criteria contained in the official RFP to provide a recommendation for award.

Recommendation:

Based on the evaluation and recommendation of the Selection Committee, the Department of Development recommends that the City Council adopt a resolution authorizing the City Manager to enter into an agreement with Kimley Horn to perform the services outlined in RFP-NR-5553.

TOTAL CONTRACT AWARD:

Not to exceed: \$113,250.00.

FUNDING:

Funds are available for this contract in the following accounts:

1. 5650EP-46000: \$56,625.00
2. 5651EP-46000: \$28,312.50
3. 5640ET-46000: \$28,312.50

LEGISLATION

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSULTING AGREEMENT WITH KIMLEY HORN RELATIVE TO THE ELECTRIC VEHICLE REPORT - AN ANALYSIS & PLAN FOR A CITYWIDE CHARGING NETWORK (RFP-NR-5553).

WHEREAS, in the interest of expanding citywide Electric Vehicle/Plug-in Hybrid EV (both “EV”) charging capabilities, the City of New Rochelle issued Request for Proposal (RFP) Specification No. RFP-NR-5553 seeking proposals from professional and experienced consultants to administer a three-part project with the goal of developing a citywide EV charging network; and

WHEREAS, the selected consultant shall be required to:

1. Develop a comprehensive analysis of current and projected local EV use and charging demand, as well as, other information.
2. Plan and develop EV Policy Action Agenda with a matrix of recommended actions to facilitate a Citywide network of public and private electric vehicle charging stations on city-owned and private property throughout the City.
3. Implement expedited city submissions to Consolidated Edison’s PowerReady Portal for a select number of sites identified by the city; and

WHEREAS, based on the evaluation and recommendation of the selection committee, the Department of Development recommends entering into an agreement with Kimley Horn to perform the services outlined in RFP-NR-5553; now, therefore,

BE IT RESOLVED, that the City Manager is hereby authorized to execute a consulting agreement with Kimley Horn not to exceed \$113,250 to perform the services outline in RFP-NR-5553; and be it further

RESOLVED, that funds are available for this contract in the following accounts:

1. 5650EP-46000: \$56,625.00
2. 5651EP-46000: \$28,312.50
3. 5640ET-46000: \$28,312.50

ATTACHMENTS:

1. RFP-NR-5553 Response - Kimley Horn

Prepared for:

**CITY OF NEW ROCHELLE,
NEW YORK**



ELECTRIC VEHICLE REPORT

An Analysis & Plan for a Citywide Charging Network

Specification Number: 5553

Prepared by:

Kimley»Horn

February 2023

Packet Pg. 15

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

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Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

a. Transmittal Letter

Noreen McGinty
Deputy Finance Commissioner
Purchasing Office
City of New Rochelle City Hall
515 North Avenue, New Rochelle, NY 10801

Kimley-Horn Engineering and Landsc
Architecture of New York I
1 North Lexington Avenue, Suite 5
White Plains, NY 106

RE: City of New Rochelle, Electric Vehicle Report | Specification Number: 5553

Dear Selection Committee of the City of New Rochelle,

Kimley-Horn Engineering and Landscape Architecture of New York, P.C. (Kimley-Horn) is a multidisciplinary, privately-owned consulting firm (founded in 1967), that is recognized as a leader in comprehensive renewable energy services including electric vehicle infrastructure, strategic planning, and fleet consulting.

Leading this project with us is **EV Advisors (EVA)**, led by our EV Strategic Advisor - Michael Krauthamer. EVA is a consultancy firm specializing in electric vehicle charging and clean energy ventures, that advises innovators in the electric power, automotive, transportation, and media services industries to create profit-maximizing opportunities through strategic relationships and solutions. To accomplish this, they provide expert guidance on transformative commercial and regulatory e-mobility solutions, with an emphasis on emerging issues and technologies.

Together, **Kimley-Horn** and **EV Advisors** understand the importance of planning for new, expanding, and future infrastructure and how to incorporate elements that facilitate cost-effective upgrades and expansions as the market evolves.

We are excited to see the City of New Rochelle lead this renewable energy initiative and are eager to work with the City on this project. Our team aims to provide an electric vehicle report with analysis, data, and policy proposals that can guide the decision making process for the development of a successful citywide EV charging network. As you review our proposal, please keep in mind the following merits of the Kimley-Horn team:



Electric Vehicle Specialists and a Multidisciplinary National Team. We have worked on over **15,000 EV** charging station sites nationwide, efficiently managing projects from inception through construction and commissioning. As industry leaders in the EV charging space for every major network in the United States, our team understands the implementation of locations and infrastructure related to EV charging facilities. Specifically, the Kimley-Horn team has extensive experience evaluating potential sites, taking into consideration a variety of factors including commuting distances, vehicle and battery types, climate, parking logistics, and layouts. Our **Project Manager Dean Apostoleris** and **Quality Control/Quality Assurance Manager Jess Cain, P.E.**, have led the development of numerous EV charging stations across the country and will bring vast knowledge and technical expertise to your project.



Familiarity with the City of New Rochelle. We have been providing a wide range of planning, zoning, and engineering services for development in the City of New Rochelle over the last decade. Our team in New York is currently working on EV Charging Station projects for two of our Confidential EV Clients in the City of New Rochelle. Our firm is comprised of more than **6,800 professionals** across **115 offices** nationwide, including our local offices in White Plains, New York City, and Hoboken, NJ. We are organized as one resource center with multiple locations and our organization structure is focused on high-quality client service. Kimley-Horn is able to bring you the resources of a large national firm combined with the understanding of a small local organization.

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC



We're Ready to Get Started. Our team of Kimley-Horn and EV Advisors local and national experts are excited to hit the ground running on this project in the coming months. We bring professionals who are experienced and qualified to provide the City with the best-in-class guidance. Our team is well-versed with permitting, code requirements, and infrastructure in New York for EV station standards—and has a history with a cross-section of municipalities, policymakers, and private developers working toward increased EV operations—making us the best team to serve the City of New Rochelle and cover all aspects of the City's EV charging network.

With **Kimley-Horn**, you can **expect more** and **experience better**.

Sincerely,

KIMLEY-HORN (EIN: 56-2163100)/(FAX: 919 677 2050)

Dean Apostoleris, Development Services
(919) 368-9199 | Dean.Apostoleris@Kimley-Horn.com

Kevin Van Hise, PLA
(914) 368-9195 | Kevin.Vanhise@Kimley-Horn.com

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

**THE UNIVERSITY OF THE STATE OF NEW YORK
EDUCATION DEPARTMENT**

THIS IS TO CERTIFY THAT HAVING MET THE REQUIREMENTS OF SECTION 7210 OF THE EDUCATION LAW AND IN ACCORDANCE THEREWITH THIS CERTIFICATE OF AUTHORIZATION IS GRANTED WHICH ENTITLES

**KIMLEY-HORN ENGINEERING AND LANDSCAPE ARCHITECTURE
OF NEW YORK PC
1 NORTH LEXINGTON AVE
SUITE 505
WHITE PLAINS, NY 10601-0000**

TO PROVIDE PROFESSIONAL ENGINEERING SERVICES IN THE STATE OF NEW YORK FOR THE PERIOD 12/01/2020 TO 11/30/2023.

CERTIFICATE NUMBER
0018395 DUPLICATE



Betty Rosa
BETTY ROSA
COMMISSIONER OF EDUCATION

b. Staff Experience

Registrations

Attachment: RFP-NR-5553 Response : 99-2023 PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC



Registrations

GRAM RYAN JOSEPH

LICENSEE INFO	ENFORCEMENT ACTIONS
Address	NASHVILLE TN
Profession	Professional Engineering (016)
License Number	103169
Date of Licensure	June 25, 2020
Status	Registered
Registered through Date	May 31, 2023
Additional Qualifications	<ul style="list-style-type: none"> None



February 22, 2023 07:15 AM (ET)

<https://www.op.nysed.gov/verification-search?licenseNumber=103169&professionCode=016>

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

Firm Overview

Kimley-Horn is one of the nation’s premier planning and design consulting firms. Since 1967, our engineers and planners have combined the creativity needed to develop insightful solutions with the rigor to deliver practical results that consistently exceed your expectations. We offer a wide range of EV consulting services and supplement these services with a broad depth of parking- and transportation-based services.

The Kimley-Horn team has served the EV industry for more than a decade. From being on the front end of planning charging infrastructure to partnering with public and private agencies to promote EV-friendly policies, gather policy data, and implement new infrastructure, our team provides a comprehensive experience with the EV industry. Our services in this area include:

- EV Station Planning and Design
- Power Demand/Supply Assessment
- EV Readiness and Futureproofing
- Zero-Emission Fleet Conversion Plans
- Utility Coordination
- Master Planning
- Entitlement Services and Strategies
- Jurisdictional Coordination and Permitting Support
- Site/Civil Design
- Parking Studies and Evaluations
- Preliminary Site Layout and Feasibility
- Structural Engineering



4
Local Offices
to New Rochelle

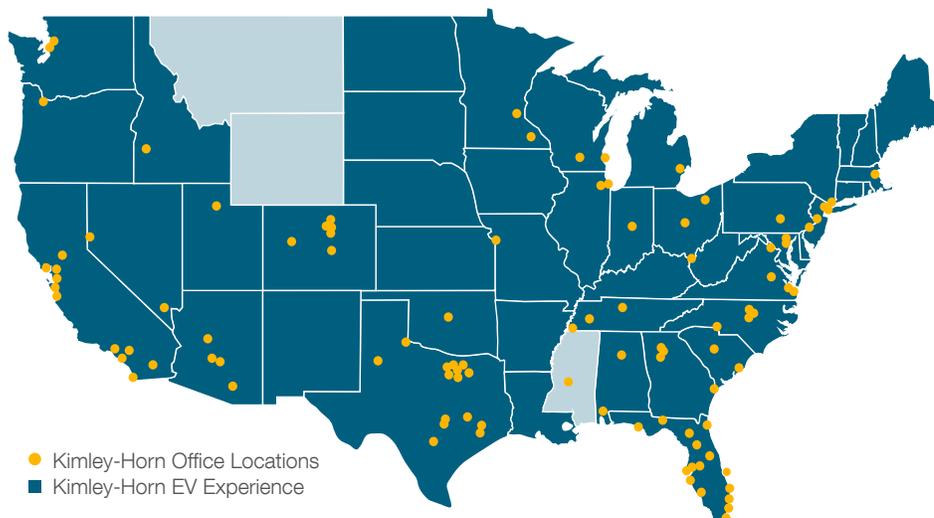


1,100+
Projects in
New York



15,000+
EV Projects
Nationwide

Kimley-Horn helped write the EV charging station standards for the International Parking and Mobility Institute (IPMI), including design approach and charging station considerations for new parking garages.



Our team has worked on over **100** EV sites in New York

115+ Offices
Nationwide



6,800+ Partners



Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

Organizational Chart

Your EV Partners

**CITY OF NEW ROCHELLE,
NEW YORK**



Dean Apostoleris
PROJECT MANAGER



Michael Krauthamer
EV STRATEGIC ADVISOR
(EV ADVISORS)

EV INFRASTRUCTURE TEAM



Ryan Gram
CIVIL ENGINEERING LEAD



Jeffrey Sallee
ELECTRICAL
ENGINEERING LEAD



Chris Hanna
ELECTRICAL ENGINEER

EV STRATEGIC PLANNING TEAM



Jeffrey Eley
PRINCIPAL-IN-CHARGE



Jessica Cain
QUALITY CONTROL/
QUALITY ASSURANCE



Bonnie Von Ohlsen
NEW YORK STATE LAND USE
AND ZONING SPECIALIST



Jonathan Ford
EV GRANT FUNDING
SPECIALIST

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

Team Resumes



Dean Apostoleris, EIT
Project Manager

Professional Credentials:

Engineer-in-Training, New York

Education:

Bachelor of Science, Civil Engineering, Michigan State University

Dean has several years of experience leading and managing projects related to land development, design, planning, and construction of new and redevelopment projects in New York with a focus on EV infrastructure and community/utility scale renewables. He has worked with multiple confidential EV clients and has extensive experience in the coordination, management, design, and permitting of large volumes (100+) of Level 2 chargers and DCFCs throughout the northeastern United States. With his involvement in the EV and broader retail, commercial, residential, and renewable development market, Dean has the knowledge to navigate complex site/civil and electrical design constraints, navigate permitting challenges, and ensure timely completion of concurrent project deadlines.

RELEVANT EXPERIENCE

- **Confidential Electric Vehicle Client, Electric Vehicle Charging Stations**, Multiple Locations, U.S.
- **Confidential Client, DC Fast Charging Deployment**, Multiple Locations, NY
- **Convergent Energy, BESS + Solar**, Multiple Locations, CT
- **Microgrid, DC Fast Charging Deployment**, Kings County, NY
- **Confidential Electric Vehicle Client, Fleet Charging Facility Development Program**, Multiple Locations, U.S.
- **Rosendin Electric, Riverhead II Solar**, Suffolk County, NY
- **Confidential Solar Client, Solar Program**, Multiple Locations, NY
- **Cypress Creek Renewables, Community Scale Solar Developments**, Multiple Locations, NY

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

Team Resumes



Michael Krauthamer

EV Strategic Advisor

Professional History:

EV Advisors, Managing Director*

Alliance for Transportation Electrification, Senior Advisor*

NRG Energy (EVgo), Director

Maryland PSC, Executive Policy Advisor

Federal Energy Regulatory Commission, Attorney

Venable, Attorney

* *Current*

Education:

Juris Doctor/Master of Business Administration, American University

Master of Professional Accounting/
Bachelor of Business Administration,
George Washington University

Michael is a developer, electric vehicle infrastructure pioneer, and energy industry expert. He leverages hands-on commercial, legal, and regulatory experience to create optimal outcomes by engaging with public and private organizations to promote, develop, and implement beneficial solutions. Michael is successful at maximizing opportunities through an outgoing personality, independence, technical skills, and creativity.

Michael specializes in:

- Developing, promoting, and implementing commercially viable cleantech products and services such as electric vehicle charging.
- Advising clients on the electric vehicle charging landscape as well as wholesale and retail power markets.
- Advocating before local, state, and federal regulators.

Michael’s clients include electric utilities, electric vehicle manufacturers, and private equity infrastructure funds focused on investment opportunities in EV charging, electric buses, and electric trucks.

Michael serves as a senior advisor to the Alliance for Transportation Electrification, an organization that represents a broad coalition of EV industry stakeholders and advocates for accelerated transportation electrification. At the Alliance, Michael supports members by actively engaging in regulatory proceedings around the country and advocating before regulators and other decisionmakers; he also supports the Alliance’s Technology Committee on subjects such as interoperability and extreme fast charging, and contributes in many ways to the Policy Committee based on his experience building and operating a network.

RELEVANT EXPERIENCE

- Confidential Mid-Atlantic Utility
- Confidential Midwest Utility
- Confidential Northeast Utilities
- Confidential International Airport
- Confidential Heavy-Duty Truck Operator
- Confidential Medium Duty Truck Operator
- Confidential Battery Energy Storage Developer
- Multiple Multifamily Housing Communities/Developers
- Confidential EV Charging Network Operator
- Alliance for Transportation Electrification

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Team Resumes



Ryan Gram, P.E.

Civil Engineering Lead

Professional Credentials:

Professional Engineer in New York, North Carolina, Massachusetts, and Tennessee

Education:

Bachelor of Science, Civil Environmental Engineering, Virginia Polytechnic Institute and State University

Ryan has 9 years of civil engineering experience across a portfolio of disciplines including electric vehicle (EV), multifamily, industrial, urban infill, and retail. His EV experience began in 2014 as a project engineer for EVgo projects along the East Coast. During that time, Ryan developed specialized experience with the EV industry, positioning him as a leading authority and trusted adviser to public and private clients alike. He is currently managing or partnering on some of the most innovative EV programs in the nation and working with many developers and jurisdictions to begin their EV implementation.

Ryan has consulted on more than 1,200 EV charging station sites for various phases of development across 24 states. In addition to charging stations, he is currently partnering to upgrade a major metropolitan area in the Southeast by researching the feasibility of advancing the city's combustion engine vehicle fleet to environmentally friendly electric vehicles, ensuring the city is EV ready. Ryan is also helping one of the largest e-commerce companies in the US prepare their warehouses for their electric fleet rollout as early as this year. He has assisted clients with site selection and due diligence; EV charging station design, including civil, electrical, and structural; EV readiness plans; fleet conversion; utility coordination; permitting; construction phase services; evaluation of new technology and processes; and more.

RELEVANT EXPERIENCE

- **City of Raleigh, EV Infrastructure Study**, Wake County, NC
- **Confidential EV Client, National Charging Station Program**, Multiple Locations, US
- **EVgo, EV Charging Stations**, Multiple Locations, US
- **Confidential E-Commerce Client, EV Readiness for Warehouse and Last-Mile Facility Fleet**, Multiple Locations, US
- **Confidential Technology Client, EV Portfolio Evaluation**, Multiple Locations, US
- **Confidential Construction Client, EV Prototype Development, and Design, Permitting, and Deployment of First US Site and Following Rollout**, Multiple Locations, US
- **Gables Residential, EV Strategy**, Multiple Locations, GA
- **Davidson College EV Infrastructure Plan**, Davidson County, NC

Team Resumes



Jeffrey Sallee, P.E.

Electrical Engineering Lead

Professional Credentials:

Professional Engineer in New York, Virginia, Pennsylvania, Connecticut, Florida, Maryland, New Hampshire, and Rhode Island

Education:

Master of Engineering Management, Old Dominion University

Bachelor of Science, Electrical Engineering, University of Arizona

Jeffrey has 18 years of experience as an electrical design engineer. His primary focus is the design of power, backup power, lighting, and communications systems for facilities. Jeffrey started out in the vertical construction industry, working as an electrical engineer for the U.S. Army Corps of Engineers, Norfolk District. Since joining Kimley-Horn in 2013, Jeffrey has transitioned his focus to project management and design of power, backup power, Arc Flash hazard analysis, lighting, and communication systems for electric vehicle charging stations, pump stations, intelligent transportation systems, and telecommunications facilities and equipment. Assisting with multiple EV charging station pursuits and rollouts, Jeffrey has designed more than 1,000 EV charging station projects for public and private clients nationwide. Backed by experience, Jeffrey is well-qualified to provide utility coordination and lead electrical through the duration of this program.

RELEVANT EXPERIENCE

- **Confidential EV Charging Network Operator, National EV Charging Stations Rollout**, Nationwide, US
- **Confidential EV Charging Network Operator, National EV Charging Stations Rollout**, Nationwide, US
- **EVgo, Electric Charging Stations**, Nationwide, US
- **Proterra, Hampton Roads Transit Electric Bus Charging Stations**, Multiple Locations, VA
- **FreeWire Technologies, EV Design Guide Development**, Nationwide, US
- **FreeWire Technologies, New EV Product Assessment and Guide Development**, Nationwide, US
- **Tesla, EV Charging Stations**, Prince Georges County, MD
- **Verizon, Walmart Small Cell Program**, Nationwide, US
- **Exelon Corporation, PECO's EV Charging for Fleet Electrification Initiatives**, Multiple Locations, US

Team Resumes



Jessica Cain, P.E.

Quality Control/Quality Assurance

Professional Credentials:

Professional Engineer in North Carolina

Education:

Bachelor of Science, Environmental Engineering, Syracuse University

Jessica is a professional civil and environmental engineer with more than 20 years of experience in electric vehicle infrastructure, renewable energy, and telecommunications. She has experience with a wide array of efforts ranging from the development of National Electric Vehicle Infrastructure plans to the design and implementation of public and fleet EV charging stations to ground based and rooftop solar projects. Jess is focused on project management and developing innovative design solutions for challenging sites. She has extensive experience with EV chargers, engineering, procurement, construction, operations, and maintenance.

RELEVANT EXPERIENCE

- **Baltimore Gas and Electric EV Smart Project**, Baltimore County, MD
- **Baltimore Gas and Electric Solar Canopy, Battery Storage, and Fleet EV Charging**, Baltimore County, MD
- **FedEx Express, Electric Vehicle Supply Equipment and Fleet Electrification**, Multiple Locations, U.S.
- **FedEx Express, Ground Support Equipment Electrification**, Multiple Locations, U.S.
- **West Virginia DOT, National Electric Vehicle Infrastructure Plan**, Multiple Locations, WV
- **North Carolina DOT, National Electric Vehicle Infrastructure Deployment**, Multiple Locations, NC
- **North Carolina DOT, Clean Transportation Plan**, Multiple Locations, NC
- **Hornet Solar, Hornet Solar**, Lincoln and Gaston County, NC

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Team Resumes



**Jeffrey Elsey, P.E.,
CAPP, LEED AP**
Principal-in-Charge

Professional Credentials:

Professional Engineer in Alabama
and Georgia

LEED AP

Certified Administrator of Public
Parking

Education:

Bachelor of Science, Civil
Engineering, Georgia Institute of
Technology

Jeffrey is a transportation planner and engineer specializing in transportation systems management. He offers over a decade of diverse transportation planning and engineering experience, working on transportation planning projects similar in size and scope to the Downtown Atlanta Transportation Plan. His experience with public sector planning studies and design projects coupled with his private sector knowledge, provides Jeffrey with a sound understanding of how to develop implementable plans that create large visions for communities while being sensitive to the needs and concerns of the private sector. His areas of expertise include site planning and design primarily in urban settings, context-sensitive design, multimodal and transit transportation modes, development of zoning and regulatory requirements, parking systems management, transportation demand management, and public involvement. Jeffrey has worked closely with local and state agency partners, CIDs and local developers throughout the Atlanta metropolitan area, and has worked directly with CAP/ADID on many initiatives throughout the last decade. Jeffrey has also served in a planning, design, and advisory role on many large-scale redevelopment projects that include transportation-related challenges and opportunities.

RELEVANT EXPERIENCE

- **White Plains Hospital, Parking**, Westchester County, NY
- **Children's Hospital of Philadelphia, Mobility Strategy**, Philadelphia County, PA
- **Brigham and Women's Hospital, Mobility Study**, Suffolk County, MA
- **Georgia Institute of Technology, Parking Plan**, Fulton County, GA
- **City of Savannah, Parking Assessment**, Chatham County, GA
- **City of Greensboro, Parking Assessment**, Guilford County, NC
- **Vanderbilt University, Transportation Demand Management Strategy**, Davidson County, TN
- **Virginia Commonwealth University, Parking Study**, Richmond City County, VA
- **Metropolitan Government of Davidson County, East Bank Mobility Study**, Davidson County, TN
- **Pinehurst Resort, Parking Evaluation**, Moore County, NC
- **Atrium Health, Parking Study**, Mecklenburg County, NC
- **Pinehurst Resort, Parking Evaluation**, Moore County, NC

Team Resumes



Bonnie Von Ohlsen, PLA, AICP, LEED Green Associate

New York State Land Use and
Zoning Specialist

Professional Credentials:

Professional Landscape Architect
in New York, New Jersey, and
Connecticut

American Institute of Certified
Planners

LEED Green Associate

Education:

Bachelor of Landscape Architecture,
Syracuse University

Bonnie is a certified planner and licensed landscape architect who brings over 38 years of professional consulting experience in site analysis, planning and design, feasibility studies, environmental review, and approvals for private land development as well as municipal clients. Her areas of expertise include New York State Environmental Quality Review (SEQR) and the preparation of environmental documentation as well as zoning, site planning, and design. She brings valuable experience managing interdisciplinary project teams on complex development projects. Her experience includes planning, zoning, and SEQR processing on many projects in Westchester County and Hudson Valley, including New Rochelle.

RELEVANT EXPERIENCE

- **500 Main Street**, New Rochelle, NY
- **11 Lawton**, New Rochelle, NY
- **Medline Industries Distribution Center**, Montgomery, Orange County, NY
- **Millers Pond Mixed-Use Development**, Rockland County, NY
- **Blue Peak Academy (formerly IBM campus)**, Westchester County, NY
- **Drive Shack, Randall’s Island**, New York City, NY
- **Capital District Cleaner Greener Communities Sustainability Plan**, Albany County, NY*
- **Generic Environmental Impact Statement for a Form-Based Code, Chappaqua Hamlet**, Westchester County, NY
- **BRP development at 20 Haarlem/27 Holland**, Westchester County, NY
- **Hackley School, Center for Creative Expression**, Tarrytown and Greenburgh, Westchester County, NY
- **LaGrange Town Center**, LaGrange, Dutchess County, NY
- **Station Plaza, Village of Ossining**, Westchester County, NY

(* prior to Kimley Horn)

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Team Resumes



Christopher Hanna, EIT

Electrical Engineer

Professional Credentials:

Engineer-in-Training, Maryland

Education:

Bachelor of Science, Electrical Engineering, University of Massachusetts Dartmouth

Chris has over 9 years of experience in the planning, design, and permitting for a variety of EV charging stations, solar power generation, and lighting projects. He brings technical expertise to the team including electrical power systems design, lighting design, cellular/telecommunications design, and electrical/communications utility coordination. Since joining Kimley-Horn in 2019, he has worked on more than 25 EV charging sites, including three in the State of New York.

RELEVANT EXPERIENCE

- **Confidential EV Client, Cycle 2 EV Charging Station Rollout**, Nationwide, U.S.
- **Mile-High Greyhound Park, Track F Parking Garage and EV Charging Stations**, Adams County, CO
- **NCEMC Solar One, Coop Solar Sites**, Duplin County, NC
- **HDR, New York City DOT DMS**, New York City, NY
- **RPG Energy Group, Magpro Electrical Service**, Benton County, TN
- **AES Clean Energy, Henderson Solar**, Henderson County, KY
- **RPG Energy Group, NSK Steering Systems Solar Project**, Dyer County, TN
- **Rettew Associates, Arthur Kill Rd 5MW/20MWhr Battery Energy Storage**, Staten Island, NY
- **Philadelphia Industrial Development Corporation (PIDC), Pre-Development Site Analysis**, Philadelphia County, PA

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Team Resumes



Jonathan Ford, IMSA
EV Grant Funding Specialist

Professional Credentials:

Traffic Signals II, International Municipal Signal Association (IMSA)

Education:

Master of Engineering, Civil Engineering, Florida State University

Bachelor of Science, Civil Engineering, Florida State University

Jonathan has more than eight years of experience with project management of transportation and systems management projects, specializing within the past five years in the assessment and applications for third-party and grant funding. His experience includes application development, notice of funding opportunity identification and assessment, and merit criteria development. He is most skilled in technical project phases of funding applications, including but not limited to: project budgeting, implementation planning, benefit-cost analysis (BCA), and project readiness evaluation. His knowledge has been earned through the application development for all agency types (State, County, and local). In the past year, he has been involved with over 50 grant applications for more than 40 different agencies to support opportunities for programs like CDBG-MIT, RAISE, CARSI, HMGP, PIDP, INFRA, DEO Technical Assistance, various FEMA programs, and others.

RELEVANT EXPERIENCE

- **City of Miami Beach, ITS/Smart Parking System**, Miami-Dade County, FL
- **Florida DOT District Four, Intelligent Transportation Systems**, Broward County, FL
- **City of Orlando, General Grant Services**, Orange County, FL
- **City of Boca Raton, General Grant Services**, Palm Beach County, FL
- **Town of Palm Beach, BRIC Grant Preparation**, Palm Beach County, FL
- **Town of Longboat Key, Key Legislative Appropriations**, Sarasota County, FL

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c. Project Approach, Requirements, and Capabilities

Project Approach

Timeline: 5 months

PROJECT MANAGEMENT APPROACH

Kick-Off Meeting: To lay the foundation for a successful implementation of this three-part project to develop a citywide EV charging network, we propose a kick-off meeting with key members of the City of New Rochelle to promote a mutual understanding of the project purpose, scope and timeline and to establish communication frequency and protocols between Project Team and the City.

- Considering the priority of the EV Consulting & PowerReady Services scope, the Project Team will place high importance on the discussion to understand city-identified sites for planned charging infrastructure. In this meeting, Kimley-Horn will offer high-level consulting services regarding placements and discuss alternatives to current placements if necessary, and understand the City's vision for future placements.

Project Management Meetings: Additionally, Kimley-Horn will attend regularly scheduled project management meetings. At the intervals during the project kick-off meeting, the project manager, Dean Apostoleris, (and other members of the team as-needed) will meet virtually with the City's designated project manager to review progress and any issues requiring resolution, and to discuss scheduling, successes, project outlook. If issues arise that require resolution, the team will prepare resolution options for the City in advance of the discussion. The goal for these regular meetings is to keep the project on schedule and on budget.

It is assumed no community stakeholder engagement is included as a part of the project scope other than the two requested meetings (1 presentation to the New Rochelle Ecology & Natural Resources Advisory Committee and 1 presentation to the New Rochelle City Council) .

The following meetings will be attended by the Project Team:

- One (1) virtual project kick-off meeting with all Project Team-members.
- Ten (10) Bi-Weekly virtual project management meetings throughout 5 month project timeline.

EV CONSULTING & POWERREADY SERVICES

To begin the efforts for the EV Consulting & PowerReady Services scope, we propose a virtual kick-off meeting between the City staff and key members of the Project Team leading this scope. The kick-off meeting will promote a mutual understanding of the location(s) of City-Identified installation sites and allow the Project Team to facilitate consultative discussion and advisory services upon the following items, which will be imperative in the successful completion of this scope:

- City-Identified site options (and identified alternates) and their possible constraints at a high-level (power availability, space constraints, safety consideration, accessibility, etc.), including discussion of DAC Zone consideration;
- Align on City's design vision for the identified sites, including number of chargers and discussion of DERs;
- Identify the City's intended customer/community for which the charging stations will serve, to understand the highest and best use criteria for decision of proposed equipment;
- Requested Incentives;
- Determine charging station manufacturer/type, including determination of customer payment-structure;
- Align on preference for implementation of future proofing into initial design.

Project Approach

As a part of this meeting, the Project Team will provide consultative services for the City to identify the most practical implementation of three (3) EV Improvement sites, as they relate to the above listed items.

The overall objective of this task is to successfully submit three (3) projects to Con Edison's EV Light-Duty PowerReady Program Portal for consideration of incentive. With the Project Team's prior experience in New York; designing, permitting, and/or supporting utility coordination on 100+ EV charging infrastructure projects (many of which are in Con Edison territory), we have developed successful strategies for designing EV Infrastructure improvements that expedite plan production, limit unnecessary costs and rework, and minimize RFI's from Contractor(s) and/or Utility Provider(s). The design approach will consider the unique dynamics of the City of New Rochelle and each particular City-Identified location with respect to residents, employees, and visitors to develop an equitable design.

The Project Team will utilize information and understanding gathered in the kick-off meeting to furnish all required information for submission to Con Edison's EV Light-Duty PowerReady Program Portal. As a part of the submission, the Project Team will coordinate directly with Con Edison to understand available power capacity at City-Identified sites, determine necessary equipment/power upgrades, and identify lead-times for equipment and utility upgrades. It is understood the following information will be furnished by the Project Team for submission:

- Signed/sealed 100% Construction Documents (CD100s) including Site Plan, Single-Line Diagram (SLD), and Site/Electrical Details.
- Equipment Cutsheet(s).
- Utility Load Letter.
- Customer Letter of Authorization.

EV Consulting & PowerReady Services Deliverable(s):

- Three (3) separate bid-ready 100% Construction Document (CD100) plan-sets for the three (3) city-identified sites.
 - CD100s will include the following sheets:
 - Cover Sheet
 - General Notes
 - Overall Site Plan
 - Enlarged Site Plan
 - Electrical Single-Line (SLD)
 - Site and Electrical Details
 - Equipment Cutsheets
- Furnish and submit a complete application to Con Edison's online EV Light-Duty PowerReady Program Portal for up to three (3) city-identified sites, which is understood to require the following information:
 - CD100s (including site plan, SLD, equipment cutsheets)
 - Site host information
 - Approved Contractor Information
 - Disadvantaged Community Zone Relevance
 - Proposed Charging Equipment (number of chargers, type, kW, and manufacturers)
 - Utility Load Letter
 - Customer Letter of Authorization

Project Approach

EV DEMAND ANALYSIS

As part of the second phase of this project, Kimley-Horn will perform an EV Demand Analysis. The intent of the EV analysis is to comprehensively examine local EV demand use and constraints, evaluate current EV charging infrastructure vs. current demand, predicted demand for EV charging infrastructure over the next ten years, and how the City's zoning code could potentially be modified to encourage development of EV infrastructure, and EV adoption. We will perform the following tasks as part of this analysis to furnish a New Rochelle EV Demand Analysis Report for presentation to the New Rochelle Ecology & Natural Resources Advisory Committee and the City Council:

Glossary of Energy Terms: Kimley-Horn will compile a summary of general energy concepts related to EV charging as well as the local electrical grid that can be used for general education with the City staff and management teams.

City Zoning Code Review: Kimley-Horn has planned, designed, or permitted over 15,000 EV charging stations nationwide. With this, we have reviewed zoning and building codes related to EV charging infrastructure both nationally and locally in the tri-state area. We will review the City's zoning code and provide recommendations and strategies that we have seen be successful in other parts of the country to incentivize and/or permit EV charging on public and privately owned property. Additionally, our Kimley-Horn team member, Jeffrey Elsey, is currently assisting with writing national EV zoning code best practices through the National Parking Association. His work on this publication will directly influence our review of New Rochelle's zoning code. Our project work at Kimley-Horn on private development projects in New Rochelle means we are familiar with the New Rochelle Zoning Code, as well as with issues relative to zoning in other Westchester County communities, which will benefit our review of this aspect of the analysis for the City.

Review of Current & Predicted EV Adoption: Review of registered vehicles, EV adoption and registered Electric Vehicles within the zip codes associated with the City of New Rochelle and immediately surrounding areas. We will use this data as well as State-wide data to make predictions regarding EV adoption over the next 10 years.

Review of Existing EV Charging Infrastructure: We will review current locations, quantities, and types of publicly accessible EV charging infrastructure within the City of New Rochelle.

EV Software Modeling: Kimley-Horn will use predictive software modeling tools to conduct an analysis of market demand for EV charging within the City of New Rochelle. This tool uses travel pattern data from cell phones, socio-demographic data, and other economic data to recommend the number and type of EV chargers required to support current EVs and future growth.

Municipal Fleet Electrification Opportunities: A high-level review of the City of New Rochelle's Municipal Fleet will be conducted. This task will describe a short- and long-term high-level strategy for electrification of the City's municipal fleet. Kimley-Horn supports fleet owners and managers with understanding their fleet vehicle needs and opportunities. The EV fleet strategy will identify high-level fleet capital costs, pace of fleet conversion, maintenance costs, EV charging strategies, and operation logistics. This task will also summarize best practice strategies from case study cities to assist New Rochelle in their decision making processes.

Review of Existing Local Electrical Grid: Kimley-Horn's Electrical Engineering team will provide a review of New Rochelle's existing local electrical grid based on publicly available information. With our depth of experience developing EV charging infrastructure nationally, we will be able to provide guidance to your staff and management teams regarding policy opportunities as well as constraints related to EV charging that might include grid constraints, new utility service timelines, supply chain considerations, and network owner-operator partnership opportunities.

Cost-Benefit Analysis: This will include a general overview related to the various business model and partnership options available for the citywide charging network. Our team routinely advises clients on the benefits of owning versus leasing EV charging equipment. The common industry term for leasing is "charging-as-a-service." This method of paying for hardware may include a service plan covering accidental damage or malfunctions to the hardware, a waiver of certain start-up fees, and lower commissions on per-session fees. Lease versus buy is a common question, and we help clients understand the value of the various components being offered, as well as terms and conditions such as service level agreements and the option of a buy-out at the end of the term. The deliverable for this subtask will be an Excel-based analysis of up to three vendor bids

Project Approach

accompanied by a narrative discussion of the benefits and drawbacks of each, as well as a 10-year cash flow analysis.

Safety Considerations: Kimley-Horn will provide a summary of industry best practices related to EV charging-specific safety concerns. We will interview the City's staff to examine past and ongoing City efforts to mitigate the risks of safety concerns and provide recommendations for modifications to EV charging infrastructure designs, installations, or policies related to safety.

EV Demand Analysis Deliverable(s):

- The project team shall furnish one (1) full report in pdf format, totaling approximately 10-15 pages in length. The report shall include findings and conclusions as mentioned above. This scope shall include one (1) revision, assumed to be delivered initially in "draft" format and later in "final" format after City comments have been included.
- Developing a web-based storyboard is excluded from this scope and can be included as an additional service.

CITYWIDE CHARGING NETWORK PLAN

Our team is deeply involved in energy and EV charging policy across the country; in particular, we are engaged in EV and EV charging workgroups sponsored by state public service commissions in many states including New York.

We are well-attuned to the nuances of guidelines for EV charging goals, as we will advise New Rochelle to ensure that proclamations, resolutions, and executive orders are meaningful, achievable, and consistent with state and utility initiatives as well as peer jurisdictions.

Our team has been deploying EV charging in multifamily housing since the industry's inception more than a decade ago. Not only do we perform this service for clients, some members of the Team live in multifamily buildings and have successfully achieved EV charging for themselves in their buildings.

Many of our clients in New York and elsewhere deploy hundreds if not thousands of kW of charging capacity, which requires extensive consultation and coordination from the project team with the local utility. We are well acquainted with Con Edison's EV hosting capacity maps; moreover, we are highly engaged with Con Edison on other projects and those relationships will enable us to support New Rochelle in its effort to identify locations where the installation costs are relatively favorable. We point out that utility interconnection costs are only one factor in EV charging installations, and our experience across thousands of locations over the past decade enables us to identify other site attributes that determine a particular site's feasibility.

Fleet electrification is an increasingly relevant question among our clients. The team will conduct a high-level analysis of New Rochelle's existing vehicle inventory. Utilizing metrics provided by New Rochelle such as miles traveled per year, fuel cost, maintenance costs, and fuel economy, we will estimate the cost impact of switching to electric vehicles; this analysis will include the estimated cost of charging infrastructure on a capital and operating basis.

The team will evaluate the electrical capabilities and other site conditions of the locations specified by New Rochelle that will support EV charging. As experienced professionals in the program management space, having performed this function for multiple EV charging network operators, we have developed a methodology which evaluated numerous factors, both objective and subjective, which will guide our recommendation as to the quantity and type of chargers. Safety is always an overriding consideration and is a factor that will be included in our analysis.

Project Approach

We consider ourselves navigators for our clients as we wind throughout the complexities associated with funding requirements, administration, and compliance. The project team will conduct a grant, funding, and loan search of Federal, State, Local, and non-governmental sources that suit the City's project profile as identified during the project kickoff meeting. The project team will prepare a Funding Opportunity Matrix that identifies as may be available funding source, program name, critical dates, match requirements, program priorities, and eligible projects. The matrix is used to match funding needs with possible grant or other third-party funding opportunities. The matrix will become a guide for the City to determine a strategic approach to project funding and timing.

Citywide Charging Network Plan Deliverable(s):

The team will furnish a City EV Policy Action Agenda Report for presentation to the New Rochelle Ecology & Natural Resources Advisory Committee and the City Council, including the following information:

- Discussion of best practices in other relevant jurisdictions involving EV Charging, with an emphasis on multi-family communities and communities relevant to the City of New Rochelle.
- Discussion of successfully implemented EV readiness, zoning code updates, and permitting process guidelines in other relevant jurisdictions involving EV Charging, and suggest how New Rochelle can successfully implement similar measures to bolster interest in private EV Charging Infrastructure development.
- Graphical depiction and discussion of current electrical capacity within the City of New Rochelle, and generally opine on areas where charging infrastructure installation feasibility is greater than others.
- Depiction and high-level analysis of New Rochelle's existing vehicle inventory and discussion of a high-level ZEV/EV transition plan including recommendation for vehicle models, costs, and charging considerations.
- High-level discussion and recommendation for implementation of a Citywide Charging Implementation program noting recommended charger types, location of infrastructure, cost considerations and accessibility considerations.
- Funding Opportunity Matrix: Identifying funding sources, program name, critical dates, match requirements, program priorities, and eligible projects. This matrix will be used by the City to match funding needs with available grant or other third-party funding opportunities, and act as a guide for the City to determine a strategic approach to project funding and timing.

d. Work Samples

Project Experience

Kimley-Horn has worked on more than 100 electric vehicle projects in New York and more than 160 additional renewable energy projects for public- and private sector clients across the state over the past 6 years. With this experience, combined with our deep bench of EV services, we offer the City of New Rochelle many best practices and lessons learned that will help make your upcoming EV initiative a success. The following includes a sampling of our similar experience from the past 5 years, followed by several respective references you may contact.

RELEVANT PROJECTS

	Qualifications					
	Fleet Electrification Planning	EV Supply Equipment (EVSE) Site Planning/Design	Public Agency Contracting	Funding Analysis	Charging Management Plan	Stakeholder Engagement
City of Raleigh, NC: <i>EV Infrastructure Study</i>	✓	✓	✓	✓	✓	
NCDOT: <i>National EV Infrastructure (NEVI) Deployment Plan</i>			✓	✓	✓	✓
NCDOT: <i>Clean Transportation Plan</i>	✓		✓			✓
City of Tempe, AZ: <i>Assessment of EV Charging Infrastructure Plan</i>	✓		✓			✓
AC Transit: <i>Electric Bus Facilities Infrastructure Upgrades</i>		✓	✓			
Arizona State University: <i>Shuttle Bus Fleet Electrification Support</i>	✓		✓	✓		✓
Arlington County, VA: <i>Transportation Decarbonization Master Plan, Zero-Emissions Fleet Transition Plans, and 5-Year Strategic Plan</i>	✓		✓	✓	✓	✓
Arlington Regional Transit (ART): <i>ZEB Fleet Transition Plan</i>	✓	✓	✓	✓	✓	✓
City of Hallandale Beach, CA: <i>EV Planning Analysis</i>	✓		✓			
City of West Sacramento, CA: <i>EV Charging Station Design and Deployment Support</i>		✓	✓			
Exelon Corporation: <i>(PECO and PHI [Atlantic City Electric, Delmarva Power, and PEPCO]) EV Charging for Fleet Electrification</i>		✓				✓
Long Beach Transit : <i>Facilities and Fleet Electrification Assessment</i>	✓	✓	✓			
Potomac and Rappahannock Transportation Commission (PRTC)/ OmniRide: <i>ZEB Study</i>	✓	✓	✓	✓	✓	✓
Virginia Commonwealth University: <i>Parking Study</i>			✓	✓		✓

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RELEVANT PROJECT EXPAMPLES

NEW YORK POWER AUTHORITY, DIRECT CURRENT CHARGING DEPLOYMENT PHASE III - Statewide, NY

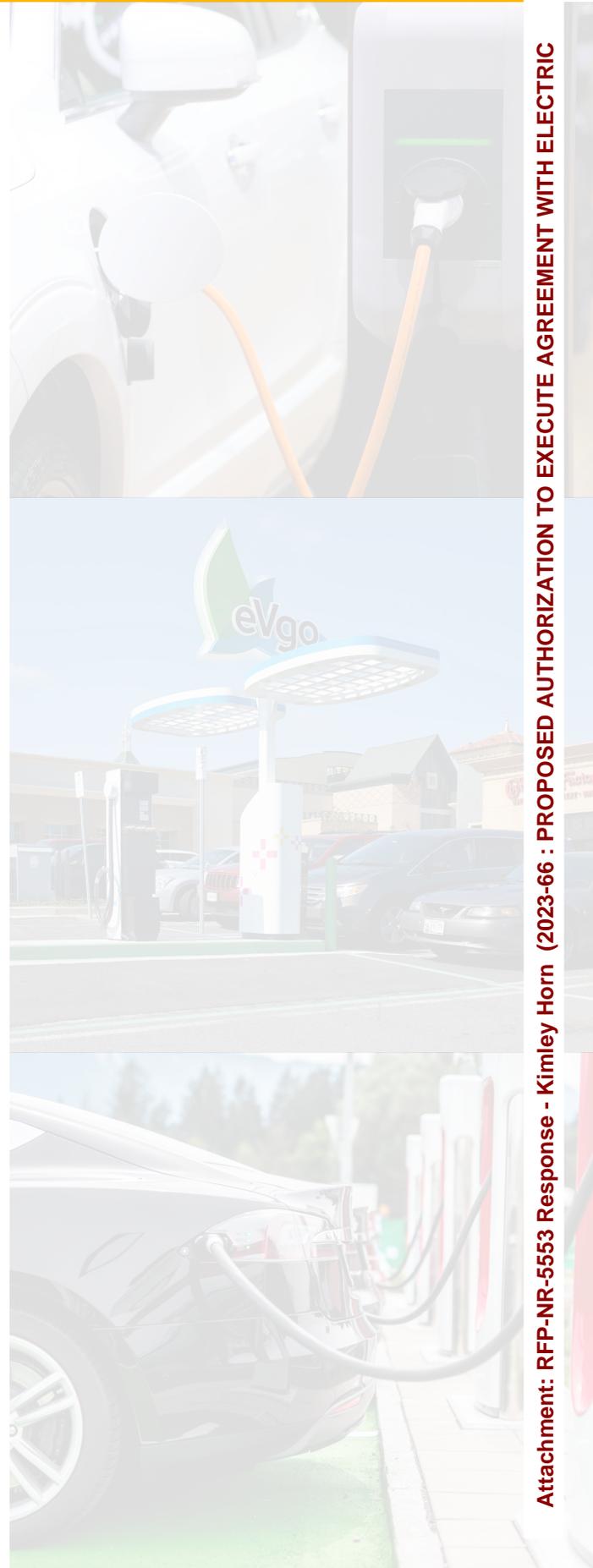
New York State has a nation-leading plan to reduce overall, statewide carbon emissions 85 percent by 2050. To help achieve this goal, New York Power Authority (NYPA) is providing accessible electric vehicle (EV) charging stations throughout the state to support the electrification of transportation and minimize the dreaded range anxiety that can come with owning an EV. Kimley-Horn was selected as one of two teams to design, permit, and install chargers at up to 200 locations along New York State highways, upstate, and in New York City. Our services will include electrical engineering, structural engineering, site civil engineering, utility coordination, zoning/planning, signage, electrical and building permitting support, and construction phase services.

EVGO, ELECTRIC VEHICLE CHARGING STATIONS - Multiple Locations, U.S.

Kimley-Horn has designed more than 60 EVgo stations in New York, New Jersey, California, District of Columbia, Florida, Illinois, Maryland, Massachusetts, Pennsylvania, Virginia, and Texas. We identified where, how many, and what type of stations should be installed at each site and provided due diligence/site selection, electrical and structural engineering, remote monitoring, environmental permitting support, site civil, utility coordination, county coordination, lighting requirements, signage, construction management, and LEED coordination.

TESLA, ELECTRIC VEHICLE CHARGING STATIONS - Multiple Locations, U.S.

Kimley-Horn has provided site civil engineering services for Tesla electric vehicle charging stations across multiple states. We have assisted in the design and designation of parking spaces designated for Tesla EVs, led site plan assistance for conditional use permits, provided structural investigations, designed conduit extensions to transformers, and assisted with obtaining and coordinating FAA permit submittals.



Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

RELEVANT PROJECT EXPERIENCE

CITY OF PHOENIX, ZERO EMISSION BUS TRANSITION PLAN - Phoenix, AZ

Kimley-Horn recently assisted the City of Phoenix with the development of a comprehensive ZEB Transition Plan for their fixed-route bus fleet. Creation of the plan involved a report focused on the detailed feasibility assessment of both fleet operations and infrastructure requirements for a transition to battery-electric and/or hydrogen technology.

PROTERRA, HAMPTON ROADS TRANSIT (HRT) ELECTRIC BUS CHARGING STATIONS - Hampton Roads, VA

Kimley-Horn worked with Proterra to design seven 120 kW charging stations at HRT's bus depot as part of the transit agency's efforts to be the first to deploy electric buses in the Commonwealth of Virginia. Kimley-Horn developed the civil and electrical engineering design to allow Dominion Energy to coordinate new electrical service to six charging stations in the bus parking garage. We also designed a seventh station in the bus maintenance garage. Construction began in the summer of 2020 and culminated in a ribbon-cutting ceremony on September 18, 2020.

SANTA BARBARA METROPOLITAN TRANSIT DISTRICT, FACILITIES MASTER PLAN AND ELECTRIC VEHICLE CONVERSION - Santa Barbara, CA

Kimley-Horn, working as a primary subconsultant, helped prepare a transit facilities master plan for Santa Barbara MTD. The agency operates out of a terminal that hosts approximately 200 staff including bus operators, mechanics, and administrative staff and serves as a bus yard for 114 revenue vehicles (buses ranging from 30-60 feet in length) and 23 non-revenue vehicles. The agency is seeking to expand to a second terminal site and aims to make significant upgrades to existing electrical infrastructure at their bus yards to accommodate battery electric vehicle charging. Our team provided Santa Barbara MTD with site assessments, master planning, and programming for both its original facility and a proposed new facility. Kimley-Horn performed detailed site assessments that involved confirming utility locations and comprehensive evaluations of existing electrical infrastructure supporting each MTD-owned facility. Kimley-Horn prepared a series of recommendations based on these site assessments including for necessary improvements to site work, utilities, and electrical infrastructure, including load studies, recommended electrical upgrades, and alternative options for renewable energy.



Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

e. References

e. References

City of Raleigh

Lex Benton | Engineering Services
(919) 996 2969
lex.benton@raleighnc.gov

Volta Charging

John Stuckey | Vice President of Public
Network Development
(903) 310-7404
john.stuckey@voltagecharging.com

BRP Companies

Mary Serafy | Managing Director
(212) 488 1742
mserafy@brpcompanies.com

Reston Association

Chris Schumaker | Director of Capital Projects
(703) 435-6505
cschumaker@reston.org

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

f. Price Proposal

EXHIBIT C: REQUEST FOR PROPOSAL SPECIFICATION # 5553
THIS PAGE MUST ACCOMPANY PROPOSAL RESPONSE

PRICE PROPOSAL

Labor fees shall include all costs including travel and reimbursables associated with providing the Scope of Work as detailed herein. No additional cost or charges shall be permitted. The City will not reimburse for these costs. Please complete all required areas below.

- **Deliverable No. 1: Consolidated Energy PowerReady Portal application submissions (at least three separate projects / locations) that fulfills the Scope of Work described in this RFP.**

Fee (in words): Twenty-five thousand dollars Fee (in dollars): \$ 25,000

- **Deliverable No. 2: EV Demand Analysis that fulfills the Scope of Work described in this RFP.**

Fee (in words): Sixty thousand dollars Fee (in dollars): \$ 60,000

- **Deliverable No. 3: EV Charging Network Plan including funding implementation matrix that fulfills the Scope of Work described in this RFP.**

Fee (in words): Twenty-three thousand two hundred and fifty dollars Fee (in dollars): \$ 23,250

- **Deliverable No. 4: One Presentation to City of New Rochelle’s Ecology & Natural Resources Advisory Committee – Draft Report**

Fee (in words): Two thousand five hundred dollars Fee (in dollars): \$ 2,500

- **Deliverable No. 5: One (1) Presentations to Council – Final Report**

Fee (in words): Two thousand five hundred dollars Fee (in dollars): \$ 2,500

- **Total Fee (Sum of Deliverables 1 – 5)**

Fee (in words): One hundred and thirteen thousand two hundred and fifty dollars Fee (in dollars): \$ 113,250

*Hourly rates for all employees/positions that will be working on the aforementioned scope of work shall be provided. Invoices for all services billed shall include a breakdown of work performed and a listing of staff members with their titles, hourly rates and hours worked during the billing period.

If Addenda issued by the City, this proposal includes addenda numbered: _____

Signature of Individual Submitting Proposal: 

Name of Business: Kimley-Horn Engineering and Landscape Architecture of New York, P.C.

Address of Business: 1 North Lexington Avenue, Suite 505, White Plains, NY 10601

Telephone Number of Business: (914) 368 9200

Email Address of Business: Kevin.Vanhise@kimley-horn.com

f. Hourly Rates Schedule

These are the key personnel and discipline leads for Kimley-Horn and all of our subconsultants. The actual project teams would include a more diverse mix of staff classifications (i.e. lower billing rate staff) for the specific project assignments/tasks.

Kimley-Horn's and our subconsultants' billing rate shown below are subject to annual adjustment. These rates include all overhead, fees, and out-of-pocket costs or expenses such as mileage, travel, meals, production costs, etc.

KIMLEY-HORN ENGINEERING AND LANDSCAPE ARCHITECTURE OF NEW YORK, P.C.

KEY STAFF MEMBERS

Staff Name	Classification	Rate
Dean Apostoleris	Professional	\$240
Michael Krauthamer (EVA)	Senior Professional II	\$390
Jeffrey Elsey	Senior Professional I	\$310
Jessica Cain	Senior Professional II	\$390
Ryan Gram	Senior Professional I	\$310
Jeffrey Sallee	Senior Professional I	\$310
Bonnie Von Ohlsen	Senior Professional I	\$310
Chris Hanna	Analyst	\$210
Jonathan Ford	Analyst	\$210

HOURLY LABOR RATE SCHEDULE

Classification	Rate
Analyst	\$125 - \$210
Professional	\$210 - \$240
Senior Professional I	\$250 - \$310
Senior Professional II	\$330 - \$390
Senior Technical Support	\$110 - \$275
Support Staff	\$85 - \$140
Technical Support	\$100 - \$160

Effective through June 30, 2023, subject to annual adjustment thereafter.

g. Financial Information

h. Disqualification Status

i. Circumstances

g. Financial Information

Has the firm been in bankruptcy, reorganization or receivership in the last 5 years? If so, please explain current sta

Kimley-Horn has not been in bankruptcy, reorganization, or receiveership in the past in the past 5 years.

h. Disqualification Status

Has the firm/individual been disqualified or terminated from any public agency? If so,

Kimley-Horn has never been disqualified or terminated from a public agency.

i. Disqualification Circumstances

Please explain under what circumstances this disqualification or termination occurred.

N/A.

EXHIBIT A: REQUEST FOR PROPOSAL SPECIFICATION # 5553
THIS PAGE MUST ACCOMPANY PROPOSAL RESPONSE

All terms, conditions and requirements as set forth in this Request for Proposal are acceptable as specified therein.
Yes X No _____

If "NO", please provide a detailed description and/or explanation of any deviation in your proposal from the specification detailed in the Request for Proposal with your proposal response.

By submission of this proposal, each bidder, and each person signing on behalf of any bidder, and in the case of a joint bid, each party thereto as to its own organization, under penalty of perjury, certifies that to the best of its knowledge and belief:

A. the prices in this proposal have been arrived at independently without collusion, consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor; and

B. unless otherwise required by law, the prices which have been quoted in this proposal have not been knowingly disclosed by the bidder prior to the opening, directly or indirectly, to any other bidder or to any competitor; and

C. no attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

The bidder certifies that this proposal is made without any connection with any other person making a proposal for the same purpose, and is in all respects fair and without collusion or fraud, and that no elected official or other officer or employee or person whose salary is payable in whole or in part from the City of New Rochelle treasury is directly or indirectly interested therein, or in any portion of the profits thereof.

As an authorized representative of the identified company, I accept all the terms and conditions identified in Request for Proposal Spec. # except as identified.

Company Name and Address Kimley-Horn Engineering and Landscape Architecture of New York, P.C.

1 North Lexington Ave, Suite 505, White Plains, NY 10601



Signature

02/21/2023

Date

Kevin Van Hise/ President, CEO & Treasurer

(914) 368 9200

Name & Title

Phone Number

Kevin.Vanhise@kimley-horn.com

919 677 2050

Email Address

Fax Number

Exhibit B
Vendor Responsibility Form

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

RFP-NR-5553 VENDOR RESPONSIBILITY

ATTACHMENT 1 - FORMS

FORM # 1

STATEMENT OF UNDERSTANDING

By signing in the space provided below, the undersigned certifies that the respondent (i) has read and understands and accepts the scope and requirements of this project and all of the attachments; (ii) has the capacity to execute this project; (iii) agrees to accept payment in accordance with the requirements of this Proposal and the standard construction services contract, and (iv) will, if its proposal is accepted, enter into a standard agreement with the City of New Rochelle.

The undersigned further stipulates that the information in this proposal is, to the best of knowledge and belief, true and accurate.

Kimley-Horn Engineering and Landscape Architecture of New York, P.C.

Name of Firm/Consultant

By:

Signature of Partner or Corporate Officer

Kevin Van Hise

Print Name

914-368-9200

Telephone / Fax #'s

1 North Lexington Avenue, Suite 505, White Plains, NY, 10601

Address

Website / URL

02/21/2023

Date

President, CEO and Treasurer

Title

56-2163100

EIN #

kevin.vanhise@kimley-horn.com

E-mail address

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

RFP-NR-5553 VENDOR RESPONSIBILITY
FORM # 2
VENDOR RESPONSIBILITY QUESTIONNAIRE

Legal Name of Business:	Kimley-Horn Engineering and Landscape Architecture of New York, P.C.
EIN:	56-2163100
Address of the Principal Place of Business/Exec. Office:	1 North Lexington Avenue, Suite 505, White Plains, NY, 10601
NYS Vendor Identification Number:	
Telephone/Fax:	914-368-9200
Email:	
Website:	
Authorized Contact for this Questionnaire	
Name:	Kevin Van Hise
Telephone/Fax	914-368-9200
Title:	President, CEO and Treasurer
Email:	kevin.vanhise@kimley-horn.com

List any other DBA, Trade Name, Other Identity, or EIN used in the last five (5) years, the state or county where filed, and the status (active or inactive) (if applicable):

Kimley-Horn of New York, P.C.

I. Business Characteristics

- a. Business Entity Type: Corporation
- b. Was the Business Entity Formed in New York State? No.
- c. If no, indicate jurisdiction where Business Entity was formed: North Carolina
- d. Is the Business Entity currently registered to do business in New York State with the Department of State?
Yes.
- e. If no, explain why the Business Entity is not required to be registered in New York State.
N/A.
- f. Does the Business Entity have a DUNS Number? If so, what is it? _____

RFP-NR-5553 VENDOR RESPONSIBILITY
FORM # 2
VENDOR RESPONSIBILITY QUESTIONNAIRE, continued

g. Is the Business Entity’s principal place of business/Executive Office in New York State? If no, does the business entity maintain an office in New York State? Yes.

h. Is the Business Entity a Minority or Women Owned Business (MWBE)? No.

i. Identify current Key Employees of the Business Entity. Attach additional sheets, if necessary.
Kevin Van Hise, President, CEO and Treasurer; and John Canning, Vice President and Secretary

II. Contract History

a. Has the Business Entity held any contracts with the City of New Rochelle and/or New York State governmental entities in the last three (3) years? If yes, attach a list including the agency name, contract amount, contract start date, contract end date and the contract description.

III. Integrity: Contract Award: Within the past five (5) years, has the business entity or affiliate:

a. Been denied a contract or had a bid rejected based upon a finding of non-responsibility by a governmental entity? No.

b. Been suspended, cancelled or terminated for cause on any government contract? No.

c. Been subject to an administrative proceeding or civil action seeking specific performance or restitution in connection with any government contract? No.

d. Entered into a formal monitoring agreement as a condition of a contract award? No.

*** For each “yes” answer, provide an explanation of the issue(s), the Business Entity involved, the relationship to the submitting Business Entity, the government entity involved, relevant dates and any remedial or corrective action(s) taken and the current status of the issue(s). Provide answer below or attach additional sheets with numbered responses.

RFP-NR-5553 VENDOR RESPONSIBILITY
FORM # 2
VENDOR RESPONSIBILITY QUESTIONNAIRE, continued

IV. Certifications/Licenses

a. Within the past five (5) years, has the Business Entity or any Affiliate had a revocation, suspension or disbarment of any business or professional permit and/or license? No

*** If "yes," provide an explanation of the issue(s), the Business Entity involved, the relationship to the submitting Business Entity, the government entity involved, relevant dates and any remedial or corrective action(s) taken and the current status of the issue(s). Provide answer below or attach additional sheets with numbered responses.

V. Legal Proceedings: Within the past five (5) years, has the business entity or affiliate:

- a. Been the subject of a civil complaint? No
- b. Been the subject of a judgment or conviction for conduct constituting a crime? No.
- c. Received any OSHA citation and Notification of penalty containing a violation classified as serious or willful? No.
- d. Had any New York State Labor Law violation deemed willful? No.

VI. Leadership Integrity: Within the past five (5) years, has any individual previously identified, any other Key Employees not previously identified or any individual having the authority to sign, execute or approve bids, proposals, contracts or supporting documentation within New York State been subject to:

- a. A sanction imposed relative to any business or professional permit and/or license? No.
- b. An investigation, whether open or closed, by any governmental entity for a civil or criminal violation for any business-related conduct? No.
- c. A conviction or judgment of any business-related conduct constituting a crime including, but not limited to, fraud, extortion, bribery, racketeering, price fixing, bid collusion or any crime related to truthfulness? No.

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

RFP-NR-5553 VENDOR RESPONSIBILITY
FORM # 2
VENDOR RESPONSIBILITY QUESTIONAIRRE, continued

d. Misdemeanor or felony conviction for:

- I. Any business-related activity, including, but not limited to, fraud, coercion, extortion, bribe or bribe-receiving, giving or accepting unlawful gratuities, immigration or tax fraud, racketeering, mail fraud, wire fraud, price fixing or collusive bidding; or
- II. Any crime, whether or not business related, the underlying conduct of which related to truthfulness, including, but not limited to the filing of false documents or false sworn statements, perjury or larceny?

No. _____

Kimley-Horn Engineering and Landscape Architecture of New York, P.C.

Company Name	Date
--------------	------

Kevin Van Hise	President, CEO & Treasurer
----------------	----------------------------

Name of Bidder	Title
----------------	-------

1 North Lexington Ave, Suite 505, White Plains, NY 10601	/	(914) 368 9200	/
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Address	Telephone	Fax
---------	-----------	-----

Kevin.Vanhise@kimley-horn.com

Email 

Signature of Bidder

Attachment: RFP-NR-5553 Response - Kimley Horn (2023-66 : PROPOSED AUTHORIZATION TO EXECUTE AGREEMENT WITH ELECTRIC

City of New Rochelle
Development

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Adam Salgado, Commissioner of Development
DATE: April 18, 2023
SUBJECT: PROPOSED AWARD OF CONTRACT RE: TRAIN STATION ELECTRICAL & PLUMBING IMPROVEMENTS RFB-NR-5545 - Resolution accepting the low bid and authorizing the City Manager to enter into a contract with ER Electric Corp. relative to electrical and plumbing improvements at the New Rochelle Train Station (RFB-NR-5545).

BACKGROUND:

The electrical capacity at the New Rochelle Train Station is limited for any potential tenant to utilize. In order to attract commercial tenants, the City must upgrade the electrical service to the entire Train Station building. In November 2021, City Council authorized the City Manager to enter into an agreement with Joe Coffee for the exterior ground floor space between the Train Station building and the Intermodal Transit Center (ITC) garage, which was vacated by its previous tenant (Radio Westchester) in May 2020. Joe Coffee will need plumbing connections installed in the space in order to comply with Westchester County Department of Health requirements.

ISSUE:

On March 1, 2023, the City received three (3) responses to RFB-NR-5545 related to the plumbing and electrical improvements at the New Rochelle Train Station.

POSITION	CONTRACTOR	TOTAL BID	EXCEEDS LOW BY	
			\$	%
1	ER Electric Corp.	\$107,777.00	\$0	0%
2	T&G Electric	\$217,880.00	\$110,103.00	102.16%
3	S&L Plumbing & Heating	\$243,000.00	\$135,223.00	125.47%

Upon review of all proposals submitted, the Department of Development recommends approval and award of the base bid and 20% contingency to the lowest responsible bidder of this project, ER Electric Corp.

FUNDING:

Funds for this project are available in account 5640ET.20000.

TOTAL CONTRACT AWARD:

Project Cost	\$107,777.00
Contingency for Unforeseen Work	<u>\$21,555.40</u>
Total Project Cost	\$129,332.40

RECOMMENDATION:

Staff recommends that City Council adopt a resolution authorizing the City Manager to enter into contract with ER Electric Corp. as per the terms and specifications described in RFB-NR-5545.

LEGISLATION

RESOLUTION ACCEPTING THE LOW BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ER ELECTRIC CORP. RELATIVE TO ELECTRICAL AND PLUMBING IMPROVEMENTS AT THE NEW ROCHELLE TRAIN STATION (RFB-NR-5545).

WHEREAS, in order to attract commercial tenants, it is recommended that the City upgrade the electrical service to the entire Train Station building; and

WHEREAS, in November 2021, City Council authorized the City Manager to enter into an agreement with Joe Coffee for the exterior ground floor space between the Train Station building and the Intermodal Transit Center (ITC) garage; and

WHEREAS, Joe Coffee requires plumbing connections be installed in the space in order to comply with Westchester County Department of Health requirements; and

WHEREAS, competitive bids were solicited for this project; and

WHEREAS, three (3) responses to RFB-NR-5545 were received as follows:

Table with 4 columns: POSITION, CONTRACTOR, TOTAL BID, EXCEEDS LOW BY (\$ and %). Rows include ER Electric Corp., T&G Electric, and S&L Plumbing & Heating.

and

WHEREAS, the Department of Development has recommended the award of the base bid plus 20% contingency to the lowest responsible bidder of this project, ER Electric Corp.; now, therefore

BE IT RESOLVED by the Council of the City of New Rochelle, as follows:

- 1. The low bid of ER Electric Corp. to perform work on the project at its bid price of \$107,777.00, plus 20% contingency of \$21,555.40, for a total project cost of \$129,332.40 is hereby accepted subject to the execution of the appropriate contractual documents which the City Manager is hereby authorized to execute.

2. Funding for this project is available in account 5640ET.20000.

City of New Rochelle
Public Works

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Wilfredo Melendez, Public Works Commissioner
DATE: April 18, 2023
SUBJECT: PROPOSED AWARD OF BID RE: POTTER AVENUE BRIDGE CURB REPAIR, DPW PROJECT NO. 22-027 - Resolution accepting the bid of TDI Construction Corp. relative to Potter Avenue Bridge curb repair (Project No. 22-027).

PROPOSED AWARD OF BID FOR POTTER AVE BRIDGE CURB REPAIR:
Resolution Accepting the bid proposal from TDI Construction Corp.

ORIGINATOR

Department of Public Works (DPW)

SUMMARY DESCRIPTION

Potter Ave Bridge Curb Repair (DPW Project No 22-027 / Spec #5565)

This project involves the replacement of defective curbs along the Potter Ave Bridge. It was determined through a review with the NYS Thruway Authority of the original construction documents of the bridge that the City of New Rochelle is responsible for the maintenance of the sidewalk and curb along the bridge.

RESULTS OF BIDS

Bid proposals were received on March 15th, 2023 following a competitive bid process. Below is a summary of the bid results:

RANKED POSITION	FIRM/CONSULTANT	ESTIMATED TOTAL FEE
1	Cornerstone	\$72,500
2	TDI Construction Corp.	\$113,000
3	ADP Group Inc.	\$149,600

CONSTRAINTS & CONSULTANTS

This project shall be completed before September 2023.

DEPARTMENT RECOMMENDATION

DPW recommends awarding this project to the lowest responsible bidder, TDI Construction. The lowest bidder, Cornerstone, is not recommended because they are debarred.

TOTAL CONTRACT COST & FUNDING REQUIRED

The recommended funding amount for this project is the total estimated fee of \$113,000 plus a 20% contingency, for a total of \$135,600.

FUNDING

The recommended amount will be funded from account # 1490H-20100-2184

LEGISLATION

RESOLUTION ACCEPTING THE BID OF TDI
CONSTRUCTION CORP. RELATIVE TO POTTER AVENUE
BRIDGE CURB REPAIR (PROJECT NO. 22-027).

WHEREAS, this project involves the replacement of defective curbs along the Potter Avenue Bridge; and

WHEREAS, it was determined through a review of the original construction documents of the bridge with the New York State Thruway Authority that the City of New Rochelle is responsible for the maintenance of the sidewalk and curb along the bridge; and

WHEREAS, competitive bids were solicited for this project; and

WHEREAS, three (3) contractors submitted bids, as follows:

RANKED POSITION	FIRM/CONSULTANT	ESTIMATED TOTAL FEE
1	Cornerstone	\$72,500
2	TDI Construction Corp.	\$113,000
3	ADP Group Inc.	\$149,600

and

WHEREAS, the Department of Public Works has recommended the award of this Project to the lowest responsible bidder, TDI Construction Corp., to perform work on the project as the low bidder, Cornerstone, is not recommended because they have been debarred; now, therefore

BE IT RESOLVED by the Council of the City of New Rochelle, as follows:

1. The lowest responsible bid of TDI Construction Corp. to perform work on the project at its base bid price of \$113,000 plus 20% contingency, for a total project cost of \$135,600 is hereby accepted subject to the execution of the appropriate contractual documents and submission of the required surety bonds which the City Manager is hereby authorized to execute.

2. Funding for this project is available in the following account:

Account No. 1490H-20100-2184

City of New Rochelle
Public Works

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Wilfredo Melendez, Public Works Commissioner
DATE: April 18, 2023
SUBJECT: PROPOSED AWARD OF BID RE: PROJECT 21-022, PIN 8759.00, MAIN STREET AND HUGUENOT STREET TRAFFIC SIGNAL REPLACEMENT AND CONVERSION TO TWO-WAY STREET OPERATION - Resolution accepting the lowest dollar bid of Ferguson Electric Corp. relative to Main Street and Huguenot Street traffic signal replacement and conversion to two-way street operation (Project No. 21-022).

PROJECT 21-022, PIN 8759.00 MAIN STREET AND HUGUENOT STREET TRAFFIC SIGNAL REPLACEMENT AND CONVERSION TO TWO WAY STREET OPERATION: Resolution Accepting the Lowest Dollar Bid From Ferguson Electric Corp. relative to reconstruction of traffic signals on Main Street from Cleveland Ave to Emerson Avenue and on Huguenot Street from Pintard Avenue to Pratt Street.

ORIGINATOR:
Department of Public Works

SUMMARY DESCRIPTION:

The project includes ADA compliant pedestrian traffic signal heads, push buttons, ramps and crosswalks at 39 intersections. Main Street and Huguenot Street will be converted to two-way operation between Pintard Avenue and Pratt Street. A new traffic signal will be constructed at the Pratt Street intersection to accommodate this change. The project also includes a replacement of the central traffic signal system and monitoring equipment at City Hall, and reintegration of North Avenue and Pelham Road traffic signals. Improvements to traffic signals on Anderson Street and Harrison Street are also included.

Bids for the above Project were received at 3:00 P.M. on March 1, 2023. Three (3) contractors submitted valid bids as follows:

POSITION	CONTRACTORS	TOTAL BID
1.	Ferguson Electric Company, Inc.	\$13,446,048.00
2.	Verde Electric Maintenance Corp.	\$17,992,590.80

- 3. E-J Electric Installation Company \$23,500,000.00

CONSTRAINTS & CONSULTANTS:

The construction completion deadline is two years from Notice to Proceed. Greenman Pederson, Inc. (GPI) is under contract as the consultant inspector.

DEPARTMENT RECOMMENDATION:

The Department of Public Works recommends approval and awarding this project to the low bidder, Ferguson Electric Company, Inc., at up to their total bid price of \$13,446,048.00, pending concurrence by the New York State Department of Transportation. Should additional funding sources be identified, the quantities of work may be increased based upon unit bid pricing and when budgetary appropriation allows for such increase.

TOTAL CONTRACT COST & FUNDING REQUIRED:

Base Bid \$13,446,048.00

If necessary and if additional Funding is available, contract items may be increased not to exceed 10% of the Base Bid amount (\$1,344,604.80)

FUNDING

Funds are available from the following Account:

3310H 20180 2501 \$13,446,048.00

Funds are reimbursable through federal aid Congestion Mitigation and Air Quality improvement (CMAQ) and are eligible for Marchiselli reimbursement.

LEGISLATION

RESOLUTION ACCEPTING THE LOWEST DOLLAR BID OF FERGUSON ELECTRIC CORP. RELATIVE TO MAIN STREET AND HUGUENOT STREET TRAFFIC SIGNAL REPLACEMENT AND CONVERSION TO TWO-WAY STREET OPERATION (PROJECT NO. 21-022).

WHEREAS, this project includes ADA compliant pedestrian traffic signal heads, push buttons, ramps and crosswalks at 39 intersections; and

WHEREAS, Main Street and Huguenot Street will be converted to two-way operation between Pintard Avenue and Pratt Street, and a new traffic signal will be constructed at the Pratt Street intersection to accommodate this change; and

WHEREAS, the project includes a replacement of the central traffic signal system and monitoring equipment at City Hall, reintegration of North Avenue and Pelham Road traffic signals and improvements to traffic signals on Anderson Street and Harrison Street; and

WHEREAS, competitive bids were solicited for this project; and

WHEREAS, three (3) contractor submitted valid bids, as follows:

POSITION	CONTRACTORS	TOTAL BID
1.	Ferguson Electric Company, Inc.	\$13,446,048.00
2.	Verde Electric Maintenance Corp.	\$17,992,590.80
3.	E-J Electric Installation Company	\$23,500,000.00

and

WHEREAS, the Department of Public Works recommends awarding this project to the low bidder, Ferguson Electric Company, Inc., at up to their total bid price of \$13,446,048.00, pending concurrence by the New York State Department of Transportation; and

WHEREAS, should additional funding sources be identified, the quantities of work may be increased based upon unit bid pricing and when budgetary appropriation allows for such increase; now, therefore

BE IT RESOLVED by the Council of the City of New Rochelle as follows:

1. The low bid of Ferguson Electric Company, Inc., in the amount of up to \$13,446,048.00 is hereby accepted.
2. If necessary and if additional funding is available, contract items may be increased not to exceed 10% of the base bid amount (\$1,344,604.80).
3. Funding for this project is available in Account No. 3310H 20180 2501 in the amount of \$13,446,048.00. Funds are reimbursable through federal aid Congestion Mitigation and Air Quality improvement (CMAQ) and are eligible for Marchiselli reimbursement.

City of New Rochelle
Public Works

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Wilfredo Melendez, Public Works Commissioner
DATE: April 18, 2023
SUBJECT: PROPOSED AWARD OF SANITARY SEWER ENHANCEMENTS - PHASE 1H - Resolution accepting the low bid of Montesano Brothers, Inc. relative to Sanitary Sewer Enhancements Phase 1H (Project No. 23-005).

PROPOSED BID AWARD FOR SANITARY SEWER ENHANCEMENTS PHASE 1H
Resolution Accepting the Lowest Dollar Bid from Montesano Bros.Inc.

ORIGINATOR:

Department of Public Works (DPW)

SUMMARY DESCRIPTION:

The Sanitary Sewer Enhancements Phase 1H DPW Project No. 23-005, primarily involves the upgrading of existing Sanitary Sewer infrastructure on Pelham Road from Mt. Etna Place to Franklin Avenue, increasing capacity to accommodate incoming development. Approximately 890 Linear Feet of 20” DIP will be installed.

RESULTS OF BIDS:

Bids were received at 3:00 P.M. on March 29th, 2023. Four(4) contractors submitted valid bids. Below is a summary of the bid results:

<u>POSITION</u>	<u>CONTRACTOR</u>	<u>BID TOTAL</u>
1	Montesano Bros. Inc.	\$2,293,715.00
2	ELQ Industries, Inc.	\$2,460,863.00
3	Gianfia Corp.	\$2,946,367.75
4	MTS Infrastructure	\$3,289,600.00

SCHEDULE:

The time for completion is 91 consecutive calendar days from the Notice to Proceed.

FUNDING

This project will be funded by account No. 8110H-20100-2232H

DEPARTMENT RECOMMENDATION:

The Department of Public Works recommends awarding this project to the lowest responsible bidder, Montesano Bros. Inc. in the amount of \$ 2,293,715.00

TOTAL CONTRACT COST & FUNDING REQUIRED

The recommended funding amount for this project is the total estimated fee of \$2,293,715.00 plus a 20% contingency, for a total of \$2,752,458.00.

LEGISLATION

RESOLUTION ACCEPTING THE LOW BID OF MONTESANO BROTHERS, INC., RELATIVE TO SANITARY SEWER ENHANCEMENTS PHASE 1H (PROJECT NO. 23-005).

WHEREAS, the Sanitary Sewer Enhancements Phase 1H (Project No. 23-005), primarily involves the upgrading of existing sanitary sewer infrastructure on Pelham Road from Mt. Etna Place to Franklin Avenue, increasing capacity to accommodate incoming development; and

WHEREAS, competitive bids were solicited for this project; and

WHEREAS, four (4) contractors submitted valid bids, as follows:

<u>POSITION</u>	<u>CONTRACTOR</u>	<u>BID TOTAL</u>
1	Montesano Bros. Inc.	\$2,293,715.00
2	ELQ Industries, Inc.	\$2,460,863.00
3	Gianfia Corp.	\$2,946,367.75
4	MTS Infrastructure	\$3,289,600.00

and

WHEREAS, the Department of Public Works has recommended the award of this Project to the low bidder, Montesano Brothers, Inc., to perform work on the project; now, therefore

BE IT RESOLVED by the Council of the City of New Rochelle, as follows:

1. The low bid of Montesano Brothers, Inc. to perform work on the project at its bid price of \$2,293,715.00, plus 20% contingency for a total project cost of \$2,752,458.00 is hereby accepted subject to the execution of the appropriate contractual documents and submission of the required surety bonds which the City Manager is hereby authorized to execute.

2. Funding for this Project is available in Account No. 8110H-20100-2232H.

City of New Rochelle
Parks & Recreation

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Vincent Parise, Parks and Recreation Commissioner
DATE: April 18, 2023
SUBJECT: PROPOSED ACCEPTANCE OF A GRANT AWARD FROM THE WESTCHESTER COUNTY YOUTH BUREAU RE: SEXUAL RISK AVOIDANCE EDUCATION (SRAEP) PROGRAM IN THE AMOUNT OF \$27,426.00 - Ordinance accepting a grant in the amount of \$27,426 from the Westchester County Youth Bureau, amending Ordinance No. 192 of 2022, the budget of the City of New Rochelle for 2023, and appropriating funds therefor (Sexual Risk Avoidance Education Program).

PROPOSED RESOLUTION TO ACCEPT A GRANT AWARD FROM THE WESTCHESTER COUNTY YOUTH BUREAU RE: SEXUAL RISK AVOIDANCE EDUCATION (SRAEP) PROGRAM IN THE AMOUNT OF \$27,426.00. FUNDS WILL ALLOW US TO HIRE 15 YOUTH FOR SUMMER EMPLOYMENT.

It is recommended that Council approve the acceptance of the grant and approve the budget amendment as follows:

Ordinance No. 192 of 2022, the budget of the City of New Rochelle for 2023, is hereby amended as follows:

Increase Revenue:

7310-2706-5020	County Grant	\$27,426
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Increase Appropriations:

7310-13000-5020	Salaries-Hourly	\$23,490
7310-8xxxx-5020	Benefits	\$ 3,510
7310-46000-5020	Program Supplies	\$ 426

LEGISLATION

ORDINANCE ACCEPTING A GRANT IN THE AMOUNT OF \$27,426 FROM THE WESTCHESTER COUNTY YOUTH BUREAU, AMENDING ORDINANCE NO. 192 OF 2022, THE BUDGET OF THE CITY OF NEW ROCHELLE FOR 2023, AND APPROPRIATING FUNDS THEREFOR (SEXUAL RISK AVOIDANCE EDUCATION PROGRAM).

BE IT ORDAINED by the City of New Rochelle:

Section 1. The Council of the City of New Rochelle hereby accepts the grant from the Westchester County Youth Bureau in the amount of \$27,426 relative to the Sexual Risk Avoidance Education Program (SRAEP).

Section 2. Ordinance No. 192 of 2022, the budget of the City of New Rochelle for 2023, is hereby amended in order to provide for the acceptance and implementation of the \$27,426 grant, as follows:

Increase Revenue:

7310-2706-5020	County Grant	\$27,426
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Increase Appropriations:

7310-13000-5020	Salaries-Hourly	\$23,490
7310-8xxxx-5020	Benefits	\$ 3,510
7310-46000-5020	Program Supplies	\$ 426

Section 3. The City Manager is hereby authorized to execute such documentation as may be necessary and required to file and accept the \$27,426 grant.

ATTACHMENTS:

1. Copy of SRAEP Budget ScheduleB
2. 2023 SRAEP Funding Amendment letter - New Rochelle Youth Bureau

WESTCHESTER COUNTY YOUTH BUREAU
PROGRAM BUDGET
SCHEDULE B

For the Period of Operation: March 1 - August 31, 2023	Contract #: "To Be Assigned"
Agency/Municipality Name: New Rochelle Youth Bureau	Program Title: Sexual Risk Avidance Education Program

1. PERSONAL SERVICES

Position Title	Rate of Pay	Basis (H,W,BW, SM)	Total Program Amount	Total Funds Requested for this Program
(15) Youth Interns	\$15.00	BW	23,490	
TOTAL SALARIES AND WAGES			23,490	
TOTAL FRINGE BENEFITS			3,510	
TOTAL PERSONNEL SERVICES (1)			\$ 27,000	

2. CONTRACTED SERVICES AND STIPENDS

Type of Service or Consultant Title	Rate of Pay	Base (S,M,HR)	Total Program Amount	
TOTAL CONTRACTED SERVICES AND STIPENDS (2)				

3. MAINTENANCE & OPERATION

Complete Attachment "E"	Total Program Amount	
TOTAL MAINTENANCE AND OPERATION (3)		\$ 426

TOTAL PROGRAM AMOUNT	\$ 27,426
TOTAL WCYB FUNDS REQUESTED	\$ 27,426

List Other Funding Sources	\$ 27,426	Reimbursable Total
	-	Municipal Funding
	-	Other Sources

Approved:

Attachment: Copy of SRAEP Budget ScheduleB (2023-71 : PROPOSED ACCEPTANCE OF A GRANT AWARD FROM THE WESTCHESTER

George Latimer, County Executive

Dr. DaMia Harris-Madden, Executive Director

Youth Bureau

March 20, 2023

Mr. Kelly Johnson
Executive Director
New Rochelle Youth Bureau
515 North Ave.
New Rochelle, NY 10801

RE: Funding Amount Amendment

Dear Mr. Johnson,

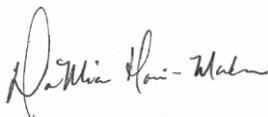
I am pleased to inform you that your agency will be reimbursed for implementation of the Sexual Risk Avoidance Education Program, for the period March 1, 2023 continuing through August 31, 2023 for an amended amount of \$27,426. The program scope will remain the same as per the document sent earlier. Funding for this program is received from the New York State Office of Children and Family Services and provided through the Westchester County Youth Bureau.

An agreement for services is subject to approval by the Westchester County Board of Legislators and also contingent upon review and approval of the program application and budget submitted that your agency will be required to submit. Your agency must submit a quarterly and an annual assessment to report on the performance measures implemented to achieve goals and objectives set for the program. The County of Westchester insurance policies for youth development program agencies must be followed and required insurance documents submitted. In preparation for the contract process, your agency is strongly encouraged to register with the county's Vendor Portal. The first step in using the portal is the Vendor Document Repository Module, which allows vendors to upload and save scanned images of required supporting documents and then link them to each county contract. The link to access the Vendor Portal is: <http://business.westchestergov.com/vendor-portal>

Please note that the Agreement that your organization is required to enter into with Westchester County shall contain a provision that the County shall retain the right, upon the occurrence of any release by the Governor of a proposed budget of the State of New York and/or the adoption of the State budget or any amendments thereto, and after the County has a reasonable period of time to conduct an analysis of the impacts of such budget(s) on County finances, to terminate the Agreements authorized herein or to renegotiate the amounts and rates approved herein. If the County subsequently offers to pay a reduced amount to the contract agencies, then the contract agencies shall have the right to terminate their respective Agreements upon reasonable prior written notice.

The Westchester County Youth Bureau program administrator for this program is Chandreyee Mitra. Her number is 995-2754 and her email is cxme@westchestergov.com. Please contact her with any questions.

Thank you.



Dr. DaMia Harris-Madden
Executive Director

112 East Post Road 3rd fl.
White Plains, New York 10601

Telephone: (914) 995-2745
Fax: (914) 995-3871

Website: www.westchestergov.com/youth

Attachment: 2023 SRAEP Funding Amendment letter - New Rochelle Youth Bureau (2023-71) : PROPOSED ACCEPTANCE OF A GRANT AWARD

City of New Rochelle
Development

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Adam Salgado, Commissioner of Development
DATE: April 18, 2023
SUBJECT: PROPOSED AUTHORIZATION RE: SUBMISSION OF APPLICATION FOR CHARGING & FUELING INFRASTRUCTURE GRANT - Resolution authorizing the City Manager to submit a grant application and documentation to the U.S. Department of Transportation Federal Highway Administration for the Charging & Fueling Infrastructure Discretionary Grant Program and to provide matching funds therefor.

Background:

The Charging and Fueling Infrastructure Discretionary Grant Program (CFI Program), administered by the US Department of Transportation’s Federal Highway Administration, is a new competitive grant program, created by the Bipartisan Infrastructure Investment and Jobs Act. The CFI Program’s goal is to strategically deploy publicly accessible electric vehicle charging, and alternative fueling infrastructure, in the places where people live and work in addition to along designated Alternative Fuel Corridors (AFCs).

The CFI Program provides two funding categories: (1) The Community Charging and Fueling Grants (Community Program); and (2) The Corridor Program. The Community Program grant may be awarded to any project that is expected to reduce greenhouse gas emissions and to expand or fill gaps in access to eligible infrastructure which includes publicly accessible electric vehicle charging infrastructure. Projects may be located on any public road or in other publicly accessible locations, such as parking facilities at public buildings, public schools, and public parks, or in publicly accessible parking facilities owned or managed by a private entity. Eligible costs include infrastructure acquisition and installation (along with planning), and educational and community engagement activities. Corridor Program grants are expected to support buildout of charging or alternative fueling infrastructure along designated AFCs. Eligible costs include contracting with a private entity for infrastructure acquisition and installation, and operating assistance for five years to transition to independent operations.

The minimum grant award is \$500,000 for the Community Program and \$1,000,000 for the Corridor Program. There is a 20% match requirement. The application period is currently open with a deadline of May 30, 2023.

Recommendation:

Staff recommends that the City Council adopt a resolution supporting the above grant submission and authorizing the City Manager to submit a grant application, and all necessary documentation, to the US Department of Transportation Federal Highway Administration for the Charging & Fueling Infrastructure Discretionary Grant opportunity. By authorizing submission of this grant application, Council intends to provide the requisite matching funds for the specific grant program.

When the exact amount of award is determined, we will request a budget appropriation to fund the 20% match.

LEGISLATION

RESOLUTION AUTHORIZING THE CITY MANAGER TO SUBMIT A GRANT APPLICATION AND DOCUMENTATION TO THE U.S. DEPARTMENT OF TRANSPORTATION FEDERAL HIGHWAY ADMINISTRATION FOR THE CHARGING AND FUELING INFRASTRUCTURE DISCRETIONARY GRANT PROGRAM AND TO PROVIDE MATCHING FUNDS THEREFOR.

WHEREAS, the Charging and Fueling Infrastructure Discretionary Grant Program (CFI Program) administered by the U.S. Department of Transportation's Federal Highway Administration, is a new competitive grant program created by the Bipartisan Infrastructure Investment and Jobs Act; and

WHEREAS, the CFI Program's goal is to strategically deploy publicly accessible electric vehicle charging and alternative fueling infrastructure in the places where people live and work, in addition to locations designated Alternative Fuel Corridors (AFCs); and

WHEREAS, the CFI Program provides two funding categories: (1) The Community Charging and Fueling Grants (Community Program); and (2) The Corridor Program; and

WHEREAS, the Community Program grant may be awarded to any project that is expected to reduce greenhouse gas emissions and to expand or fill gaps in access to eligible infrastructure which includes publicly accessible electric vehicle charging infrastructure; and

WHEREAS, projects may be located on any public road or in other publicly accessible locations, such as parking facilities at public buildings, public schools, and public parks, or in publicly accessible parking facilities owned or managed by a private entity; and

WHEREAS, eligible costs include infrastructure acquisition and installation (along with planning), and educational and community engagement activities; and

WHEREAS, Corridor Program grants are expected to support buildout of charging or alternative fueling infrastructure along designated AFCs; and

WHEREAS, eligible costs include contracting with a private entity for infrastructure acquisition and installation, and operating assistance for five years to transition to independent operations; and

WHEREAS, the minimum grant award is \$500,000 for the Community Program and \$1,000,000 for the Corridor Program, and there is a 20% match requirement from the City; and

WHEREAS, the application period is currently open with a deadline of May 30, 2023; now, therefore, be it

RESOLVED, that the City Manager is hereby authorized to submit a grant application and documentation to the U.S. Department of Transportation Federal Highway Administration for the Charging and Fueling Infrastructure Discretionary Grant Program and to provide matching funds therefor.

City of New Rochelle
Development

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Adam Salgado, Commissioner of Development
DATE: April 18, 2023
SUBJECT: PROPOSED AUTHORIZATION RE: BENCHMARKING MUNICIPAL BUILDINGS - Resolution establishing energy benchmarking requirements for certain municipal buildings.

Background:

As part of the NYSEDA Clean Energy Communities program, the City has pursued a number of high-impact actions (HIA) to improve energy efficiency and to reduce greenhouse gas emissions. Notably, buildings account for over 60% of the energy used in New York State. Municipal Benchmarking is a policy that a municipality adopts that requires the annual reporting of energy used in municipal buildings. Benchmarking allows municipalities to compare energy usage among buildings and better identify opportunities to cut energy waste. This helps municipal leaders make smarter investment decisions, recognize efficiency, and foster a comprehensive and continuous energy improvements for municipal buildings.

City Obligations:

To achieve NYSEDA’s Benchmarking for Municipal Buildings HIA, the City is required to make available to the public on the internet on an annual basis, energy use information for each municipal building that is owned or occupied by the City that is 1,000 square feet or larger.

The City will utilize the ENERGY STAR Portfolio Manager Account to, at a minimum, publicly disclose energy use information that includes each building’s energy use intensity, annual greenhouse gas emissions, and an energy performance score where available.

Recommendation:

Staff recommends that the City Council adopt a resolution authorizing the Benchmarking for Municipal Building policy.

LEGISLATION

RESOLUTION ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR CERTAIN MUNICIPAL BUILDINGS.

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings-for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the City of New Rochelle is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the City of New Rochelle City Council desires to use Building Energy Benchmarking - a process of measuring a building’s energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the City of New Rochelle; and

WHEREAS, the City of New Rochelle City Council desires to establish procedure or guideline for City of New Rochelle staff to conduct such Building Energy Benchmarking; now, therefore

BE IT RESOLVED, that the following specific policies and procedures are hereby adopted:

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(A) “Benchmarking Information” shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) “Building Energy Benchmarking” shall mean the process of measuring a building’s Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) “Commissioner” shall mean the head of the Department.

(4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by the City of New Rochelle that is 1,000 square feet or larger in size.

(5) “Department” shall mean the Department of Development.

(6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than May 1, 2017, and no later than May 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2017 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the Internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the City Council including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

§7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

§8. SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

ATTACHMENTS:

1. PROPOSED AUTHORIZATION RE BENCHMARKING MUNICIPAL BUILDINGS
ATTACHMENT

RESOLUTION NO. [#]-2023

**ESTABLISHING ENERGY BENCHMARKING REQUIREMENTS FOR
CERTAIN MUNICIPAL BUILDINGS**

Drafting Note: This template legislation is presented here as a resolution, but communities should note that it may also be adopted as a local law or ordinance, where they have the power to do so. The following information should not be a substitute for legal advice from an attorney familiar with local requirements.

WHEREAS, buildings are the single largest user of energy in the State of New York. The poorest performing buildings typically use several times the energy of the highest performing buildings—for the exact same building use; and

WHEREAS, collecting, reporting, and sharing building energy data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide, and equipped with this information the [City of New Rochelle](#) is able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the [City of New Rochelle City Council](#) desires to use Building Energy Benchmarking - a process of measuring a building’s energy use, tracking that use over time, and comparing performance to similar buildings - to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the [City of New Rochelle](#); and

WHEREAS, the [City of New Rochelle City Council](#) desires to establish procedure or guideline for [City of New Rochelle](#) staff to conduct such Building Energy Benchmarking; and

NOW THEREFORE, IT IS HEREBY RESOLVED AND DETERMINED, that the following specific policies and procedures are hereby adopted;

BUILDING ENERGY BENCHMARKING POLICY/PROCEDURES

§1. DEFINITIONS

(A) “Benchmarking Information” shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

(B) “Building Energy Benchmarking” shall mean the process of measuring a building’s Energy use, tracking that use over time, and comparing performance to similar buildings.

(C) “Commissioner” shall mean the head of the Department.

(4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by the [City of New Rochelle](#) that is 1,000 square feet or larger in size.

(5) “Department” shall mean the [Department of Development ... \[Department selected to enforce the Benchmarking Policy\]](#).

(6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.

(7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.

(8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.

(9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.

(11) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.

(12) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.

(13) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations.

§2. APPLICABILITY

(1) This policy is applicable to all Covered Municipal Buildings as defined in Section 2 of this policy.

(2) The Commissioner may exempt a particular Covered Municipal Building from the benchmarking requirement if the Commissioner determines that it has characteristics that make benchmarking impractical.

§3. BENCHMARKING REQUIRED FOR COVERED MUNICIPAL BUILDINGS

(1) No later than May 1, 2017, and no later than May 1 every year thereafter, the Commissioner or his or her designee from the Department shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year.

(2) For new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Commissioner or his or her designee from the Department shall begin inputting data in the following year.

§4. DISCLOSURE AND PUBLICATION OF BENCHMARKING INFORMATION

(1) The Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

(a) no later than September 1, 2017 and by September 1 of each year thereafter for Covered Municipal Buildings; and

(2) The Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

(a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and

(b) For each Covered Municipal Building individually:

(i) The status of compliance with the requirements of this Policy; and

(ii) The building address, primary use type, and gross floor area; and

(iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and

(iv) A comparison of the annual summary statistics (as required by Section 5(2)(b)(iii) of this Policy) across calendar years for all years since annual reporting under this Policy has been required for said building.

§5. MAINTENANCE OF RECORDS

The Department shall maintain records as necessary for carrying out the purposes of this Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years.

§6. ENFORCEMENT AND ADMINISTRATION

(1) The Commissioner or his or her designee from the Department shall be the Chief Enforcement Officer of this Policy.

(2) The Chief Enforcement Officer of this Policy may promulgate regulations necessary for the administration of the requirements of this Policy.

(3) Within thirty days after each anniversary date of the effective date of this Policy, the Chief Enforcement Officer shall submit a report to the [City Council](#) including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Commissioner determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Policy.

§7. EFFECTIVE DATE

This policy shall be effective immediately upon passage.

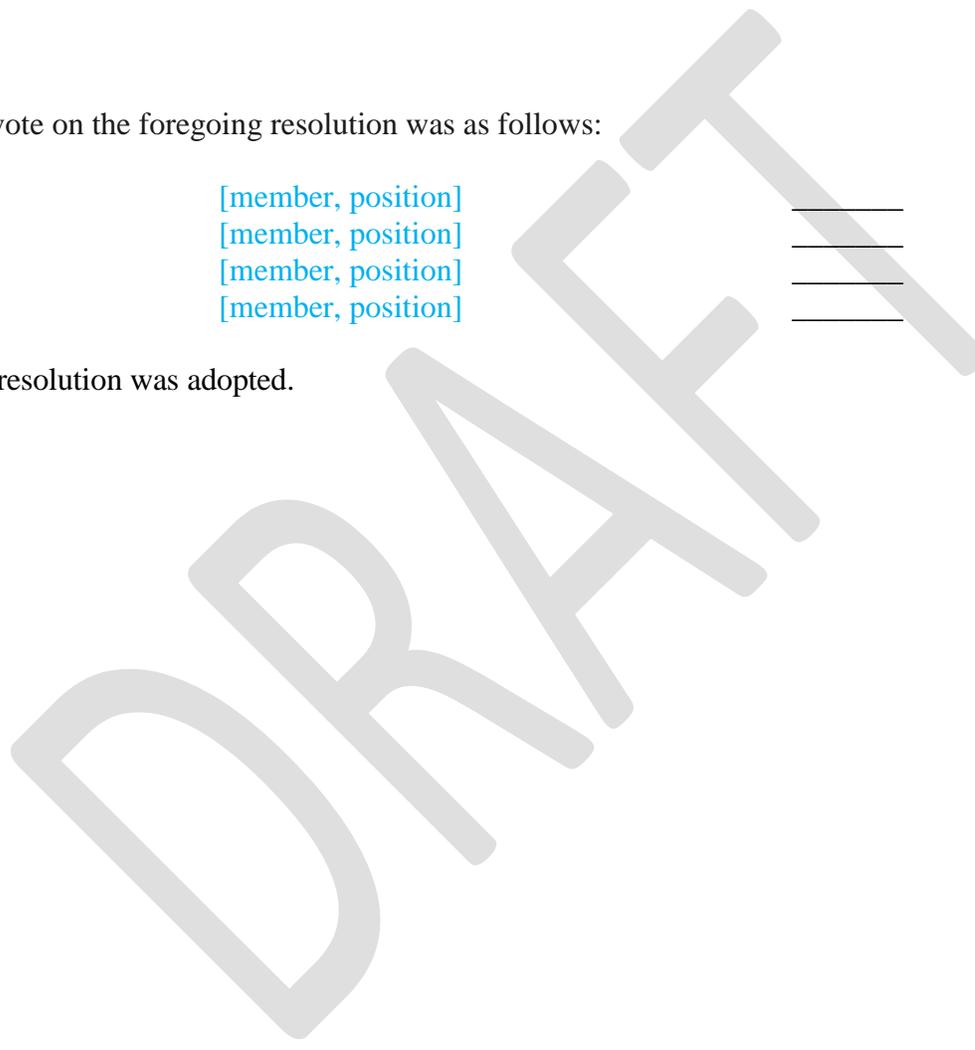
§8. SEVERABILITY

The invalidity or unenforceability of any section, subsection, paragraph, sentence, clause, provision, or phrase of the aforementioned sections, as declared by the valid judgment of any court of competent jurisdiction to be unconstitutional, shall not affect the validity or enforceability of any other section, subsection, paragraph, sentence, clause, provision, or phrase, which shall remain in full force and effect.

The vote on the foregoing resolution was as follows:

[member, position]
[member, position]
[member, position]
[member, position]

This resolution was adopted.



City of New Rochelle
Parks & Recreation

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Vincent Parise, Parks and Recreation Commissioner
DATE: April 18, 2023
SUBJECT: PROPOSED HUDSON PARK LICENSE AGREEMENT RE: CONCESSION SERVICES - Resolution authorizing the City Manager to enter into a three-year license agreement with Beach Front BBQ relative to concession services at Hudson Park (RFP No. 5555).

After a Request for Proposal, spec # 5555, via the Finance Department, the Department of Parks & Recreation is requesting permission to enter into a 3-year licensing agreement, for concession services at Hudson Park, with awarded vendor *Beach Front BBQ*, for the development & operations of the planned *Hudson Park Café*, to be open for business beginning in the summer of 2023, as a much needed amenity at Hudson Park. All future financial terms and equipment purchases will be agreed upon within the licensing agreement and will not call for additional 2023 budget requests to City Council.

LEGISLATION

RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A THREE-YEAR LICENSE AGREEMENT WITH BEACH FRONT BBQ RELATIVE TO CONCESSION SERVICES AT HUDSON PARK (RFP NO. 5555).

WHEREAS, the City of New Rochelle issued Request for Proposal (RFP) Specification No. 5555 relative to concession services at Hudson Park; and

WHEREAS, City staff recommends entering into a three-year license agreement with Beach Front BBQ for the development and operations of the planned Hudson Park Café to be open for business beginning in the summer of 2023; now, therefore

BE IT RESOLVED, that the City Manager is hereby authorized to enter into a three-year license agreement with Beach Front BBQ relative to concession services at Hudson Park, together with such terms and conditions which are acceptable to the City Manager and Corporation Counsel.

City of New Rochelle
Mayor's Office

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Noam Bramson, Mayor
DATE: April 18, 2023
SUBJECT: PROPOSED REQUEST RE: NEW YORK STATE APPROVAL,
IMPLEMENTATION OF OPT-OUT COMMUNITY DISTRIBUTED
GENERATION (CDG) PROGRAM - Resolution calling for New York State to
approve and implement an Opt-Out Community Distributed Generation (CDG)
program in New York.

Resolution calling for New York State to approve and implement an Opt-Out Community
Distributed Generation (CDG) program in New York.

LEGISLATION

RESOLUTION CALLING FOR NEW YORK STATE TO APPROVE AND IMPLEMENT AN OPT-OUT COMMUNITY DISTRIBUTED GENERATION (CDG) PROGRAM IN NEW YORK.

WHEREAS, the City Council of the City of New Rochelle is concerned about the impact of conventional energy sources on the environment, as well as the rising cost of energy for our residents and businesses; and

WHEREAS, Community Distributed Generation (CDG) is a state-authorized program that allows participants to reap the benefits of solar without having to install panels on their property; and

WHEREAS, Opt-Out CDG is an innovative way for local governments to give residents and businesses access to clean energy by automatically enrolling them in community solar projects through the state's Community Choice Aggregation (CCA) policy; and

WHEREAS, Opt-Out CDG is expected to result in savings of up to 10 percent on the eligible electricity costs of virtually all homes and small businesses in the jurisdiction; and

WHEREAS, Opt-Out CDG has been designed to prioritize enrollment of low-income households, which will help quickly expand access to clean energy for all New Yorkers, including those living in state-designated Disadvantaged Communities; and

WHEREAS, Opt-Out CDG is supported by the NYS Climate Action Council Scoping Plan, the State's 10 Gigawatt Distributed Solar Roadmap, Clean Energy Communities, and Climate Smart Communities, and directly contributes to the State's nation-leading clean energy goals; and

WHEREAS, Opt-Out CDG was first approved in New York State in 2018 by the PSC, but in 2021 the PSC paused Opt-Out CDG and recently called for alternatives to be studied, further delaying the roll out of Opt-Out CDG; and

WHEREAS, the delay in the approval and implementation of Opt-Out CDG is hindering progress toward state and local clean energy goals and causing lost savings, especially for Disadvantaged Communities; now, therefore

BE IT RESOLVED, that the City Council hereby supports the approval and implementation of Opt-Out CDG in New York State, and urges the PSC to take immediate action to bring this program to fruition; and be it further

RESOLVED, that the City Council hereby commits to actively support and participate in the Opt-Out CDG Coalition, including by authorizing the City Manager to sign letters of support and other related documents.

City of New Rochelle
City Manager

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Kathleen E. Gill, City Manager
DATE: April 18, 2023
SUBJECT: PROPOSED AMENDMENT TO ORDINANCE NO. 58 OF 2023 RE: NEW POSITIONS CITYWIDE - Ordinance amending Ordinance No. 58 of 2023 creating new positions Citywide and amending Ordinance No. 192 of 2022, the Budget of the City of New Rochelle for 2023.

Background

At the March 21, 2023 Regular Legislative Meeting, Ordinance No.192 of 2022, the Budget of the City of New Rochelle for 2023 was submitted. It is recommended that the ordinance be amended with two minor changes as described below.

Issue

Staff recommends a change in Title as described from Housing Coordinator to Director of Housing. There is no change in salary or responsibilities. The Director of Housing will serve as the NRMHA liaison as well as advise on housing policy and funding; manage outreach and communications to expand the reach of the City’s housing programs; oversee lotteries for affordable housing; assist in review of development plans that include affordable housing; and supervise reporting and service delivery of housing programs. Programs include Down payment Assistance Program, Section 8, Tenant-Based Rental Assistance (TBRA), and CDBG/HOME programs.

Department of Parks and Recreation

At the March meeting, the Recreation Supervisor III was upgraded from a Recreation II Supervisor, as a result, the Recreation II position was erroneously eliminated. This action is requesting a Recreation Supervisor II position will be added to the budget. There is an increased demand for youth programming, growth in the community as well as new facilities has resulted in the need for additional staff in the Department of Parks and Recreation. The Recreation Supervisor II will assist with programming at the newly created New Roc Community Center, the new community space in the Garden Street development project and the Children’s Greenhouse & Wildcliff Property at Hudson Park. This will include assisting in preparing and conducting a wide variety of recreational programs; establishing a public/private developmentally disabled curriculum; providing access and service delivery for New Rochelle youths.

Recommendations

It is recommended that the City Council amend the City’s approved budget and position schedule to include the aforementioned positions. A 2023 budget amendment for \$ 79,412 is recommended as follows to appropriate funds for the position:

Section 3. Ordinance No. 192 of 2022, the budget of the City of New Rochelle for 2023, is hereby amended as follows:

Increase Appropriations:	7020-11000	Salary	\$ 48,719
	7020-8xxxx	Benefits	\$ 30,693
Decrease Appropriations:	9999-49100	Contingency	\$ 79,412

LEGISLATION

ORDINANCE AMENDING ORDINANCE NO. 58 OF 2023
 CREATING NEW POSITIONS CITYWIDE AND AMENDING
 ORDINANCE NO. 192 OF 2022, THE BUDGET OF THE CITY
 OF NEW ROCHELLE FOR 2023.

WHEREAS, Ordinance No. 58 of 2023 was adopted at the March 21, 2023, Regular Legislative Meeting; and

WHEREAS, it is recommended that the ordinance be amended with minor changes, as follows:

New Position/ Total Funding Upgrade (6m/9m)	Position Request	Department	Salary (New/Increase)	Benefits (63%/28.15%)	Salary Plus	Funding Benefits
Upgrade \$37,327.21	[Housing Coordinator] <u>Director of Housing</u>	Development	\$38,837	\$10,932.62	\$49,769.62	9
New Position \$79,412	<u>Recreation</u> <u>Supervisor</u> <u>II</u>	<u>Parks & Recreation</u>	<u>\$48,719</u>	<u>\$30,693</u>	<u>\$79,412</u>	<u>6</u>

Ordinance No. 192 of 2022, the Budget of the City of New Rochelle for 2023, is hereby amended as follows:

Increase Appropriations:

<u>7020-11000</u>	<u>Salary</u>	<u>\$ 48,719</u>
<u>7020-8xxxx</u>	<u>Benefits</u>	<u>\$ 30,693</u>

Decrease Appropriations:

9999-49100 Contingency \$ 79,412

Matter [bracketed] deleted.

Matter underlined added.

City of New Rochelle
Buildings

MEMORANDUM

TO: Honorable Mayor and City Council
THRU: Kathleen E. Gill, Esq., City Manager
FROM: Paul Vacca, Commissioner of Buildings
DATE: April 18, 2023
SUBJECT: PROPOSED AMENDMENT TO CHAPTER 331, ZONING CODE, CHAPTER 331-4, DEFINITION CHANGES - Ordinance amending Section 331-4, Specific Terms Defined, of Chapter 331, Zoning, of the Code of the City of New Rochelle. (Intro. 3/21/23; Public Hearing 4/11/23)

In order to better assist combating the complaints received regarding short term rentals throughout the City the following code I recommend that the following definitions be incorporated into our zoning ordinance to assist us in our enforcement efforts.

Please see potential code amendment(s) to section 331-4 below:

NON-TRANSIENT DWELLING UNIT- A dwelling unit for non-transient occupancy.

TRANSIENT DWELLING UNIT- A dwelling unit for transient occupancy.

NON-TRANSIENT OCCUPANCY: occupancy of a dwelling unit by the same one family for a period of time greater than six months per calendar year.

TRANSIENT OCCUPANCY: occupancy of a dwelling unit for a period of time of six months or less per calendar year.

DWELLING, ONE-FAMILY- a detached dwelling containing only one principal non-transient dwelling unit.

DWELLING, TWO-FAMILY- a detached dwelling containing only two principal non-transient dwelling units, whether located side by side, one on top of another or any other manner.

DWELLING, ATTACHED- Three or more non-transient dwelling units on one building lot where at least two dwelling units share one or more common side or rear walls on such building lot, with each of such three or more dwelling units occupying the entire volume within its respective portion of the building(s) from the lowest level to the roof, and having its own separate entrance or entrances to the outside.

LEGISLATION

ORDINANCE AMENDING SECTION 331-4, SPECIFIC TERMS
DEFINED, OF CHAPTER 331, ZONING, OF THE CODE OF
THE CITY OF NEW ROCHELLE.

WHEREAS, in order to alleviate complaints received regarding short term rentals throughout the City, City staff recommends the following definitions be incorporated into the City's Zoning Code to assist enforcement efforts; now, therefore

BE IT ORDAINED by the City of New Rochelle:

Section 1. Section 331-4, Specific Terms Defined, of Chapter 331, Zoning, of the Code of the City of New Rochelle is hereby amended as follows:

§331-4. Specific terms defined.

NON-TRANSIENT DWELLING UNIT- A dwelling unit for non-transient occupancy.

TRANSIENT DWELLING UNIT- A dwelling unit for transient occupancy.

NON-TRANSIENT OCCUPANCY: occupancy of a dwelling unit by the same one family for a period of time greater than six months per calendar year.

TRANSIENT OCCUPANCY: occupancy of a dwelling unit for a period of time of six months or less per calendar year.

DWELLING, ONE-FAMILY- a detached dwelling containing only one principal non-transient dwelling unit.

DWELLING, TWO-FAMILY- a detached dwelling containing only two principal non-transient dwelling units, whether located side by side, one on top of another or any other manner.

DWELLING, ATTACHED- Three or more non-transient dwelling units on one building lot where at least two dwelling units share one or more common side or rear walls on such building lot, with each of such three or more dwelling units occupying the entire volume within its respective portion of the building(s) from the lowest level to the roof, and having its own separate entrance or entrances to the outside.

Matter underlined added.