

Minutes of the Town Board for December 5, 2018

**TOWN OF PITTSFORD  
TOWN BOARD  
DECEMBER 5, 2018**

Proceedings of a regular meeting of the Pittsford Town Board held on Wednesday, December 5, 2018 at 6:00 P.M. local time in the Pittsford Town Hall, 11 South Main Street, Lower Level Meeting Room.

**PRESENT:** Supervisor William A. Smith, Jr.; Councilpersons Kevin S. Beckford, Katherine Bohne Munzinger, Matthew J. O'Connor and Stephanie M. Townsend.

**ABSENT:** None.

**ALSO PRESENT:** Staff Members: Jessie Hollenbeck, Recreation Director; Paul Schenkel, Commissioner of Public Works; Greg Duane, Finance Director; Robert Koegel, Attorney, Linda M. Dillon, Town Clerk, Suzanne Reddick, Assistant to Supervisor and Shelley O'Brien, Communication Director.

**ATTENDANCE:** There were 30 members of the public in attendance. There were six (6) additional staff members present and an interpreter.

Supervisor Smith called the Town Board meeting to order at 6:00 P.M. The Town Clerk noted all members of Town Board to be present and Supervisor Smith invited those present to join in the Pledge to the Flag. Immediately thereafter, Supervisor Smith directed all present to remain standing for a moment of silence in honor and remembrance of President George H. W. Bush, upon his passing.

**MEETING MINUTES OF NOVEMBER 20, 2018 APPROVED**

A Resolution to approve the Minutes of the November 20, 2018 was offered by Councilwoman Townsend, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Meeting Minutes of November 20, 2018 are approved as written.

**COMMENDATION FOR DONNA MUSSAW APPROVED**

A Resolution of Commendation for retiring staff member Donna Mussaw was offered by Supervisor Smith, seconded by Deputy Supervisor Munzinger, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Commendation was declared carried as follows:

**Whereas**, Donna Mussaw began her career with the Town of Pittsford in 1988 as the administrative assistant for the Highway Department; she assisted the Department of Public Works from 1991 – 1992, after which she returned to the Highway Department, serving as the department assistant until 2000, when she became Secretary to the Commissioner of Public Works; and

**Whereas**, over the years Donna Mussaw has provided invaluable support and guidance to the Town's Public Works efforts and to each of the several DPW departments; in her tenure as Secretary to the Commissioner of Public Works, she supported and contributed to the success of three different commissioners, serving as a trusted and knowledgeable resource for each, and throughout her career has shown an outstanding commitment to her peers and to the residents of our community; and

**Whereas**, Donna Mussaw is known as a caring and personable "go-to" team member – a dedicated and effective problem-solver, Donna is always ready to help others, stepping in when departments are short-staffed, assisting with community events, providing training to new staff, all while carrying out her regular duties with utmost professionalism, customer-focus and commitment to excellence; her support has led to the success of many

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Town initiatives, including the Fleet Purchase Plan, Highway CHIPS program, and Snow and Ice reporting, and she provided invaluable help during 1991 ice storm and the construction of the Veterans Monument; her efforts have made a lasting impact on her peers and on our community, and she is a truly positive reflection of the Town and its efforts for our citizens.

**Now, Therefore Be It** known that the Town Board of the Town of Pittsford recognizes Donna Mussaw's dedication and outstanding service as a Town of Pittsford employee for over 30 years; and

**Further known** that on this date, December 5, 2018, in recognition of her pending retirement on January 30, 2019, with utmost regard and appreciation, the Pittsford Town Board thanks and congratulates Donna Mussaw for her long-time service to the Town of Pittsford, the caring support given to her peers, and her personal and heartfelt commitment to the residents of our community.

### **SUPERVISOR'S ANNOUNCEMENTS**

**Volunteer Board appointments:** Supervisor Smith reviewed the process for appointments to the Town's Assessment Review Board, Environmental Board, Design Review & Historic Preservation Board, Parks and Recreation Advisory Board, Planning Board and Zoning Board of Appeals. Applicants will be interviewed by one Town Board member and the Chair of the relevant Board. Multiple applications will be distributed as evenly as practicable among all five Town Board members for interviews. A common set of questions will be asked of all applicants. Applicants will be graded by the interviewers, following which the Town Board will meet in Executive Session to discuss and select appointees. The Town recently solicited applications for positions coming open on the Environmental Board, the Parks and Recreation Advisory Board and the Assessment Review Board.

### **LIBRARY BOARD OF TRUSTEE APPOINTMENTS**

Supervisor Smith invited the President of Pittsford's Library Board of Trustees, Danielle Kress, to present the Library Board's recommendations for appointments to the Library Board. President Kress explained that the Library Board differs from the Town's other volunteer boards inasmuch as it is an independent governing body within the Monroe County Library system. It is the practice of the Library Board of Trustees to submit to the Town Board its recommendations for appointment, for ratification by the Town Board. She reviewed the Library Board's process and procedures for arriving at recommendations for appointment. She explained that Library Board members are appointed to 5 year terms. President Kress reviewed the background and qualifications of each person recommended by the Library Board for appointment:

- 1) Paul Seidel (incumbent)
- 2) Ken Knight
- 3) Mary Gehl Doyle

Following discussion among President Kress and Town Board members, Deputy Supervisor Munzinger moved the proposed appointments for approval. Councilman Beckford seconded the motion, which was voted on as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The following Resolution was declared carried as follows:

**RESOLVED**, that Town Board re-appoint Paul Seidel to the Library Board of Trustees, effective January 1, 2018, with the term ending on December 31, 2023; and be it further

**RESOLVED**, that Town Board appoint Ken Knight to the Library Board of Trustees, effective January 1, 2018, with the term ending on December 31, 2023; and be it further

**RESOLVED**, that Town Board appoint Mary Gehl Doyle to the Library Board of Trustees, effective January 1, 2018, with the term ending on December 31, 2023.

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### GENERAL

#### DISCUSSION: HUNTING IN SOUTH PITTSFORD

Supervisor Smith opened the discussion regarding hunting in South Pittsford, asking for public comments and discussion.

#### PUBLIC COMMENTS:

- 1) Laura Wilson, Turtle Creek: This resident requested that the Town consider amending Town Code, Chapter 83, regarding firearms – to prohibit use of firearms south of Jefferson Road, making the law inclusive to all residents in Pittsford; she also expressed concern for safety and enforcement, indicating that she is concerned when hearing gunfire while waiting at the bus stop with her children.
- 2) Bill Matthews – longtime farming family of Pittsford and resident. Mr. Matthews commended the Town for its efforts decades ago in preserving farmland with the Greenprint Plan. He noted concern that restrictions on hunting could impact the number of ticks and occurrences of lyme disease and automobile accidents that could be a result of hunting restrictions south of Jefferson Road.
- 3) Larry Knickerbocker – longtime farming family in Pittsford and resident, expressed his concern also for banning hunting with rifles in Pittsford south of Jefferson Road, noting that it seems that people are trying to legislate for noise (gun shots being heard). To his knowledge, he has never heard of a person being shot by a hunter in Pittsford. He is very concerned that restricting hunting will only create more problems with wildlife – including the deer, coyote, and foxes. He also concurred with the previous concern that more automobile accidents would be inevitable.
- 4) A resident reported the following statistics from the DEC website about the number of deer killed, tagged and reported to DEC in 2017: Pittsford – 82; Mendon – 747; Rush – 393.
- 5) Lt. Bruce Hummel, Supervising Environmental Conservation Officer for the State Department of Environmental Conservation for our region, noted that state law regulates hunting throughout the State, including Pittsford; when asked about controlled hunting, he indicated that a strategy is in place for controlled hunting in Irondequoit and they seem to be managing the deer population with this strategy.

Further discussion among Board members included the following:

- The Town of Greece publishes a map that is helpful to hunters in knowing where hunting is permitted within that Town and perhaps a map in Pittsford would be helpful.
- It is possible that there are hunters currently hunting in Pittsford illegally, or they are coming here from other areas of Monroe County where hunting is prohibited or limited (such as Penfield and Irondequoit), thereby increasing the number of hunters in our area. In response to a question, Could the Town and/or the DEC consider surveillance to monitor for illegal hunters – DEC Officer Hummel indicated that surveillance has been undertaken in other areas, and could be done in Pittsford.
- A question was raised as to whether the Town has adequately posted all of the Town-owned lands, where hunting is prohibited (except for bow hunting on the Royal Coach property). Commissioner Schenkel commented that work on additional posting had begun in October; that it is an extensive and time-consuming task and questioned whether posting would deter anyone already intent on hunting illegally.
- Over the course of discussion it was noted that this issue involves different, and possibly conflicting, issues of public health and safety: hunting land near residential areas versus car accidents involving deer. Councilmember Townsend stated her view that at present the Town does not have sufficient information to change existing law or to know how properly to change it; that further research and information is needed.
- The Town needs to determine in advance any unintended consequences of any potential revision to Town Code with respect to use of firearms and hunting in general.
- A question arose as to the wisdom of allowing hunting by bow-and-arrow in the Town-owned Royal Coach property. It is currently permitted there.

Supervisor Smith thanked members of the public for their input, as well as the information provided by DEC Officer Bruce Hummel. The Town Board will inform and involve residents as this matter is subject to ongoing review.

## LEGAL MATTERS

### DISCUSSION: PROPOSED LOCAL LAW OF 2018 FOR DEMOLITION PERMITS

Discussion was held regarding the review of the draft of a proposed local law for reviewing demolition of buildings. First to speak was Bonnie Salem, a member of the Design Review and Historic Preservation Board (DRHPB), who thanked the Town Board for giving the DRHPB an opportunity to review and make recommendations for this new law. Ms. Salem noted that there were three (3) additional suggestions that were made after the Town Attorney's completion of this first draft of the local law and the DRHPB is requesting that they be added to the proposed legislation as follows:

- 1) Add to legislation the reference to the landmark designation process (written in Article XXX, Section 185-195.3) to make note of the power that the DRHPB already has under existing law, to designate a property as a historic landmark at any time.
- 2) That the window for demolition review be extended from 30 days, as provided in the draft law, to 45 days. Ensuing discussion considered options from 30-45 days (from date of public hearing) to 60 days (from date of the complete application).
- 3) That appeals go to the Town Board, rather than to the Zoning Board of Appeals as provided in the draft law.

Town Attorney Robert Koegel noted that the DRHPB already has the power to initiate a review for Landmark Designation under existing provisions of the Town Code and restating this in a new law for demolition review would be superfluous. He noted further that, uniformly throughout the relevant Article VIII of the Town Code, in which a Demolition Review law would form a part, appeals from decisions of other boards are heard by Zoning Board of Appeals and that there is no reason to deviate from this in the case of demolition review. Additional comments were offered as follows:

John Limbeck, Chairman of the Planning Board, recommended that the Planning Board would be a more appropriate body to review demolition applications, with the DRHPB reviewing applications and making recommendations to the Planning Board for demolitions as it now does for all other building applications. Demolition review falls into line with the central mission and purpose of the Planning Board and into its experience in reviewing all planning applications submitted to the Town. It already reviews any demolitions that are involved in any site plan applications and has acquired lengthy experience doing so. He explained that the Planning Board relies on review and recommendations from the other advisory boards, such as DRHPB and the Environmental Board, in making decisions, and observed that, given its experience in following this process, the Planning Board is better equipped to undertake demolition review and could be more efficient in streamlining the process for applicants.

Paula Liebschutz, Vice-Chair of the Planning Board, also spoke, expressing her view that the Planning Board should be the determining board for demolition applications.

Town Attorney Robert Koegel, responding to a question, indicated that in other municipalities in New York that provide for demolition review, such review is undertaken either by the municipal Code Enforcement Department, such as in Hornell, or by the Town Planning Board, such as in Brighton. Most demolition review laws assign the responsibility to the Planning Board, with advice from architectural boards and historic preservation boards. When asked for his opinion, he indicated that he leans toward the Planning Board, as they have a more complete process already in place. He noted that there is a question as to whether a Town may divert to another board functions typically undertaken by a Planning Board, given that Planning Boards are authorized and empowered by State law.

Doug DeRue, Director of Planning, Zoning and Development for the Town, offered comments concurring with the views expressed by the Planning Board members present, indicating that the Planning Board would be the more appropriate board designated to oversee, review and approve or deny demolition applications, as they are familiar with applications of demolition and rebuild and already have an established process for review that is thorough and involves the comments of other boards.

Supervisor Smith noted that the possibility of demolition of houses in established neighborhoods and their replacement raises issues and concerns related to the integrity of the neighborhood's character, and that such

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concerns seem closely related to the customary work of the DRHPB, in evaluating proposed changes to a building in light of neighborhood character.

Councilwoman Townsend supported having the DRHPB review demolitions; that it is the appropriate body for reviewing proposed demolitions and rebuilds for single buildings in existing neighborhoods, where the concerns involved differ from demolition incident to a new subdivision or commercial rebuild, which falls under the authority of the Planning Board. She stated that there is tension between the DRHPB and the Planning Board, noting that members of the DRHPB have expressed concerns that their recommendations are sometimes disregarded or result in token modifications.

Planning Board Chairman John Limbeck stated that the suggestion of tension between the Planning Board and any other board is incorrect, misleading and disparaging to any of the Boards involved. He emphasized that the Planning Board considers all comments and recommendations from other boards with great care before making final decisions.

Supervisor Smith indicated that the Town Board appreciates the comments regarding this topic and will take them under advisement for discussion and/or possible action at a future meeting.

### **COMMUNITY CHOICE AGGREGATION (CCA) – MEMORANDUM OF UNDERSTANDING AMONG THE TOWN, THE VILLAGE OF PITTSFORD AND THE TOWNS OF BRIGHTON AND IRONDEQUOIT**

The Board reviewed and discussed edits that have been suggested by the Town of Brighton for the proposed inter-municipal Memorandum of Understanding regarding Community Choice Aggregation among the Town of Pittsford, Brighton, Irondequoit and the Village of Pittsford. The principal revision eliminated reference to securing sustainable energy at lower cost than the current utility rate. It retained language related to obtaining electricity from sustainable sources. A second point of revision merely elaborated on the legal status, which is that each municipality must independently approve CCA arrangements for its own residents.

Councilman O'Connor said he did not object to the revisions, but expressed that he would be severely disappointed if the aggregation process did not produce cost savings for residents, one of the two key reasons for pursuing a CCA program. He referred to the Community Choice Aggregation Fact Sheet provided by NYSERDA, which references "securing lower energy prices" and "Negotiate lower rates and choose cleaner energy."

Supervisor Smith noted that the revisions were acceptable, inasmuch as the Town's position has been stated as a commitment to a 100% clean energy source at lower cost to Pittsford residents than the utility rate, that at least one prospective CCA Administrator has made a guarantee to this effect, and that the Town retains the power to decline any CCA program or offering that deviates from either of the two key points: 100% sustainability and lower cost.

Following discussion, a Resolution to approve the Memorandum of Understanding of the Community Choice Aggregation was offered by Supervisor Smith, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Supervisor be authorized to execute the Memorandum of Understanding for the Community Choice Aggregation by and between the Town of Irondequoit, the Town of Brighton, and the Village of Pittsford.

### **CONTRACT WITH PITTSFORD ANIMAL HOSPITAL APPROVED**

A Resolution to approved the proposed Agreement for boarding and veterinary services for stray animals with Pittsford Animal Hospital was offered by Councilwoman Townsend, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

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**RESOLVED**, that the Town Supervisor be authorized to execute the proposed agreement with the Animal Hospital of Pittsford, for boarding and veterinary services involving stray animals for one year, ending December 19, 2019.

### **FINANCIAL MATTERS**

#### **CLEAN ENERGY COMMUNITY PROJECT CAPITAL FUND ESTABLISHED**

The Town of Pittsford has been awarded a NYSERDA Clean Energy Community Grant in the amount of \$50,000.00. These grant funds will be used to install an Electric Vehicle (EV) charging station at the Spiegel Community Center and a roof-mounted solar array at King's Bend Park. The estimated cost of this project is \$53,240.00 plus contingency funds. Therefore, the Finance Director has requested that the Town Board establish the NYSERDA Clean Energy Community Capital Project fund in the amount of \$55,000.00. It was noted that this capital fund could be increased over time for further sustainability undertakings.

Thereafter, Supervisor Smith offered a Resolution to establish the NYSERDA Clean Energy Community Capital Project fund, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the NYSERDA Clean Energy Community Capital Project Fund is established in the amount of \$55,000. The source of these funds will be a grant of \$50,000 and a transfer from the General Fund in the amount of \$5,000.00.

#### **BUDGET TRANSFERS AND AMENDMENTS APPROVED**

Following some brief discussion and explanation given regarding the salt expense and the salary increases, a Resolution to approve the proposed Budget Transfers and Amendments was moved by Councilwoman Townsend, seconded by Deputy Supervisor Munzinger, and voted on by the members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the following budget transfers are approved:

- That \$ 17,918.00.00 be transferred from 001.9950.9000.1.1 (WT Transfer to Capital –Expense) to 1.2620.2007.10.3 (Custodial – Capital Bldg. Improvements) to cover the cost of upgrading the AV systems in the Fisher Meeting Room.
- That \$ 3,000.00 be transferred from 1.1355.4400.1.1 (Assessor – Contracted Services) to 1.1355.1000.1.1 (Assessor – Salaries) to cover salaries to the end of the year.
- That \$ 10,000.00 be transferred from 1.1230.1000.1.1 (Community Service – Salaries) to 1.1490.1000.1.1 (Public Works – Salaries) to cover salaries to the end of the year.
- That \$ 7,000.00 be transferred from 1.1990.4000.1.1 (Whole Town – Contingency) to 1.1670.4601.1.1 (Whole Town – Postage) to cover postage costs through the end of the year.
- That \$ 20,000.00 be transferred from 1.1990.4000.1.1 (Whole Town – Contingency) to 1.2620.1000.1.2620 (Custodial – Salaries) to cover salaries to the end of the year.
- That \$ 87,178.00 be transferred from 1.8160.4124.603.4 (Refuse & Garbage – Leases) to 1.8160.2000.603.4 (Refuse & Garbage – Capital Outlay) for partial funding of the purchase of a Tub Grinder.
- That \$ 12,000.00 be transferred from 4.9010.8000.50.4 (Highway – Retirement) and \$18,000.00 from 4.9040.8000.50.4 (Highway – Workers Comp) to 4.5142.4119.50.4 (Highway – Salt) to cover the purchase of road salt through the end of the year.

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- That 7,500.00 be transferred from 1.1990.4000.1.1 Whole Town – Contingency) to 1.5182.4202.1.4 (Street Lighting – Gas & Electric) to cover the cost of Town at Large street lighting through the end of the year.
- That \$ 5,065.00 be transferred from 6.8120.1000.2.6 (Sewer – Transmission Salaries) to 6.9010.8000.1.6 (Sewer – Retirement) to cover the cost of FY18 retirement.
- That \$ 1,640.00 be transferred from 6.9030.8000.1.6 (Sewer – Social Security) to 6.9040.8000.1.6 (Sewer – Workers Compensation) to cover FY18 premiums.

and be it further

**RESOLVED**, that the following budget amendments are approved:

- That line item 1.8160.2000.603.4 (Refuse & Garbage – Capital Outlay) be increased by \$465,000.00 to cover the balance of funding of the purchase of a Tub Grinder. The source of these funds will be bond proceeds. Be it further resolved, that the Director of Finance make the appropriate budget entries.

### OPERATIONAL MATTERS

#### GROUNDS MAINTENANCE CONTRACT – SET BID DATE

Commissioner Schenkel notified Town Board in a Memorandum that the Town's current contract for Contracted Grounds Maintenance expires at the end of this year. This contract is utilized to supplement the Town Parks Department crews with mowing and landscape maintenance throughout the Town. These services are required at 18 areas comprised of twelve (12) Town-owned lands and facilities as well as the seventeen Park Districts.

Councilman O'Connor confirmed with Commissioner Schenkel that the Town has found current services provided by the incumbent entirely adequate, however multiple bids were expected.

Thereafter, Resolution to set a Bid Date for Contracted Grounds Maintenance was offered by Deputy Supervisor Munzinger, seconded by Councilman O'Connor, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board set a bid opening date for 2019 Contracted Grounds Maintenance for Thursday, January 24, 2019 at 11:00 a.m.

### PERSONNEL MATTERS

#### HIRING RECOMMENDATIONS APPROVED

Councilman O'Connor confirmed that he audited the records for the proposed part-time hires, noting that all the documents were in order. Thereafter, a Resolution to approve the proposed hiring and personnel adjustments was offered by Councilman O'Connor, seconded by Councilwoman Townsend, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: None.

The Resolution was declared carried as follows:

**RESOLVED**, that the Town Board approve the following persons for employment as part time and confirm as the date of hire as indicated hereto:

<b>Name</b>	<b>Department</b>	<b>Position</b>	<b>Rate</b>	<b>Date of Hire</b>
London Patane	Recreation	Rec Asst 1 – PT	\$10.40	11/28/2018
Karen Betsinger	Personnel	Office Clerk – PT	\$15.00	12/10/2018

And be it further

**RESOLVED**, that the Town Board approves the status and salary changes for the following employees:

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<b>Name</b>	<b>Position</b>	<b>Reason for Change</b>	<b>Rate</b>	<b>Effective Date</b>
Michael Murphy	Laborer	Seasonal to Reg FT (Parks)	\$15.22	12/10/2018

### **OVERTIME POLICY/CHANGE IN EMPLOYEE HANDBOOK APPROVED**

Deputy Supervisor Munzinger offered a Resolution to change the Overtime Policy in the Employee Handbook, seconded by Councilman Beckford, and voted on by members as follows: Ayes: Beckford, Munzinger, O'Connor, Townsend and Smith. Nays: none.

The Resolution was declared carried as follows:

**RESOLVED**, that "vacation leave" be stricken from Section 3.4 of the Employee Handbook and Personnel Rules that reads "in calculating overtime for purposes of any Town policy, the following do not count as hours worked: sick, personal, vacation leave, compensatory hours, worker's compensation or disability hours."

### **OTHER BUSINESS**

Supervisor Smith reminded members that back in October the Town Board had held a Public Hearing to consider a local law for a Moratorium on applications for development in Pittsford. The Town Board, at that time, having no comments offered, closed the Public Hearing and passed a resolution to table consideration of the Moratorium, as no applications were pending before the Planning Board (a previously filed application was withdrawn) and the Comprehensive Plan Update was anticipated to be ready for review and approval early in 2019. The Town was told and understood that the applicant, having withdrawn the application, would forego submittal of another application until after the Town's Comprehensive Plan Update was completed and approved early in 2019. However, the Supervisor has been informed that the same applicant has filed an application again to the Planning Board. Therefore, the Town Board may need to remove from the table the pending legislation for a Moratorium. This matter will be placed on the agenda for consideration at the next Town Board meeting.

Councilwoman Townsend thanked members of the community for their attendance at the Menorah Lighting ceremony in Pittsford.

Councilman O'Connor asked Fire Marshal Kelly Cline to discuss the status of the planned demolition of the dilapidated structures at 80 Mitchell Road. Ms. Cline indicated that the property owner is in the process of obtaining quotes from contractors for demolition. However, the Town will proceed with the demolition should this not be done in a timely manner, as pursuant to the order.

### **PUBLIC COMMENT**

The following persons offered comments to the Board:

- 1) Lee Fox, resident: Ms. Fox indicated that as a representative for the Pittsford Food Cupboard, she is announcing that the Food Cupboard has lost its space on Grove Street. The organization is looking for a new home that would be approximately 1700-2000 sq. ft. that has climate control, a loading dock, near a bus line, and cost effective for occupancy.
- 2) Kendra Evans, a Mitchell Road resident, indicated her concern that given the installation and operation of the new light at the intersection of Route 31 and Mitchell Road, that timing of the lights makes it difficult to exit Mitchell Road Estates due to traffic. Commissioner Paul Schenkel noted that it often takes more than one try to coordinate lights when a new traffic light is installed and that he will contact the New York State Department of Transportation to have them review potential solutions, including the timing of the lights.
- 3) Kelly LeBlanc, of Guilford Way, disapproved of the use of pesticides on athletic fields, requesting that the Town consider alternatives. It was noted, in response, that the Town's review of alternatives is nearing completion.

As there was no further business to discuss, the Supervisor adjourned the meeting at 8:28 P.M.

Respectfully submitted,

Linda M. Dillon  
Town Clerk