

New Lisbon Climate Smart Communities Committee Minutes: 4 February, 2021

Attending:

Nancy Martin-Mathewson  
Ed Lentz  
Vicky Lentz  
Flo Loomis  
Alyx Braunius

Nancy reported that we are at 60 points which is about halfway to our goal. She pointed out that some of our points will expire in July 2021, so we need to finish in a timely way.

1. Nancy reported on the website.
  - a. We have a page that is attached to the town website at no cost.
  - b. She outlined the proposed content. People should send her links for content to include on the site.
  - c. It was agreed to use this design and tweak it later.
2. She also reported that other towns have received points for joining a single regional organization. It was agreed to pursue this.
3. Aly reported that she will be taking over on the bike project. Ed volunteered to assist her.
4. Flo is working on the greenhouse gas inventory. She is getting help from Danny Lapin from OCCA and Ed. She reported that she has gone to the training session.
5. Vicky is looking into what would be involved in doing a natural resource inventory.
6. Ed reported on his list including information on culverts and dams.
7. There was a discussion on NYSEDA's Clean Energy Community program with the group feeling that we have enough on our plates trying to get certified in the CSC program
8. The next meeting will be held March 4' 2021

New Lisbon Climate Smart Communities Committee Minutes: **4 March, 2021**

Attending:

- Nancy Martin-Mathewson (resident), Chairperson, Climate Smart Communities Task Force, Town of New Lisbon; Town Councilperson, Town of New Lisbon; Proprietor, Morningstar Metalworks
- Alyx Braunius (resident), Proprietor and Instructor, Healthy Living Holistic Coaching & Yoga; Administrative Assistant, SUNY Oneonta
- Edward T. Lentz (resident), New Lisbon Town Supervisor; Chair, Butternut Valley Alliance, Inc.; Director/Treasurer, Otsego County Soil & Water District; Committee member, Otsego County Democratic Committee
- Vicky M. Lentz, Ph.D. (resident), Associate Professor, Biology and Department Chair, SUNY Oneonta; Director, Otsego County Conservation Association
- Florence Loomis (resident), Town Councilperson, Town of New Lisbon; Director, Butternut Valley Alliance, Inc.; Executive Board, Community Arts Network Oneonta; President, Susquehanna Valley Quilters, Inc.; Committee member, Otsego County Democratic Committee
- Thomas Riso (resident), Land Use Enforcement Officer, Town of New Lisbon; Senior Vice President, Construction & Engineering, Helmsley Spear (retired).

Ed reported that Scott Fickbohm would not be able to attend but wanted us to know that there are grant monies that will be available soon for organizations that have projects with plans and that we should prepare to apply for some.

1. Nancy reported that we are at 63 points which is about halfway to our goal. We gained 3 points for being a member of the Climate Smart Institute, a regional organization.

She is working on the right-sizing of culverts. She is waiting on some more information and will then submit it for 12 points.

She is continuing to work on the website. She asks again for suggestions for material to add.

2. Ed reported that he hasn't started the progress report but will soon.

The Judge's lighting project may not work but he'll check further into getting points for PE3: "Outdoor Lighting Upgrades".

The Butternut Creek Physical Assessment report is done and the watershed management plan is still in the works. Could get us points for PE7: "Watershed Plan for Water Quality" and maybe others.

3. Flo reported that she is working on the greenhouse gas emissions inventory for PE2: "Government Operations GHG Inventory" with help from Ed. She is entering the data into a spread sheet. Ed/Nancy will check on lawnmower fuel usage.
4. Aly reported on the Bike project. She is working on a master plan for PE6: "Planning & Infrastructure for Bicycling & Walking" and is waiting on documents from Ed to finish off expanding and improving bike/walking paths.
5. Vicky reported that she has gathered information to start the PE6: "Natural Resources Inventory" and has started a check list for the project. She will meet with Danny Lapin from OCCA next week.
6. A discussion was held about doing a government building Energy Audit. Tom shared that he has done these in the past and will get information needed to decide if we should proceed with PE3: "Government Building Energy Audits". It needs to be at ASHRAE Level 2. He also suggested that the town look into replacing the hot water heater with a newer on demand heater.
7. It was agreed to meet again on April 1<sup>st</sup>.

Submitted by Vicky Lentz

## New Lisbon Climate Smart Communities Committee Minutes: **1 April, 2021**

### Attending:

- Nancy Martin-Mathewson (resident), Chairperson, Climate Smart Communities Task Force, Town of New Lisbon; Town Councilperson, Town of New Lisbon; Proprietor, Morningstar Metalworks
- Alyx Braunius (resident), Proprietor and Instructor, Healthy Living Holistic Coaching & Yoga; Administrative Assistant, SUNY Oneonta
- Edward T. Lentz (resident), New Lisbon Town Supervisor; Chair, Butternut Valley Alliance, Inc.; Director/Treasurer, Otsego County Soil & Water District; Committee member, Otsego County Democratic Committee
- Vicky M. Lentz, Ph.D. (resident), Associate Professor, Biology and Department Chair, SUNY Oneonta; Director, Otsego County Conservation Association
- Florence Loomis (resident), Town Councilperson, Town of New Lisbon; Director, Butternut Valley Alliance, Inc.; Executive Board, Community Arts Network Oneonta; President, Susquehanna Valley Quilters, Inc.; Committee member, Otsego County Democratic Committee
- Thomas Riso (resident), Land Use Enforcement Officer, Town of New Lisbon; Senior Vice President, Construction & Engineering, Helmsley Spear (retired).

1. Nancy reported that we are at 63 points which is about halfway to our goal. We will have approximately 132 points when all planned are added in. This should be a comfortable margin over the 100 points required.

She is continuing to work on the website. She asks again for suggestions for material to add.

2. Ed reported that the progress report has been started.

He is working on outdoor lighting and indoor lighting.

He has looked at the Governor's Climate Action Council's [website](#) as per Scott Fickbohm's suggestion. Various advisory panels are developing recommendations for how to achieve the GHG emissions reduction targets set in the CLCPA. Scott recommends we keep tabs on these to be prepared for future grant opportunities.

He is continuing to work on the Watershed plan and he is helping Flo with the Greenhouse Gas Inventory.

Ed will give instruction on how to enter documentation for Actions onto our dashboard at the next meeting.

3. Aly reported on the Bike project. She is working on a master plan for PE6: "Planning & Infrastructure for Bicycling & Walking". We should get 15 points and she has the information that she needs.
4. Vicky reported that she has talked to Danny Lapin from OCCA who is willing to assist her on the Natural Resources Inventory. She is going to try to get an intern from the Geography Department at SUNY Oneonta to work on the project for credit.
5. Tom reported that he has talked to someone about the energy audit. He also looked into the details of getting an instant water heater. This can be done for about \$500.
6. Flo had questions about the town's light trucks. She is having issues with passwords and will speak to Danny for assistance.
7. The next meeting was scheduled for Apr. 29<sup>th</sup> at the town hall at 7 pm.

Submitted by Vicky Lentz

## Meeting Minutes

CSC Task Force, Natural Resources Inventory Sub-committee

November 5, 2021, 2:00pm

SUNY Oneonta, Geography & Earth Sustainability Dept,

In attendance:

- Vicky M. Lentz (Chair), Ph.D. (resident), Associate Professor, Biology and Department Chair, SUNY Oneonta; Director, Otsego County Conservation Association
- Shannon Cesarski, B.S. Candidate, Biology and Geography, SUNY College at Oneonta
- Trevor Fuller, Ph.D., Associate Professor and Department Chair, Geography and Environmental Sustainability Department, SUNY College at Oneonta
- Danny Lapin, AICP, Revitalization Specialist 1, Office of Planning, Development & Community Infrastructure, New York State Department of State
- Edward T. Lentz (resident), New Lisbon Town Supervisor; Chair, Butternut Valley Alliance, Inc.; Director/Treasurer, Otsego County Soil & Water District; Committee member, Otsego County Democratic Committee

Minutes submitted by Ed Lentz

The team started by reviewing the description and requirements as per the DEC CSC website. Actions from and progress since the 7/26/21 meeting were then discussed. Shannon had developed a shared file on Google and she and Ed had begun to populate with drafts of the sections previously agreed upon - Intro, Physical Setting, Water Resources, Wildlife, Climate, Land Use, and History & Culture. With respect to the Physical Setting section, Shannon obtained a license to access the GIS software licensed to SUCO but needed assistance generating the maps. Danny & Trevor agreed to guide her. The team reviewed the maps in other NRI's e.g., Montour Falls, Rosendale, and Town of Dryden, for ideas on which maps we would include. The team agreed on a base map, a soils map, a slope map, a flood zones map, and a water resources map. Some of these maps could be obtained from other sources, e.g., the Town of New Lisbon and Otsego County Planning Department. The need for narratives accompanying the maps was also discussed. Ed reported that he'd been in touch with Dr. Charlie Scheim (Professor, Hartwick College, retired) and Tim Pokorny (DEC Fisheries) re: birds and fish in the town and would reach out to others for additional information regarding other wildlife and plants. There is also a lot of information in the New Lisbon Comprehensive Plan, in the Butternut Creek Assessment, and in the Butternut Creek Watershed Management Plan. It was agreed that Shannon, Vicky, and Ed would continue working on the textual portions of the draft NRI and would communicate by email and via the shared Google file, Shannon and Trevor would work on the maps, and Danny would be available for consultation and assistance as

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needed. The team did not think another full team meeting would be required and that, instead, Ed would circulate drafts directly as they were ready, prior to finalization, team approval, and submittal.

Meeting adjourned at approximately 3:30pm.

Minutes Approved, June 15, 2022

April 1, 2021