

Village of Lancaster Climate Smart Task Force Agenda and Meeting

Minutes

Subject: Quarterly Meeting

Location: Zoom Call

Date and Time of Meeting: Thursday, June 2, 2022 6:30pm

Attendees: Mayor Ruda, Trustee Quinn, Mike Stegmeier, Sarah Meredith, Jason Kulaszewski (UBRI), Matt Bourke (UBRI), Gavin O'Brien, Kirsten Shelly, Shawn Marshall at 6:43

Topics:

- Erie County Government Association Climate Smart Survey

Went through and completed the survey together. Kirsten Shelly on board for Buffalo Waterkeeper.

- Discussion regarding potential solar project at the DPW
 - Timeline

What is next steps? Still waiting to hear from CPL regarding roof specs. Need someone knowledgeable with solar to help guide through decision making process. Cost analysis and size of arrays needed for system based on energy consumption, etc. This is used to help develop an RFP for solar. Put this in Climate Smart Committee for follow up.

- EV Charging Station/EV Discussion
 - ZEV Grant
 - Information from last NYS Emission charging station discussion
 - Maximum grant award is \$250,000 – maximum is a 10% match by the Village
 - Would cover 80% of materials
 - Application would require a great deal of specificity about the kinds of ports, would need bids for contractors, an operation site maintenance policy
 - There are a few communities who have the maintenance plan – Jason will look to those other communities about a model plan
 - Quotes from vendors – NYS Market Place has bids – there are state contracts
 - Charge ready is one of the vendors
 - Form – A smart growth assessment form that is available for download
 - Map of location near popular destinations – a lot of the mapping comes through a 3rd party service
 - Some questions are going to be money related -
 - There is an annual fee from the networking (a few hundred dollars a year) - 90 hours – went up \$28 dollars a month
 - Jason recommends a fee
 - Can set up structure it so we aren't providing free electric

Reviewed above bullets from prior discussions on EV charging stations. Next round of grants not open yet but expected to open soon with funding available. Apply early since funding ran out last time when

we applied. Matt Bourke UBRI has experience and can assist Sarah with the grant when it opens. Just update numbers and rest of narrative should be the same.

Any regional resources for location of EV charging stations? Should show up on apps available and Village would update apps when installed. Also look at PlugShare.

- Climate Smart CFA Application
 - To Do List

Review list provided by Sarah for 2022 CSC Application. Discussed Government Climate Action Plan which is next step after the government GHG inventory already done. Goals identified and priorities determined. This will be done by Village separate from grant. Village is applying for a Community Greenhouse Gas Inventory along with a Community Climate Action Plan. This will give us both government & community action plans and GHG inventory at the end of this process which will set the basis for future initiatives and goals. We should move forward with the Government Climate Action Plan regardless of the grant.

Aim for July 11 for VB approvals / resolutions. Need to identify a consultant to provide work plan and budget / quote. PRIORITY - Sarah will reach out to Bonnie Lawrence (EC) and schedule a meeting ASAP. EC has gone through this process previously.

This project is a priority initiative for the CSC Task Force. It was discussed at a prior board meeting when it was decided to move forward with this grant application. Bring recommendation of CSC Task Force back to VB asking for formal support.

Reviewed support letters and Jason UBRI will get letters. Local merchants and concerned citizens also. Kirsten will reach out to contacts for support letters if willing who had previously scored these types of grants.

Early July is target for gathering the required data.

- Extreme Weather Vulnerability Grant Update

Sarah has narrative completed but has not sent yet. She will get that out shortly to Lynne, Mike, Bill C. and Scott K. to review before finalizing.

- Update on Bronze Certification for CSC timeline
 - July is the new goal

Give Jason and Matt access to portal to help review what is being uploaded and current status and identify what is missing.

Sarah sent an email late afternoon with missing documents with specifics on HVAC and lighting updates. Over half completed and she needs to work through the rest.

Needs updated plans for Cayuga Creek park if anything bike specific. JQ explained nothing specific for bikes and there are some Adirondack type chairs. Some trails that would be usable by bikes as well as pedestrians. Joe will forward relevant plan documents.

Need more photos of bike racks, bike lanes, etc. Gavin will take photos and send.

Social media content. Just provide account info and DEC will look through it.

Shade Structure photos – Hadsall Park shelter, tree lined streets Burwell, Maple, Elm, Holland. Anything being installed at Cayuga Creek Park? Send to Sarah.

Deadline for submission around July 6th.

- Other

Thank you to Kirsten for providing demographic information that is helpful with housing meetings that are coming up.