

The regular meeting of the Village of Lancaster Board of Trustees was held in the Municipal Building Council Chambers, 5423 Broadway, Lancaster, NY, on Monday, October 28, 2019, at 7:00 P.M.

Mayor Schroeder led the pledge to the flag.

MEETINGS TO DATE **18**
NO. OF REGULARS **14**
NO. OF SPECIALS **4**

Attendance:		<u>Attended / Absent</u>
William C. Schroeder	Mayor	18 / 0
Paul H. Rudz	Trustee / Deputy Mayor	15 / 3
Paul M. Maute	Trustee	14 / 4
Joseph E. Quinn	Trustee	13 / 5
Lynne T. Ruda	Trustee	18 / 0

Also Present:

Michael E. Stegmeier	Clerk-Treasurer
Arthur A. Herdzik	Village Attorney
William G. Cansdale	DPW Superintendent
Jeffrey Moore	Fire Chief
James B. Allein	Planning Commission Chairperson
Shawn Marshall	Code Enforcement Officer
Matthew Fischione	Town of Lancaster Supervising Code Enforcement Officer

Motion by **Trustee Ruda** and seconded by **Trustee Maute** to accept the minutes of the October 9, 2019 special meeting and October 16, 2019 regular meeting.

Adopted Resolution: **412** Ayes: Mayor Schroeder, Trustees Maute, Quinn, Ruda, and Rudz

ABSTRACT OF AUDITED VOUCHERS

Motion by **Trustee Ruda** and seconded by **Trustee Maute** that the Treasurer be authorized to pay, from the vouchers, all the claims against the GENERAL, SEWER, TRUST, CAPITAL, EQUIPMENT RESERVE, COMMUNITY DEVELOPMENT and SPECIAL REPAIR RESERVE FUNDS for the period from 10/17/19 to 10/28/19.

Further, that the report of the Finance Committee be accepted from the abstract of the audited vouchers, a total of 96 claims were approved, and that all claims were paid against the:

GENERAL FUND -----in the amount of	\$	408,980.45
SEWER FUND -----in the amount of	\$	13,970.14
TRUST FUND -----in the amount of	\$	2,370.23
CAPITAL FUND -----in the amount of	\$	51,952.99
EQUIPMENT RESERVE -----in the amount of	\$	--
COMMUNITY DEVELOPMENT -----in the amount of	\$	--
SPECIAL REPAIR RESERVE FUND ----in the amount of	\$	--
For the period from 9/24/19 To 10/16/19		

The Village Board just approved the consultant agreement for the CMAQ project with Mott MacDonald and we will be scheduling our official kick off meetings soon. She explained the purpose of the grant including the construction of 2 roundabouts to improve traffic flow in the business district.

The SAFER Grant is moving forward with looking at the website and other recruitment avenues with the assistance of First Arriving as consultant.

The grants committee will be meeting with Sarah Meredith (grants manager) on November 7 at 3:00pm to discuss the status of grants.

➤ **TECHNOLOGY & MARKETING** – Trustee Quinn

No report.

➤ **CLIMATE SMART** – Trustee Ruda

She will be meeting with Jason from UBRI along with Clerk-Treasurer Stegmeier at 4:00 pm on November 7 to discuss our Climate Smart Initiatives and the certification program.

Motion by **Trustee Ruda** and seconded by **Trustee Maute** to approve the creation of a Climate Smart Community Task Force as follows:

- Climate Smart Communities Coordinator
- Energy Manager
- Village Council Person / liaison to the Village Board
- DPW / Engineer
- Grants manager
- Community Stakeholder(s)/volunteers
 - Business Groups
 - Environmental Groups
 - Other engaged community stakeholders
- Legal (optional)

This body does not need to be large, but the makeup of the group should have knowledge of past, ongoing, and future community projects/developments.

Adopted Resolution: **424** Ayes: Mayor Schroeder, Trustees Maute, Quinn, Ruda, and Rudz

DEPARTMENT HEAD REPORTS & FOLLOW UPS:

➤ **VILLAGE ATTORNEY** – Arthur A. Herdzik

No report.

➤ **FIRE CHIEF** – Jeffrey Moore

The LFD was denied for the AFG grant application for 2018 for the SCBA equipment.

He is working on submitting information to First Arriving for the SAFER grant.