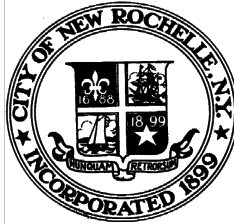


Municipal Civil  
Service Commission  
515 North Avenue  
New Rochelle, NY 10801

Bishop Fetson Leak , Chairman  
Margaret Chadwick  
Guadalupe Avila



Y. Jeanett Medina  
Phone: (914) 654 -2172

**CITY NEW ROCHELLE  
NEW YORK**

**SUSTAINABILITY COORDINATOR**

**SALARY RANGE:** \$64,408 – \$92,042 (1/1/21 salary)

**LOCATION:** Development

**APPLICATIONS:** City Hall of New Rochelle – Civil Service Office  
515 North Avenue, New Rochelle, NY 10801

**RESIDENCY:** Must be City if New Rochelle Resident

**MINIMUM FOR PROVISIONAL APPOINTMENT**

**QUALIFICATIONS:** Graduation from a regionally accredited or New York State registered four-year college or university with a Bachelor's Degree in Sustainability, Environmental Design/Engineering, Environmental Science, Environmental Law, Environmental Planning, Urban Planning, Public Administration, Planning & Environmental Studies or a related field and three (3) years of relevant experience working on energy and/or sustainability projects and programming.

**SPECIAL REQUIREMENT:** Possession of a valid New York State Drivers License

**PRIMARY JOB DUTIES:** Under the direct supervision of the Director of Planning & Sustainability, this position is responsible for securing and managing grants, assisting sustainability-related committees, furthering and monitoring the implementation of GreeNR, coordinating sustainability initiatives with other Departments and organizations, leveraging opportunities through other organizations, & researching sustainability issues and initiatives. Does related work as required.

**DIVERSITY:** The City strives to have its workforce reflect the diversity of its Population.

Please explain your qualifications for this position completely and accurately in your application.

Applications will be initially reviewed by Civil Service to determine whether each candidate meets the minimum qualifications.

**APPLICATION PERIOD CLOSURES:** **July 15, 2021**

NO. 41-21