



**DEPARTMENT OF  
PLANNING & SOLID WASTE**

**MEMORANDUM**

To: Chief Elected Official  
From: Erik Scrivener  
Date: 5/17/2021  
Re: Hazard Mitigation Plan—local adoption

Dear Chief Elected Official,

The Otsego County Board of Representatives adopted the Otsego County Hazard Mitigation Plan (HMP) by resolution on May 5, 2021. The HMP was previously approved by the Federal Emergency Management Agency (FEMA) and the NYS Department of Homeland Security and Emergency Services after meeting all mitigation requirements in the agency reviews.

As a multi-jurisdiction plan, the HMP is required to be adopted locally by resolution from all participating municipalities. To assist in the adoption process, a sample resolution is attached to this letter that can be modified for your municipality. Adoption of the HMP qualifies your municipality to be eligible for multiple funding resources available through FEMA and has other planning and community development benefits.

Please return an executed copy of the resolution adopting the Otsego County HMP by email to: [planning@otsegocounty.com](mailto:planning@otsegocounty.com). A copy of the resolution may also be sent by mail to the Planning Department at the mailing address listed at the bottom of the page.

To view the Otsego County HMP please visit the following web address:

[https://www.otsegocounty.com/departments/n-r/planning\\_department/hazard\\_mitigation\\_plan.php](https://www.otsegocounty.com/departments/n-r/planning_department/hazard_mitigation_plan.php)

Thank you for the assistance in the development and adoption of the HMP. If you have any questions please contact the Planning Department by telephone at 607-547-4225.

Sincerely,

A handwritten signature in blue ink, appearing to read "Erik Scrivener", is placed below the word "Sincerely,".

Erik Scrivener  
Otsego County Planning & Solid Waste

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