

**EXTRACT OF MINUTES OF MEETING OF THE TOWN BOARD ADOPTING A RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO A CONTRACT FOR SOLAR PANEL INSTALLATION RELATED TO THE PUBIC SAFETY BUILDING AND NEW DEPARTMENT OF PUBLIC WORKS FACILITY**

At the regular meeting of the Town Board of the Town of Irondequoit, Monroe County, New York held at the Town Hall, 1280 Titus Avenue, in said Town of Irondequoit, on the 19th day of June 2018 at 7:00 p.m. local time, there were:

PRESENT:

David Seeley  
Nicole Hushla Re  
John Perticone  
Kimie Romeo

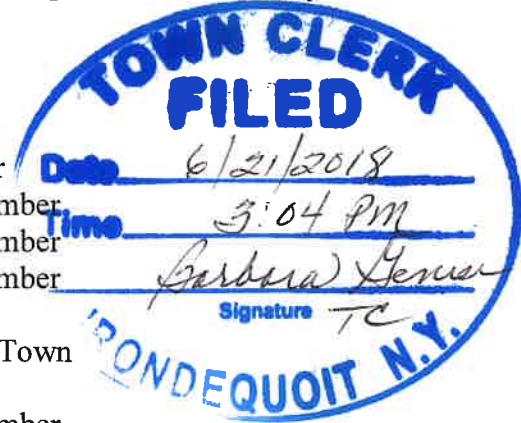
Town Supervisor  
Town Board Member  
Town Board Member  
Town Board Member

Harter Secrest & Emery LLP

Attorney for the Town

ABSENT: Peter Wehner

Town Board Member



Town Board Member Romeo offered the following resolution and moved for its adoption:

**WHEREAS**, it is necessary to procure solar panel system design and installation services for the construction of the new Department of Public Works Facility; and

**WHEREAS**, pursuant to the requirements of Section 51-10(B) of the Irondequoit Town Code, the Town sent out a request for proposal to three (3) businesses offering these services; and

**WHEREAS**, Greenspark Solar has been recommended by the RFP selection committee pursuant to Section 51-10 of the Irondequoit Town Code; and

**WHEREAS**, unit fees for services are attached in schedule "A," which is attached hereto and made a part hereof; and

**WHEREAS**, funds for this expense is available in accounts 310-1621-2011 (Public Safety Building), and 314-1640-2011 (Department of Public Works Facility).

**NOW, THEREFORE BE IT RESOLVED**, that the Town Board approves the hiring of Greenspark Solar to provide solar panel system design and installation services for the Public Safety Building and construction of the new Department of Public Works Facility pursuant to the unit fees attached in Schedule A;

**AND, THEREFORE, BE IT FURTHER RESOLVED,** that the Town Board authorizes the Supervisor to execute any and all necessary documents to enter into an agreement with Greenspark Solar in such form as approved by the Attorney for the Town.

This resolution shall take effect immediately upon its adoption.

Seconded by Town Board Member Hushla Re and duly put to vote, which resulted as follows:

Town Board Member	Wehner	voting	<u>Absent</u>
Town Board Member	Perticone	voting	<u>Aye</u>
Town Board Member	Hushla Re	voting	<u>Aye</u>
Town Board Member	Romeo	voting	<u>Aye</u>
Town Supervisor	Seeley	voting	<u>Aye</u>

Schedule "A"



**NYSERDA**

New York State Energy Research and Development Authority Contract Pricing Proposal Form			Solicitation/Contract No.	Page	
Contractor:			Name of Proposed Project:		
Address: 318 Timothy Lane Ontario, NY 14519					
Location (where work is to be performed): 1300 Titus Ave Rochester, NY 14617			NYSERDA funding:		
			Total Project Cost:		
Cost Element			Total Project Cost	Funding & Co-funding via NYSERDA	Cost-sharing & Other Co-funding
1. Direct Materials					
a. Purchased Parts			\$78,526.74		
b. Other					
Total Direct Materials			\$78,526.74		
2. Materials Overhead	Rate:	13%	\$10,208.48		
3. Direct Labor (specify names/titles)	Hours	Rate/hr			
Engineer	39	\$96	\$3,744.00		
Project Manager	52	\$78	\$4,056.00		
Administrator	44	\$21	\$924.00		
Total Direct Labor			\$8,724.00		
4. Labor Overhead	Rate %	\$ Base			
	15				
Total Labor Overhead			\$1,380.60		
5. Outside Special Testing					
6. Equipment					
7. Travel					
8. Other Direct Costs					
9. Subcontractors/Consultants					
Schuler- Haas Electric Corp.			\$18,536.76		
Taitem Engineering			\$4,700.00		
Total Subcontractors/Consultants			\$23,236.76		
10. General & Administrative Expense	Rate %	Element(s)			
11. Fee or Profit (If allowable)	Rate:				
12. Total Estimated Project Cost			\$121,689.00		



**NYSERDA**

New York State Energy Research and Development Authority Contract Pricing Proposal Form			Solicitation/Contract No.	Page	
Contractor:			Name of Proposed Project:		
Address: 318 Timothy Lane Ontario, NY 14519					
Location (where work is to be performed): New DPW Facility, Town of Irondequoit			NYSERDA funding:		
			Total Project Cost:		
Cost Element			Total Project Cost	Funding & Co-funding via NYSERDA	Cost-sharing & Other Co-funding
1. Direct Materials			\$83,106.57		
a. Purchased Parts					
b. Other					
Total Direct Materials			\$83,106.57		
2. Materials Overhead	Rate:	13%	\$10,803.85		
3. Direct Labor (specify names/titles)	Hours	Rate/hr			
Engineer	39	\$96	\$3,744.00		
Project Manager	52	\$78	\$4,056.00		
Administrator	44	\$21	\$924.00		
Total Direct Labor			\$8,724.00		
4. Labor Overhead	Rate %	\$ Base			
	15				
Total Labor Overhead			\$1,308.60		
5. Outside Special Testing					
6. Equipment					
7. Travel					
8. Other Direct Costs					
9. Subcontractors/Consultants					
Schuler-Haas Electric Corp			\$19,688.00		
Taitem Engineering			\$4,717.00		
Total Subcontractors/Consultants			\$24,405.00		
10. General & Administrative Expense	Rate %	Element(s)			
11. Fee or Profit (If allowable)	Rate:				
12. Total Estimated Project Cost			\$128,348.00		