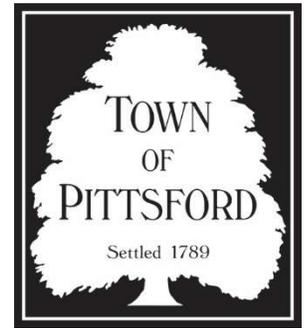


MEMORANDUM

To: NYS Climate Smart Communities
CC: Stephanie Townsend, Town Board Member
Robert Koegel, Town Attorney
From: April Zurowski, Secretary to the Environmental Board
Date: January 5, 2022
Regarding: CSC Coordinator & Responsibilities



The Town of Pittsford has assigned Town Board Member Stephanie Townsend as the Climate Smart Communities Coordinator. She will work alongside the Town of Pittsford Environmental Advisory Board, which will serve as the Climate Smart Communities Task Force. This assignment results from a resolution adopted by the Town Board on December 8, 2021.

As the CSC Coordinator, Town Board Member Townsend will assist the Task Force in identifying and completing actions for application criteria. In her current role as Town Board Liaison to the Environmental Advisory Board, Dr. Townsend regularly attends meetings, contributes to the preparation for each meeting, and shares updates to the Board regarding recent and future Town Board matters. Dr. Townsend will assist the Task Force in generating environmentally-friendly ideas for changes that can be made to the Town, then sharing ideas with the Pittsford Town Board for consideration. As a public figure for the Town, Dr. Townsend will address and educate the public on upcoming plans to create a more sustainable community.

Town Board Member Townsend will work with the Task Force and Town Staff to develop sustainable and ecologically-responsible implementations for both public and private space throughout the Town of Pittsford.