



Ulster County 2021 Climate Smart Communities Recertification Documentation

PE1 Action: CSC Coordinator

Background & documentation:

- Ulster County CSC webpage: <https://ulstercountyny.gov/environment/climate-smart>
- CSC Coordinator: [Executive Order No. 1-2019](#): *Regarding the County's Use of Renewable Energy for the Years 2019 and 2020*
 - "It shall be the responsibility of the Department of the Environment Coordinator to act as the Climate Smart Communities (CSC) Coordinator for government operations"
 - Amanda LaValle, as the Department of the Coordinator (this position title as of 2021 is "Director"), is the CSC Coordinator for County government operations. Visit the Department of the Environment "Contact Us" webpage: <https://ulstercountyny.gov/environment/contact-us> for contact information.

ULSTER COUNTY EXECUTIVE

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PATRICK K. RYAN
County Executive



MARC RIDER
Deputy County Executive

EXECUTIVE ORDER NO. 1-2019

REGARDING THE COUNTY'S USE OF RENEWABLE ENERGY FOR THE YEARS 2019 AND 2020

WHEREAS, the County of Ulster has a clear governmental interest in protecting the environment and human health within the County and beyond; and

WHEREAS, overwhelming consensus exists among the world's leading climate scientists, the Intergovernmental Panel on Climate Change (IPCC), regarding the impacts of greenhouse gas emissions and carbon pollution including a rapid and unprecedented increase in atmospheric temperatures; and,

WHEREAS, it is in the best interest of the County to accelerate the reduction of carbon pollution by maximizing its usage of locally generated renewable energy, reinforcing its commitment to protect the environment and human health in Ulster County and beyond; and,

WHEREAS, pursuant to Section C-25(B) of the Ulster County Charter, the Ulster County Executive has the power and duty necessarily implied or incidental thereto to "supervise, direct and control the administration of all departments" of the County; and,

WHEREAS, starting in 2014, Ulster County has purchased 100% of its electricity from renewable energy sources; and,

WHEREAS, this environmental leadership, commitment to renewable energy and net carbon neutral government operations has been recognized by the NYS Department of Environmental Conservation and the United States Environmental Protection Agency; and,

WHEREAS, pursuant to Section C-74(B)(2) of the Ulster County Charter and Section A16-1(B)(2)(a) of the Ulster County Administrative Code, the Purchasing Director has the authority and the discretion to execute utility contracts.

NOW, THEREFORE, I, PATRICK K. RYAN, County Executive of the County of Ulster, in accordance with the aforementioned and in furtherance of my statutory duties, do hereby order and direct the following:

1. It shall be the responsibility of the Department of Purchasing, in close coordination with the Department of the Environment, to ensure that for the years of 2019 and 2020, 100% of the County's electricity is purchased directly from local renewable energy sources or by obtaining Green-e Energy certified Renewable Energy Certificates (RECs).
2. Ulster County shall endeavor to continue to operate a net carbon neutral government and furthermore decrease greenhouse gas emission associated with its operations (through conservation, efficiency, on-site/local renewable generation) by 25% by 2025 and 80% by 2050 using the County's 2012 greenhouse gas emission inventory as a baseline.
3. Ulster County shall endeavor to supply 100% of its annual building and fleet electricity usage from locally generated renewable energy sources by the year 2030.
4. It shall be the responsibility of the Department of Environment, in close coordination with the Departments of Purchasing, Planning and Public Works, to implement the June 2019 Climate Action Plan for county government operations to meet the County's carbon emission reduction goals, drive deployment of clean technology and improve climate resilience.
5. It shall be the responsibility of the Department of the Environment Coordinator to act as the Climate Smart Communities Coordinator for government operations.
6. Ulster County government shall support ways to decrease energy use, decrease greenhouse gas emissions and increase the use of green power across our community and sets a goal of decreasing community wide greenhouse gas emissions by 80% by 2050 (below 1990 levels) using the regional GHG emissions inventory as a baseline.
7. This Executive Order shall take effect immediately and shall remain in effect until otherwise superseded or revoked.

The County of Ulster



Patrick K. Ryan, County Executive

Dated: June 18, 2019
Kingston, New York

PE1 Action: CSC Coordinator

10 Points



BRONZE MANDATORY



SILVER MANDATORY

A. Why is this action important?

To support steady progress on local climate mitigation and adaptation, it is helpful to have a coordinator to serve as a point of contact for the Climate Smart Communities (CSC) program and facilitate project implementation.

B. How to implement this action

Select and appoint an individual to be responsible for coordinating the activities of the CSC task force and associated climate mitigation and adaptation activities. The CSC coordinator can be a local government representative (staff or elected official), a contractor hired by the local government, or a volunteer from the community. The coordinator would generally be the chair (or, at minimum, be a member) of the CSC task force, and serve as a liaison between the CSC task force and the chief executive officer and other officials.

C. Time frame, project costs, and resources needs

Determine the individual best suited to serve as the CSC coordinator by considering his or her capacity to execute the tasks associated with this role. Depending on the responsibilities for the position, determine if it is most appropriate to create a new position or assign the responsibilities to an existing staff member, contractor, or volunteer. Consider the person's availability for additional responsibilities, knowledge of climate and sustainability topics, experience with project management and coordination, and experience with facilitating task forces and working groups. Neighboring small local governments may consider collectively hiring one dedicated coordinator to share.

D. Which local governments implement this action? Which departments within the local government are most likely to have responsibility for this?

This action is applicable to all types of local governments. The chief executive officer typically has the responsibility of assigning someone to this role, although the governing body may take on this responsibility.

E. How to obtain points for this action

In order to earn points, a local government must define the responsibilities of the CSC coordinator and appoint a staff member, contractor, or volunteer to act in this role. The coordinator may be appointed by the governing body or by the chief executive officer (or by the chief executive's designee).

F. What to submit

Local governments should submit documentation demonstrating that a staff member, contractor, or volunteer has been appointed to serve as the local government's CSC coordinator and is actively functioning in this role. At minimum, documentation should include an executive memorandum or resolution appointing the coordinator and describing his or her responsibilities. Submitted documents should be dated and name the specific individual assigned as CSC coordinator. The position must be currently filled to earn points for this action.

All action documentation is available for public viewing after an action is approved. Action submittals should not include any information or documents that are not intended to be viewed by the public.

G. Links to additional resources or best practices

- To see examples of the documentation submitted for this action, go to the [Participating Communities webpage](#), use the filters on the left hand side to show certified communities, click on their pins on the map, and look at their certification reports.

H. Recertification requirements

At recertification, applicants should provide evidence that the CSC coordinator has been active in implementing CSC projects and participating in CSC task force meetings.