

MARCH 2, 2020

MEMBERS PRESENT: Mayor Kurt Wheeler, Trustee Dave Porter, Trustee Fritz Koennecke, Trustee Maureen Fellows, Trustee Susan Light

ALSO PRESENT: Village Attorney Jim Stokes, Mike Hayes, Kate Hill, Bobby Hart

Upon a motion by Trustee Fellows, seconded by Trustee Koennecke, the Board approved the minutes from the February 3, 2020 Village Board Meeting and the February 27, 2020 Budget Workshop by a vote of 5-0.

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Upon a motion by Mayor Wheeler and seconded by Trustee Porter, the Board scheduled the April meeting for Monday, March 30, 2020 at 7:00 p.m. due to the school vacation and travel plans for Mayor Wheeler and others by a vote of 5-0.

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Upon a motion by Mayor Wheeler and seconded by Trustee Porter, the Village Board scheduled Budget Workshops to be held on March 16, 2020 at 6:00 p.m. and March 23, 2020 at 6:00 p.m. by a vote of 5-0.

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The Village Board discussed Earth Day and the various activities scheduled. Trustee Porter reported on April 25th there were four brief tours scheduled for the Village Water Plant beginning at 10:00 am. Project Café has scheduled their annual clean-up for April 19th from 1:00 to 3:00. On April 18th a new tree donated by the Cazenovia Garden club will be planted at Fountain Park and on Arbor Day (April 25th) a new tree will be planted at the Presbyterian Church.

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Upon a motion by Trustee Porter and seconded by Mayor Wheeler the Village Board passed the following resolution by a vote of 5 – 0:

RESOLUTION NO. 38 2020
RESOLUTION RECOGNIZING THE HEATSMART CNY INITIATIVE
TO BRING CLEAN, SUSTAINABLE HEATING AND COOLING
ALTERNATIVES TO RESIDENCES AND BUSINESSES IN OUR
COMMUNITY

WHEREAS, the Village of Cazenovia supports efforts to improve the energy efficiency of its residential and commercial buildings; and

WHEREAS, high energy costs are a burden to families and the Village of Cazenovia supports efforts to reduce energy costs for its residents; and

WHEREAS, burning fossil fuels such as oil and propane can reduce indoor air quality and negatively impact human health; and

WHEREAS, NYSERDA estimates heating and cooling in buildings represents 37% of statewide net energy consumption and contributes 32% of New York State’s combustion-related greenhouse gas emissions; and

WHEREAS, clean heating and cooling technologies, such as ground source heat pumps (also known as geothermal heat pumps), cold-climate air source heat pumps, and heat pump water heaters, as well as improved insulation and air sealing of building envelopes, can reduce pollution, lower operating costs, increase comfort levels and improve human health compared to conventional heating and cooling technologies; and

WHEREAS, clean heating and cooling technologies are already proven to work in Central New York including projects at the Auburn Memorial City Hall, Preble Town Hall, Skaneateles Village Hall, Hamilton Fire Department, and in numerous private homes and businesses; and

WHEREAS, the installation of clean heating and cooling technologies and the weatherization of homes and businesses can create new jobs in this emerging industry; and

WHEREAS, HeatSmart CNY is a non-profit, volunteer-based initiative in Onondaga, Oswego, Cortland, Madison and Cayuga Counties helping people switch to clean and efficient heating and cooling technologies and to improve the energy efficiency of homes and businesses; and

WHEREAS, HeatSmart CNY is an initiative of the Central New York Regional Planning and Development Board which has received funding and support from NYSERDA to administer an educational campaign; and

WHEREAS, the HeatSmart CNY campaign has identified that many homes and businesses in the Village of Parish use expensive fuels such as oil, propane and electric resistance heating;

NOW, THEREFORE, BE IT RESOLVED, that the Cazenovia Village Trustees recognize and commend HeatSmart CNY for bringing the campaign to the residents and businesses in the Village of Cazenovia and our surrounding community; and

BE IT FURTHER RESOLVED, that the Cazenovia Village Trustees will continue to take actions to support the HeatSmart CNY campaign.

March 2, 2020

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Trustee Dave Porter presented his monthly report:

Sewer/Water:

- Water pumped last month was 6.76 Mgal >>> 233 kgal/day – historic ave is 8.1 Mgal for month of February. Water usage for Feb has been ave. 8.0 Mgal for previous five years. This month's usage is the 2nd lowest for the month of Feb since 1987 (Feb 2012 was lowest).
- Work on the new pump station for the Nelson Water District project has been completed.
- 12/20/19: Received proposal from Tim O'Hara, PE to prepare an engineering plan for a sewer inspection program that would meet EPA requirements for municipal sewer systems. The services would take place over the next two to three years.

Fire Dept:

- Fire Dept. Member Applications: None this month.
- The annual Firefighters Banquet was held on Friday, Feb 7th at the Hampton Inn
- 2/18/20: Mayor Wheeler and DBP met with Chief Tim Parisou to review Fire Department budget items for the next budget cycle. Items of interest include the following:
 - Request to use excess LOSAP funds to apply to the purchase of needed turnout gear.
 - Request for additional funds for mandated immunizations, specialized training and department related compliance.
 - Escalating cost of future firefighting equipment. Example, the projected cost of a new ladder truck was previously estimated to be \$1.4M – the cost may now be closer to \$1.6M.

Sustainability:

- U-Can is currently making plans for Earth Day 2020.
 - DBP will be set up with an informational table at the Energy Fair at Caz College on Sat, April 18th. The table will highlight the LED street lighting project and the solar PV project.
 - The Village is planning on hosting tours at the Water Treatment Plant on Saturday, April 25th from 10 AM and 3 PM. We have invited SmartWatt and Abundant to display informative posters.
- Solarize NY Summary (solar PV project at Chenango St. Water Plant):
 - 2/24/20: Richard Lu from Abundant made a visit to the site with Bill Carr. He was concerned with the wetness of the site and said that the support system for the solar panels might need to be reengineered. Mr. Lu said it was likely that the project could start this upcoming summer.
 - 1/21/20: We received a request for additional detail photos of the electrical panels at the WTP.
 - 12/19/19: Jim Stokes proposed some amendments to the PPA including references to the revised site plan and use of the property by the Village.
 - 12/11/19: Received updated site plan from Abundant showing corrected site access.
 - 11/14/19: Received email from Melissa Clark of Abundant stating that they are working to finalize all outstanding issues pertaining to the site and I would like to apply to the County for the PILOT as soon as possible. The amended and restated lease is required to support this initiative.
 - 10/29/19: Received update PPA from Abundant Solar. Abundant has finalized financing and interconnection agreement to support the array project at Chenango St.
- LED Street Lighting Project:
 - Feb 24, 2020: Received notification from National Grid that the closing date can be set once the Village executes a wire transfer for the final adjusted amount. The proposed closing date is Wednesday March 4th.
 - 12/19/19: Received first pay application from SmartWatt including cost of mobilization and the cost of the IGA audit. This pay application was processed.

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Trustee Susan Light presented her monthly report:

Trees

- Lakeland Park: DPW removed select arborvitae that were impacting the stone wall along Chittenango Creek in anticipation of upcoming stonework
- Fountain Park: Garden Club will donate Norway Spruce to take the place of the older evergreen that was removed.
 - Tom Tait and Mark Stinson reviewed the site and determined that the two existing crabapples should be removed to provide a favorable growing environment for the new evergreen.
 - They also decided that a smaller balled and burlapped tree would be preferable to a large tree that would need to be planted by tree spade.
 - Issues that were considered include the new tree's access to light, the accumulation of snow in the winter months, the location of buried and above ground utility lines, the existence of roots/stones, etc.
 - The new evergreen will function as the new Christmas tree for the park. The TC recommends that the lights be set and removed annually either by the village or by a certified tree care service. Lights should be positioned on the outermost parts of tree in a manner that reduces strain on and potential damage to the tree.
 - The crabapples must be removed soon and the new tree planted prior to April 18, 2020, in advance of an Earth Day event at site.
- Presbyterian Church: Next generation of Christmas tree to be planted.
 - TC advises a continual rotation of 3 evergreens, the largest of which will function as the primary village Christmas tree. Eventually the largest tree will have to be removed when it becomes too large to be decorated and to make room for the smaller trees.
 - The existing tree seems to be growing well despite some serious health issues. Given the importance of the Christmas tree to local residents, the village board must commit to regular inspections and treatments by a certified arborist.
 - The TC recommends that the lights be set and removed annually either by the village or a certified tree care service. Lights should be positioned on the outermost parts of tree in a manner that reduces strain on and potential damage to the tree.
 - Using the FD ladder truck was labor intensive and logistically difficult.
- Tree City application was approved by the DEC. Ceremony and workshop to take place on March 19.
- Fall plantings: TC has a list of trees from Rare Earth Nursery to be planted Sept/Oct 2020.
 - Focus will be on the Albany St/Nelson St corridor.
 - Mark Stinson will address existing requests and coordinate with Tom Tait on locations and species type once trees become available in the spring.
- Tree inventory: Lauren Lines and TC member Stefan Lutter to review DEC grant in fall.
- Tree Commission plans two Earth Week events:
 - April 18, 2020, 9am, Earth Day Celebration at Fountain Park
 - April 25, 2020, 9am, Arbor Day Celebration at Presbyterian Church

DPW: Streets

- Plowing and Salting continues. Budget for salt exceeded.
- The DPW team has removed snow from Albany & Lincklaen Streets and the high school parking lot. They have also cleared snow away from village fire hydrants. Snow is moved to Michigan Road dump.
- Annual fire truck service continues.
- New LED street light replacement will start April 1
- Several DPW employees have been helping the Water Department with changing out water meters throughout the Village.

DPW: Buildings

- Painting to the stairway at Municipal Building has been completed.

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Trustee Fellows presented the monthly CACDA report:

CazArts - Still waiting to hear regarding the second grant for Carpenter's Barn. It's unlikely that much will happen before late spring/summer. We should discuss how the space can be shared with the rec program this summer.

Enhancements at Burton Street Park funded by NYS Parks – on hold pending deed issue

Local Waterfront Revitalization Plan funded by NYS DOS – met with DOS to kick off project; working to schedule next waterfront committee meeting

NYS Archives grant - met with Kathy and Bill and decided that the minimal work needed related to the storage room did not warrant a grant and the complications associated with the funding

FEMA grant application for Cazenovia Fire Department due March 13 - working with the FD on project details

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Trustee Maureen Fellows presented her monthly report:

Cazenovia Youth Rec:

Youth REC is in the process of locating a “home base” for the summer program and we are talking with Cazenovia College and Rippleton Center to see what opportunities are with each. So far 9 of 16 camp staff are returning this summer as counselors for Youth Rec and 8 out of 12 lifeguards are returning. Elizabeth reports that there are plenty of application for counselors but we will have to advertise for lifeguards.

Lakeland Park:

Caz DPW removed approximately 16 trees from the park on February 4 in preparation of future work to be done to repair and replace the creek wall. The tree roots were contributing to the deterioration of the creek wall. The park master plan includes a stone dust walk along the creek and trees will be planted in the future in planned locations.

The Cazenovia Lake Association is still looking into the possibility of bubblers for use at the swim beach and various technologies and vendors are being explored.

The Village has received permission from DEC to attach a floating structure to the kayak launch to modify the launch for better access. During our November meeting with a group of citizen kayakers, some of the alternatives recommended including some sort of floating structure.

Lakeside Park Boat Launch:

A request was made to the four boat stewards who have worked at the boat launch for several years to see if they will return again this summer. Three have already agreed.

Village Court:

February 2020 Receipts:
Judge Fischer: \$7600

The Comptroller’s report for January 2020 indicates village revenue of \$5,187 out of the \$8,655 collected.

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Trustee Fritz Koennecke presented his monthly report:

Lake Watershed Council/ Lake Association

- The Lake Association is working with ESF to do Lake Health related studies. They plan to put a buoy in the middle of the lake
- There was discussion about possible bans on boats producing large wakes. It was agreed that enforcing existing wake rules is probably the best path. CLA requested increased vigilance for large wakes on the Marine Patrols.

Police:

- Contract negotiations are underway
- See the Chief’s report for monthly statistics

Chief Hayes submitted his monthly report:

The following report reflects statistics from 02/01/2020 through 02/29/2020

1.MAJOR INCIDENTS: Any case that is a felony or is information that is needed to ensure to public safety.
NOTHING AT THIS TIME

2. ONGOING INVESTIGATIONS: Currently we have five open cases that are actively being investigated along with three active warrants.

3. CALL REPORT: For the above dates we had a total of 256 calls for service, of which 250 for within the village and 6 was in the town at the request of an outside agency and 152 vehicle and traffic stops. This generated 45

written reports consisting of 1 arrest, 54 vehicle and traffic tickets written, 5 MVA's investigated, 61 parking tickets and 0 vehicle immobilizations.

4. TRAFFIC VIOLATIONS: 5 speeding, 20 uninspected, 4 license violations, 2 registration violations, 0 AUO (operated with license suspended or revoked), 0 DWI and 23 other violations.

5. BUDGET REPORT: None

6. MISC:

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Upon a motion by Mayor Wheeler and seconded by Trustee Porter, the Board approved the following resolution by a vote of 5-0:

RESOLUTION # 39 – BE IT RESOLVED, that the Village of Cazenovia through its governing body, the Board of Trustees, hereby authorizes the following budget transfers:

1)	To:	A-3410.451 (Fire – Compliance Acct)	\$	161.00
	From:	A-3410.423 (Fire – Diesel Policy & Repairs)	\$	161.00
2)	To:	A-3410.424 (Fire - Compressor)	\$	123.00
	From:	A-3410.423 (Fire – Diesel Policy & Repairs)	\$	123.00
3)	To:	A-3410.100 (Fire – Personal Services)	\$	350.00
	From:	A-5110.100 (Maint. of Roads /Personal Services)	\$	350.00
4)	To:	A-5132.415 (Garage – Uniforms)	\$	1,000.00
	From:	A-5132.429 (Garage Repairs, Painting, Etc)	\$	1,000.00
5)	To:	A-3120.118 (Police – Part Time Clerk)	\$	1,362.33
	From:	A-1325.12 (Treasurer Dep. Clerk)	\$	1,362.33
6)	To:	A-8020.1 (Planning Clerk Salary)	\$	4,500.00
	From:	A-8020.41 (Planning Chairman Expense)	\$	4,500.00
7)	To:	A-3120.413 (Police Misc.)	\$	300.00
	From:	A-3120.415 (Police Telephone)	\$	300.00
8)	To:	A-3120.414 (Police – Office Supplies)	\$	600.00
	From:	A-3120.415 (Police Telephone)	\$	600.00
9)	To:	A-3120.417 (Police – Chief/PT Uniforms)	\$	101.93
	From:	A-3120.415 (Police – Telephone)	\$	101.93
10)	To:	A – 3120.44 (Police – Training)	\$	631.91
	From:	A- 3120.416 (Police – Tires)	\$	631.91

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Upon a motion from Mayor Wheeler and seconded by Trustee Porter the Village Board approved the following park permits by a vote of 5-0:

August 22 – Sat Lakeside Both Pavilions 9:00 – 6:00
July 26 – Sun Lakeside – Small Pavilion 11:00 – Close

Billie Jo Shantal Wedding Reception
Liz Jillson Family Reunion

Upon a motion by Mayor Wheeler and seconded by Trustee Fellows, the Board approved the request for the Cazenovia Hillbender Cycling Festival scheduled for Saturday, May 2nd from 7:00 a.m. to 12:00 pm subject to coordinating with Chief Hayes by a vote of 5-0.

Upon a motion by Mayor Wheeler and seconded by Trustee Fellows, the Board approved the request from the Syracuse Chargers for the July 4th Road Race using Lakeland Park and the Village Streets by a vote of 5-0.

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Upon a motion by Mayor Wheeler, seconded by Trustee Koennecke, the Board scheduled a Public Hearing for March 16, 2020 at 6:00 p.m. to consider a proposed local law entitled, "A local law authorizing a property tax levy in excess of the limit established in General Municipal Law section 3-c for the 2020-2021 budget and fiscal year." This local law is intended to authorize the Village of Cazenovia to exceed the tax levy cap otherwise provided under New York State law for the Village's 2020-2021 budget and fiscal year by a vote of 5-0.

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Upon a motion by Mayor Wheeler and seconded by Trustee Koennecke, the Board approved the payment of the Village bills for the month by a vote of 5-0 (see attached list).

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Upon a motion made by Mayor Wheeler and seconded by Trustee Porter to enter into a brief executive session for attorney client privilege at 7:56 p.m. by a vote of 5-0.

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The Village Board moved out of executive session at 8:32 p.m. There were no motions, proposals, or decisions made in executive session.

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Motion made by Mayor Wheeler and seconded by Trustee Porter to adjourn the meeting at 8:33 p.m. All aye. Approved. Meeting adjourned at 8:33 p.m.

Respectfully submitted,

Katherine A. Burns
Village Clerk