

TOWN OF WOODSTOCK CLIMATE SMART TASK FORCE

Erin Moran, Coordinator
Kenneth Panza, Secretary

Environmental Commission Members (Term Expires)

Julia Blelock (12/31/2021)
Alex Bolotow (12/31/2021)
Mary Phillips-Burke (Emeritus)
Nick Foad (12/31/2021)
David Gross (12/31/2020)
Erin Moran (12/31/2020)
Arlene Weissman (12/31/2020)

Contributors

Jim Hanson, Woodstock Fire Company
Jonathan Heppner, Ulster County Legislator
Jess Lunt, Woodstock Farmers Market
Kenneth Panza, Town Board Liaison
Laura Ricci, Councilwoman
Grace Murphy, Chair, Complete Streets Committee
Kirk Ritchey, Chair, Comprehensive Plan Committee
Howard Harris, Former Chair, ZBA
Stacey Anderson

Minutes: Task Force Meeting of March 4, 2020

The regular meeting of the Woodstock Climate Smart Task Force was convened at 6:00 PM by Erin Moran, task force coordinator, in the Great Room at the Woodstock Town Offices on Comeau.

Review of the DEC Climate Smart Website

Using the large screen display in the town offices, the coordinator demonstrated how to log-on and navigate the DEC climate smart website. Examples of the documentation that accompany each action item were reviewed. Each document contains a description of the action item, why it's important, the climate smart points that are available, and the documentation that's needed to qualify for those points.

The website can be found at <https://climatesmart.ny.gov/>

The tour of the website initiated discussions about some of the action items.

PE9: Social Media

Nick Foad, Environmental Commission, is developing a Facebook page for the Woodstock Climate Smart Taskforce that will be used for announcements and to inform the community of task force activities.

PE6: Comprehensive Plan with Sustainability Elements

At a previous task force meeting, Kirk Richey, chair of the Woodstock Comprehensive Plan Committee, explained and enumerated the key sustainability elements in the 2018 Comprehensive Plan. Based on Kirk's presentation, documentation identifying sustainability elements in the comprehensive plan could be prepared. Nick Foad agreed to take on this task.

The action items associated with sustainability go beyond just the comprehensive plan, but documenting the sustainability elements of the comprehensive plan is a good start.

PE5: Recycling/Composting Action Items

These items were discussed at a previous task force meeting, and the discussion about how to approach the questions of waste management/recycling/composting continued at tonight's meeting.

PE5: Climate Smart Materials Management	
PE5	Government Solid Waste Audit
PE5	Recycling Bins in Government Buildings
PE5	Organic Waste Program for Government Buildings
PE5	WasteWise Program
PE5	Construction & Demolition Waste Policy
PE5	Resource Recovery Center
PE5	Recycling Program for Public Places & Events
PE5	Waste Reduction Education Campaign
PE5	Compost Bins for Residents
PE5	Residential Organic Waste Program

PE3: LED Streetlights

Central Hudson recently replaced several sodium vapor lamps with LEDs, bringing Woodstock percent of LEDs used for municipal streetlighting to over 25%. At this level, it's possible to submit documentation and obtain 7 points for this action item.

PE6: Natural Resource Inventory

A Natural Resource Inventory (NRI) is a major new initiative being launched with the Environmental Commission. Woodstock and Olive will be partnering with Ingrid Haeckel, NYSDEC, Hudson River Estuary Program/Cornell University, to develop a Natural Resource Inventory. A kick-off meeting was held on Thursday, February 13, 2020 at the Ashokan Watershed Stream Management Program offices at 3130 NY-28, Shokan, NY.

Peter Cross, chair of the Woodstock Planning Board, is invited to the next Natural Resource Inventory meeting to explain how land use maps are used by the planning board.

Adjournment

Meeting adjourned by the Coordinator at 7:00 pm.

Respectively submitted,



Kenneth S. Panza, Secretary

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Julia Blelock (12/31/2021)
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Mary Phillips-Burke (Emeritus)
Nick Foad
David Gross (12/31/2020)
Erin Moran (12/31/2020)
Arlene Weissman (12/31/2020)

Contributors

Jim Hanson, Woodstock Fire Company
Jonathan Heppner, Ulster County Legislator
Jess Lunt, Woodstock Farmers Market
Kenneth Panza, Town Board Liaison
Laura Ricci, Councilwoman
Grace Murphy, Chair, Complete Streets Committee
Kirk Ritchey, Chair, Comprehensive Plan Committee

Guests

Eliza Edge, Bard Graduate Programs in Sustainability, Co-Founder, Cahoots Co
Maxanne Resnick, Executive Director, Woodstock Land Conservancy
Stacy Anderson

Minutes: Task Force Meeting of February 12, 2020

The regular meeting of the Woodstock Climate Smart Task Force was convened at 6:00 PM in the Great Room at the Woodstock Town Offices on Comeau by Erin Moran, Coordinator.

Eliza Edge, a student in the Bard Graduate Program in Sustainability, introduced herself and described her company, Cahoots.com, an online service for renting children's clothes.

At its February 11, 2020 meeting, The Town Board adopted an authorizing resolution formally creating the Woodstock Climate Smart Task Force, establishing its mission, and defining the role of the coordinator.

Climate Smart Work Plan

In March 2007, the Woodstock Town Board committed that town governmental operations would be carbon neutral by year-end 2017. The town achieved carbon neutrality in 2015 and was recognized for its accomplishment at the 2017 annual meeting of the New York State Association of Conservation Commissions. Many of actions taken by the town to achieve carbon neutrality qualify for points under the Climate Smart Communities (CSC) certification process, and these items have been formatted and submitted to the CSC Certification Portal.

Woodstock has taken actions beyond its carbon neutrality efforts that qualify for recognition under the climate smart program. The agenda for tonight's meeting focused on reviewing the 2018 Woodstock Comprehensive Plan, the Farmers Market, and recycling, composting, and waste management activities.

PE6: Complete Streets Policy (Grace Murphy)

The 2018 Woodstock Comprehensive Plan established the Complete Streets Committee, which has been meeting to create a complete streets policy for Woodstock. The committee expects to make a policy recommendation to the town board in three or four months. This item will be classified as “work in progress.”

PE6: Planning & Infrastructure for Bicycling & Walking (Grace Murphy)

Although the 2018 Woodstock Comprehensive Plan called for improvements to the infrastructure for bicycling and walking, this work effort has not been initiated.

PE6: Comprehensive Plan with Sustainability Elements (Kirk Richey)

Kirk Richey, chair of the Woodstock Comprehensive Plan Committee, explained and enumerated the key sustainability elements in the 2018 Comprehensive Plan. Based on Kirk’s presentation, documentation will be prepared identifying the sustainability elements in the comprehensive plan.

PE8: Farmers Market (Jess Lunt)

The farmers market has been operating for a number of years with the active support of the town board. The necessary documentation will be compiled and submitted to the CSC Certification Portal.

PE5: Recycling/Composting Action Items (Jess Lunt, David Gross)

Although Woodstock has initiated several recycling and composting actions, none of these activities appear ready for submission to the CSC Certification Portal.

PE5: Climate Smart Materials Management	
PE5	Government Solid Waste Audit
PE5	Recycling Bins in Government Buildings
PE5	Organic Waste Program for Government Buildings
PE5	WasteWise Program
PE5	Construction & Demolition Waste Policy
PE5	Resource Recovery Center
PE5	Recycling Program for Public Places & Events
PE5	Waste Reduction Education Campaign
PE5	Compost Bins for Residents
PE5	Residential Organic Waste Program

Descriptions of these certification actions can be found at [Climate Smart Communities Website](#).

PE2: Governmental GHG Inventory (Ken Panza)

A review of recently completed activities:

PE4: Renewable Energy Feasibility Studies – Completed

PE4: Geothermal Systems – Completed. Documentation on the town's geothermal systems at the highway garage and town hall submitted. Instructional signage required.

PE4: Solar Energy Installations – Completed. Documentation about the town's PV solar systems at the highway garage and town hall submitted. Instructional signage required.

Actions completed as part of NYSERDA's High Impact Action Items program.

PE6: Unified Solar Permit

PE6: Alternative Fuel Infrastructure

PE8: Solarize Campaign

Several action items related to the Woodstock governmental GHG emissions will be delayed until the town releases its 2019 energy usage statistics. This data is included in the town's annual report to the Office of the State Comptroller, which is due April 1, 2020.

PE2: Government Operations GHG Inventory

PE10: GHG Tracking System

PE10: Annual Progress Report

There are several actions that the task force will need to assume ownership as part of its recommendation to the town board.

PE2: Government Operations Climate Action Plan

PE10: Update to Strategies & Plans

PE6: Natural Resource Inventory

A Natural Resource Inventory (NRI) is a major new initiative being launched with the Environmental Commission. Woodstock and Olive will be partnering with Ingrid Haeckel, NYSDEC, Hudson River Estuary Program/Cornell University, to develop a Natural Resource Inventory. There will be a kick-off meeting on Thursday, February 13, 2020 at the Ashokan Watershed Stream Management Program offices at 3130 NY-28, Shokan, NY.

New Business

There was no new business.

Adjournment

Meeting adjourned by the Coordinator at 7:10 pm.

Next Meeting

The next meeting of the Climate Smart Task Force will be held on

Wednesday, February 26, 6:00pm

Wednesday, March 11, 6:00pm

Respectively submitted,



Kenneth S. Panza, Secretary

Attendance
 Woodstock Climate Smart Task Force
 Meeting of February 12, 2020

Present		Present	
	Environmental Commission		At Large Members
✓	Alex Bolotow (12/31/2021)		Jim Hanson, Woodstock Fire Company
	Mary Phillis Burke (12/31/2019)	✓	Jess Lunt, Woodstock Farmers Market
✓	Julia Blelock (12/31/2021)	✓	Kenneth Panza, Town Board Liaison
✓	David Gross (12/31/2020)		Laura Ricci, Councilwoman
✓	Erin Moran (12/31/2020)		
✓	Arlene Weissman (12/31/2020)		
✓	MICK FOAD		

Guests (Please Print)	Email Address
ERIN MORAN	
KARL PITCHER	
ELIZA	CAHOOTS.COM
MAXAMME	
STACY ANDERSON	

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Julia Blelock (12/31/2021)
David Gross (12/31/2020)
Erin Moran (12/31/2020)
Arlene Weissman (12/31/2020)

At Large Members

Jim Hanson, Woodstock Fire Company
Jonathan Heppner, Ulster County Legislator
Jess Lunt, Woodstock Farmers Market
Kenneth Panza, Town Board Liaison
Laura Ricci, Councilwoman

Guests

Hugo Jule, Woodstock
Nick Foad, Woodstock
Ingrid Haeckel, NYSDEC, Hudson River Estuary Program/Cornell University

Minutes: Task Force Meeting of January 15, 2020

The regular meeting of the Woodstock Climate Smart Task Force was convened at 6:00 PM in the Great Room at the Woodstock Town Offices on Comeau by Erin Moran, Coordinator. This was the second meeting of the Climate Smart Task Force; the first was an organizational meeting held on November 6, 2019.

The meeting began with the members introducing themselves and explaining their interest in the task force. Coordinator Erin Moran then described the organization of the Climate Smart pledge elements, and distributed a spreadsheet identifying the actions that Woodstock has completed and appear, except for the required documentation, available for submission to the CSC Portal.

Work Plan

In March 2007, the Woodstock town board committed that town governmental operations would be carbon neutral by year-end 2017. The town achieved carbon neutrality in 2015 and was recognized for its accomplishment at the 2017 annual meeting of the New York State Association of Conservation Commissions. Many of actions taken by the town to achieve carbon neutrality would qualify for points under the Climate Smart certification process.

These are action items that appear completed. The yearly carbon emissions reports for 2019 will be formatted for submission to the Certification Portal. A quick review of the action elements suggests Woodstock has completed work required for about 180 points.

A Natural Resource Inventory is a major new initiative being launched with the Environmental Commission. Ingrid Haeckel, NYSDEC, Hudson River Estuary Program/Cornell University, presented a proposal to the Environmental Commission and the Task Force about how best to proceed with developing a Natural Resource Inventory.

Jess Lunt, task force member at large, described the progress of the Woodstock Farmers Market and with efforts to encourage recycling and composting. Jess and David Gross will review the Climate Smart action items and report back to the task force about the feasibility of meeting the requirements for Climate Smart points.

PE8	Farmer's Markets
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PE5: Climate Smart Materials Management

PE5	Government Solid Waste Audit
PE5	Recycling Bins in Government Buildings
PE5	Organic Waste Program for Government Buildings
PE5	WasteWise Program
PE5	Construction & Demolition Waste Policy
PE5	Resource Recovery Center
PE5	Recycling Program for Public Places & Events
PE5	Waste Reduction Education Campaign
PE5	Compost Bins for Residents
PE5	Residential Organic Waste Program

Websites

Erin Moran, task force coordinator, invited members of the task force to apply for IDs that would allow access to the full CSC portal.

<https://climatesmart.ny.gov/>

There was a discussion about the task force establishing a presence on social media and developing its own website.

CSC Portal Submissions

Documentation for the following action items was submitted to the CSC Portal.

PE1: CSC Coordinator

A certified town board resolution appointing Erin Moran as the Woodstock Climate Smart Task Force coordinator.

PE1: National/Regional Climate Program

Documentation identifying Project Drawdown and the Omega Institute as national/regional climate programs Woodstock has subscribed.

PE1: Partnerships with Other Entities

Documentation identifying the Ulster County Climate Smart Committee as a local partner for Woodstock's climate actions.

NYSStretch Energy Code – 2020

Hugo Jule, a Woodstock resident, explained the NYSStretch Energy Code – 2020, which is a voluntary, readily adoptable energy code that calls for higher efficiency standards in new and renovated building construction projects.

Adjournment

Meeting adjourned by the Coordinator at 7:00 pm.

Next Meeting

The next meeting of the Climate Smart Task Force will be held on

Wednesday, February 12, 6:00 to 7:00 pm

Respectively submitted,



Kenneth S. Panza, Secretary

Attendance
 Woodstock Climate Smart Task Force
 Meeting of January 15, 2020

Present		Present	
	Environmental Commission		At Large Members
✓	Alex Bolotow (12/31/2022)	✓	Jim Hanson, Woodstock Fire Company
	Mary Phillis Burke (12/31/2019)	✓	Jess Lunt, Woodstock Farmers Market
✓	Julia Blelock (12/31/2021)	✓	Kenneth Panza, Town Board Liaison
✓	David Gross (12/31/2020)		Laura Ricci, Councilwoman
✓	Erin Moran (12/31/2020)		
✓	Arlene Weissman (12/31/2020)		

Guests (Please Print)	Email Address
Ugo Jule	
NICK FOAD	
INSGRID HARBICKEL, NYSDRC, HQ ESTUARY	



Colony of the Arts

WOODSTOCK Climate Smart Community Task Force

Minutes – November 6, 2019

Erin Moran, called the meeting to order at 6:45 PM. Members present, in addition to Erin, were David Gross, Jim Hanson, Julia Blelock and Arlene Weisman. Guests were town board member Laura Ricci, Ken Panza and Jess Lunt. Absent were Mary Phillips-Burke.

There were no announcements or correspondence.

New Business

Erin reviewed that this was the first CSC TF meeting and outlined next steps. Erin will take meeting minutes and act as temporary liaison until one is appointed by the TF and by the TB.

New Members

Erin moved to accept Jess Lunt as TF member. Julia seconded.

Vote – Adopted – 5 yes (Gross, Hanson, Blelock, Weisman, Moran)

Laura Ricci expressed interest in joining the TF as well. She has several commitments now and will check with the TB to see if she has availability and let us know. She would be open to being a member at this point.

David Gross moved to accept Laura Ricci as a member, Arlene seconded.as follows:

Vote – Adopted – 5 yes (Gross, Hanson, Blelock, Weisman, Moran)

Erin asked Ken Panza if he wanted to join the TF and Ken responded he is thinking about it and will let us know.

There were additional people who expressed interest, however could not make the meeting tonight, namely Anula Courtis, Susan Ramond and Jonathon Heppner. Erin will follow up with these individuals about details of next meeting.

Meetings:

It was decided that for now, the CSC TF will meet the first Wednesday of each month at 6pm. As membership grows, we will revisit. Erin will make the arrangement with Jackie Early for the space availability.

Erin adjourned the meeting at 6:59pm.

The next meeting is scheduled on December 4, 2019.