

**REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES
OF THE VILLAGE OF IRVINGTON, NY
HELD ON MONDAY, MAY 21, 2018 AT 7:00PM
AT VILLAGE HALL, 85 MAIN STREET, IRVINGTON, NY**

Present: Brian C. Smith, Mayor
Constance M. Kehoe, Trustee
Mark Gilliland, Trustee
Laurence Lonky, Trustee
Lawrence S. Schopfer, Village Administrator
Marianne Stecich, Village Attorney
Brenda M. Jeselnik, Clerk/Treasurer

Excused: Janice V. Silverberg, Trustee

Mayor Smith called the meeting to order and led those in attendance in the Pledge of Allegiance to the flag of the United States of America.

The Mayor and others made the following announcements:

- a. Memorial Day Ceremonies and Parade – Monday, May 28, 2018 at 10:45AM at the Main Street Memorials
- b. Irvington Woods Committee 2nd Annual Fundraiser – “Rockin’ at the ONC” on Sunday, June 3rd from 5PM – 7PM
- c. Celebrate Irvington – Saturday, June 23, 2018
- d. Check over \$25K
- e. June 1st leaf blower restrictions
- f. Officer Liberatore letter of recognition from Mount Pleasant
- g. Third Annual Student PSA Video contest deadline June 10, 2018

Correspondence

- a. Jessica Munzel –Support of compost collection by Village
- b. Beth Propper – Astorbuck LLC parking lot proposal
- c. Ryan Tunstall – Astorbuck LLC parking lot proposal
- d. Kristen Wilson, Esq. – Representing APPOA in opposition to short term rentals in Village
- e. Dalia Valdes – Opposition to use of historical properties for venes
- f. Cathy Sears - Support of compost collection by Village

Mayor Smith opened the floor to public comments. There were no comments from those in attendance.

Mayor Smith offered the following resolutions, which were seconded by Trustee Gilliland and adopted:

RESOLVED to approve the minutes of the Regular Meeting of the Village Board held on May 7, 2018.

**RESOLUTION 2018-057
APPOINTMENT OF PART-TIME PERSONNEL FOR THE IRVINGTON TOWN HALL
THEATER**

RESOLVED, to make the following appointments in the Irvington Town Hall Theater:

<u>Name</u>	<u>Title</u>	<u>Rate</u>	
Ryan Rivet-Frame	P/T Laborer (16 hrs/wk)	\$26.50	Effective 6/1/2018

RESOLUTION 2018-058

APPROVAL OF THE 2018/19 SNOW & ICE AGREEMENT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION

WHEREAS the Village of Irvington and the New York State Department of Transportation wish to enter into an agreement providing for the Village's removal of snow and ice from North and South Broadway; now therefore be it

RESOLVED to approve the 2018-19 Snow & Ice Agreement between the Village of Irvington and the New York State Department of Transportation and to authorize the Superintendent of Public Works to execute said agreement.

RESOLUTION 2018-059

APPROVAL OF OUT OF TOWN TRAVEL FOR CLERK-TREASURER

RESOLVED, to approve Clerk-Treasurer Brenda Jeselnik to attend New York Municipal Insurance Reciprocal (NYMIR) meeting in Saratoga, NY from May 10 to May 11, 2018.

The cost of conference, lodging, and mileage is not to exceed \$225.

RESOLUTION 2018-060

APPROVAL OF 2017/18 AND 2018/19 BUDGET TRANSFERS AND MODIFICATIONS

RESOLVED, to adopt the following budget transfers for fiscal year 2017/18:

- Customer reimbursement for termination of old water service line

Increase: Water Misc. Revenues	8.8.5059	\$5,708.31
Increase: Water Overtime	8.8340.101	\$5,708.31
- Insurance Reimbursement for damaged ark Fence

Increase: Insurance Recoveries	1.1.2680	\$6,000
Increase: Park – Other Operating Expenses	1.7140.469	\$6,000

and

FURTHER RESOLVED, to adopt the following budget transfers for fiscal year 2018/19:

- Pilot recycling collection program in Memorial Park

Increase: Parks Labor	1.7140.123	\$6,000
Increase: Parks Equipment	1.7140.200	\$14,000
Decrease: Contingency	1.1990.465	\$20,000

and

FURTHER RESOLVED, the Village Treasurer is authorized to perform fiscal year end 2017/18 budgetary transfers, excluding transfers from Contingency and surplus accounts.

**RESOLUTION 2018-061
APPOINTMENT OF PERSONNEL IN LIBRARY**

RESOLVED to make the following appointments in the Irvington Library:

<u>Name</u>	<u>Rate</u>	<u>Status</u>	<u>Effective</u>
Eliza Brewster	\$10.00 per hour	Library Page	May 22, 2018

**RESOLUTION 2018-062
APPOINTMENT OF PERSONNEL IN RECREATION & PARKS DEPARTMENT**

RESOLVED to make the following appointment in the Recreation & Parks Department

Anthony L. DiNardo	Seasonal Laborer	\$16.00 per hour	May 1, 2018 through September 30, 2018
Riley S. Conklin	Seasonal Laborer	\$10.50 per hour	May 1, 2018 through August 31, 2018
Ryan P. Marron	Seasonal Laborer	\$10.50 per hour	May 1, 2018 through July 31, 2018
Michael S. Marron	Seasonal Laborer	\$10.50 per hour	May 1, 2018 through July 31, 2018
Liam Toolan	Seasonal Laborer	\$10.00 per hour	May 1, 2018 through July 31, 2018
Hunter Coapman	Seasonal Laborer	\$9.00 per hour	May 1, 2018 through August 31, 2018
Scott Mitchell	Seasonal Laborer	\$10.50 per hour	May 1, 2018 through August 31, 2018
Michael V. Minieri	Seasonal Laborer	\$13.00 per hour	May 1, 2018 through September 30, 2018
Lara DePaoli	Recreation Assistant (Office Assistant)	\$11.00 per hour	May 1, 2018 through August 31, 2018
Emma A. Buccheri	Recreation Assistant (Office Assistant)	\$11.00 per hour	May 1, 2018 through July 31, 2018

The vote resulted as follows:

AYES:	4	(Mayor Smith, Trustees Kehoe, Gilliland, and Lonky)
NAYS:	0	
ABSENT:	1	(Trustee Silverberg)

Before the Board discussed the Comprehensive plan, the floor was opened to the public for questions or comment. Kristen Wilson and Rick Rasulo took the opportunity to address the Board with concerns, particularly related to short term rentals.

**RESOLUTION 2018-063
ADOPTION OF ENVIRONMENTAL FINDINGS FOR THE SEQRA REVIEW OF THE
COMPREHENSIVE PLAN UPDATE**

Mayor Smith offered the following resolution, which was seconded by Trustee Kehoe and adopted:

WHEREAS, on May 7, 2018, the Board of Trustees, acting as Lead Agency under the State Environmental Quality Review Act (SEQRA), accepted the Final Generic Environmental Impact Statement (FGEIS) related to the 2018 Comprehensive Plan Update (CPU); and

WHEREAS, a copy of the accepted FGEIS was posted on the Village of Irvington web-site for public review and a copy of the FGEIS was placed on file with the Village Clerk and a written comment period was established until May 21, 2018; and

WHEREAS, the Board of Trustees has prepared a SEQRA Findings Statement with respect to the CPU; now therefore be it

RESOLVED, that Board of Trustees adopts the SEQRA Findings Statement with respect to the CPU as attached; and

FURTHER RESOLVED, that a notice of the adoption of the SEQRA Findings Statement shall be published in the Environmental Notice Bulletin and the SEQRA Findings Statement posted on the Village of Irvington website

The vote resulted as follows:

AYES:	4	(Mayor Smith, Trustees Kehoe, Gilliland, and Lonky)
NAYS:	0	
ABSENT:	1	(Trustee Silverberg)

**RESOLUTION 2018-064
ADOPTION OF THE 2018 COMPREHENSIVE PLAN UPDATE**

Mayor Smith offered the following resolution, which was seconded by Trustee Lonky and adopted:

RESOLVED, to adopt the 2018 Comprehensive Plan Update.

The vote resulted as follows:

AYES:	4	(Mayor Smith, Trustees Kehoe, Gilliland, and Lonky)
NAYS:	0	
ABSENT:	1	(Trustee Silverberg)

**RESOLUTION 2018-065
APPROVAL OF A COOPERATION AGREEMENT WITH THE COUNTY OF WESTCHESTER
FOR THE PURPOSE OF UNDERTAKING A COMMUNITY DEVELOPMENT PROGRAM
(CDBG)**

Mayor Smith offered the following resolution, which was seconded by Trustee Kehoe and adopted:

WHEREAS, the Secretary of Housing and Urban Development of the United States is authorized, under Title I of the Housing and Community Development Act of 1974 as amended, and Title II of the National Affordable Housing Act of 1990, as amended, to make grants to states and other units of general local government to help finance Community Development Programs; and

WHEREAS, Section 99-h of the General Municipal Law of the State of New York grants to any municipal corporation the power, either individually or jointly with one or more municipal corporations, to apply for, accept and expend funds made available by the federal government, either directly or through the State, pursuant to the provisions of any Federal law which is not inconsistent with the statutes or constitution of this State, in order to administer, conduct or participate with the Federal government in programs relating to the general welfare of the inhabitants of such municipal corporation; and

WHEREAS, the Community Development Act of 1974 as amended, Title II of the National Affordable Housing Act of 1990, as amended, and any “Eligible Activities” thereunder are not inconsistent with the statutes or Constitution of the State; and

WHEREAS, a number of municipalities have requested Westchester’s participation, and the County of Westchester has determined that it is desirable and in the public interest that it make application for Community Development Block Grant funds and HOME funds as an Urban County; and

WHEREAS, participation by the County of Westchester as an Urban County in the Community Development Program requires that the Village of Irvington and the County of Westchester cooperate in undertaking, or assisting in undertaking, essential community development and housing activities, specifically those activities authorized by statutes enacted pursuant to Article 18 of the New York State Constitution; and

WHEREAS, this Board deems it to be in the public interest for the Village of Irvington to enter into a Cooperation Agreement with the County of Westchester for the aforesaid purposes; now therefore be it

RESOLVED, that Lawrence S. Schopfer, Village Administrator, be and hereby is authorized to execute a Cooperation Agreement between the Village of Irvington and the County of Westchester for the purposes of undertaking a Community Development Program pursuant to the Housing and Community Development Act of 1974 as amended and Title II of the National Affordable Housing Act of 1990, as amended.

The vote resulted as follows:

AYES:	4	(Mayor Smith, Trustees Kehoe, Gilliland, and Lonky)
NAYS:	0	
ABSENT:	1	(Trustee Silverberg)

**RESOLUTION 2018-066
PARTICIPATION IN A WASTE/RECYCLING SHARED SERVICE PROGRAM PROPOSED
BY SUSTAINABLE WESTCHESTER**

Mayor Smith offered the following resolution, which was seconded by Trustee Gilliland and adopted:

RESOLVED, that the Board of Trustees hereby expresses its intent to participate in the Waste/Recycling shared service program as proposed by Sustainable Westchester and described in the documentation submitted to the Board, subject to the final review of the service agreement.

The vote resulted as follows:

AYES: 4 (Mayor Smith, Trustees Kehoe, Gilliland, and Lonky)
NAYS: 0
ABSENT: 1 (Trustee Silverberg)

RESOLUTION 2018-067

APPROVAL OF A GRANT AGREEMENT WITH THE DORMITORY AUTHORITY OF THE STATE OF NEW YORK FOR THE CONSTRUCTION OF ACCESSIBLE PEDESTRIAN SIDEWALK RAMPS ALONG MAIN STREET

Mayor Smith offered the following resolution, which was seconded by Trustee Lonky and adopted:

RESOLVED, to approve the grant agreement with the Dormitory Authority of the State of New York to provide \$125,000.00 from the State & Municipal Facilities Program (SAM) grant for the Main Street pedestrian walkway construction project; and

FURTHER RESOLVED, to authorize the Village Administrator to execute said agreement and any other documents necessary to effectuate the provisions of the grant.

The vote resulted as follows:

AYES: 4 (Mayor Smith, Trustees Kehoe, Gilliland, and Lonky)
NAYS: 0
ABSENT: 1 (Trustee Silverberg)

RESOLUTION 2018-068

SALARY MODIFICATIONS

Mayor Smith offered the following resolution, which was seconded by Trustee Gilliland and adopted:

RESOLVED, to modify the annual salaries and hourly rates effective on the dates shown below:

Effective June 1, 2018

Village Administrator	SCHOPFER, LAWRENCE S.	168,587
Secretary to the Adm.	BUCCHERI, KAREN	71,309
Clerk-Treasurer	JESELNICK, BRENDA M.	142,646
Office Assist- Auto. Syst.	PALERMO, SARAH	66,366
Interm. Acct. Clerk	KUSIAK, ANA MARIA	74,460
Interm. Acct. Clerk	ROMERO, ROBERTO	66,366
Interm. Acct. Clerk	CHUI-TIRU, MONICA	56,409

Village Justice	LYONS, DESMOND C.B.	21,648
Court Clerk	BART, DEBORAH	82,192
Office Assistant	FUSCO, DONNA	70,366
Building Inspector	MARRON, EDWARD	142,646
Asst. Building Inspector	BERGER, ELISA	64,175
Supt. of Public Works	NILSSON, GREGORY	142,646
Asst. Supt. pf Public Works	ENGLISHBY, JAMES	127,164
Fire Chief	TRAMA, JOSEPH	4,314
Asst. Fire Chief	BILLINGS, DANIEL	2,331
Asst. Fire Chief	DOWD, DAVID	2,331
Training Officer (2nd. Position)	GASPAREE SR., NICHOLAS	3,030
Fire Inspector (1st. Position)	GASPAREE SR., NICHOLAS	16.32
Laborer	RUFFLER, JAMES	22.81
Laborer	LILLO, RONALD	22.81
Supt. of Parks & Recreation	ARCHINO, JOSEPH	142,646
Asst. Supt. Of Recreation	DEPAOLI, MAUREEN	79,605
Rec. Supervisor	THORNTON, ANGELA	68,626
Rec. Assistant	DINARDO JR, MICHAEL	56,409
Office Asst.-Auto Sys	COAPMAN, LAURA	68,579
Coord. Senior Services	ARMSTRONG, JOAN	76,357
Theater Manager	GOLDSTON, GREGORY A.	64,945
Sr. Office Assist (Auto-Sys)	DIBIANCO, IDA	67,739
	HUSIANYCIA-OTIVICH,	
Crossing Guard	LYDIA	28.22
Crossing Guard	SEREDINSKY, VIRGINIA	28.22
Crossing Guard	SCHRADER, PAUL	28.22
Parking Enforcement Officer	BRENNEN, JAMES	24.96
P/T Laborer- Theater	REGAN, DAVID	17.84
P/T Laborer- Theater	BETTENCOURT, REEYAZ	17.84
P/T Laborer- Theater	RIVET-FRAME, RYAN	26.50
P/T Laborer- Theater	FRAME, DILLON	17.84
Library Director	GATZEK, ROSEMARIE	97,419
Library II	BERNSTEIN, PAMELA	73,317
Children's Librarian	GALLAGHER, CAROLYN	62,521
P/T Librarian I	IZES, LOIS	30.82
P/T Librarian I	SINKO, AGNES	30.82
P/T Librarian I	FIORINO, GIOVANNA	30.82
P/T Librarian I	KUGEL, LYDIA	30.82
P/T Librarian I	EVANS, THOMAS	30.82
P/T Librarian I	GORDON, MINDY	30.82
P/T Librarian I	GISOLFI, CLAUDIA	30.82

P/T Librarian I	SADEWHITE, ELIZABETH	30.82
P/T Librarian I	DUERKSEN, DEBORAH	30.82
P/T Librarian I	MOSER, LINDA	30.82
P/T Librarian I	MIRANDA, FRANCISCO	30.82
P/T Library Clerk	VANO, PATTY	18.01
P/T Library Clerk	CLARKE, JAMES	17.21
P/T Library Clerk	CLARKE, ROSEMARY	17.21
P/T Library Clerk	DAWSON, TARA	17.21
P/T Library Clerk	FISHER, PATRICIA	17.21
P/T Library Clerk	GALGANO, MARK	17.21
P/T Library Clerk	GAMBARDELLA, LYNN	17.21
P/T Library Clerk	SINKO, A. LAURA	17.21
P/T Library Clerk	BAULCH, CHRISTINA	17.21
P/T Library Clerk	SINKO, JOSEF	17.21
P/T Library Clerk	DAWSON, CIARA	17.21
P/T Library Clerk	SLOBODA, NETTA	17.21
P/T Library Page	ADES, AREILLE	10.20
P/T Library Page	CORNELY, URSULA	10.20
P/T Library Page	RUSHTON, SOPHIA	10.20
P/T Library Page	TARANNATI, MACKENZIE	10.20
P/T Library Page	BREWSTER, ELIZA	10.20

The vote resulted as follows:

AYES:	4	(Mayor Smith, Trustees Kehoe, Gilliland, and Lonky)
NAYS:	0	
ABSENT:	1	(Trustee Silverberg)

RESOLUTION 2018-069

AWARD OF CONTRACT FOR MISCELLANEOUS HARDWARE & SUPPLIES (2018-12)

Mayor Smith offered the following resolution, which was seconded by Trustee Lonky and adopted:

WHEREAS, sealed bids were received and opened on May 16, 2018 at 11AM in Village Hall as follows:

- Irvington Hardware 10% discount on one-by-one basis
81 Main Street 20% on case/bulk quantities
Irvington, NY 10533

WHEREAS, the Village Administrator reviewed the bid submitted and determined that the bidder is in order and responsive to the specifications,

NOW THEREFORE BE IT RESOLVED, that the Village Administrator is authorized to execute a purchase contract for miscellaneous hardware and supplies with Irvington Hardware.

The vote resulted as follows:

AYES: 4 (Mayor Smith, Trustees Kehoe, Gilliland, and Lonky)
NAYS: 0
ABSENT: 1 (Trustee Silverberg)

**RESOLUTION 2018-070
AWARD OF CONTRACT 2018-13 FOR TREE REMOVAL, TREE PRUNING & STUMP GRINDING (2018-13)**

Mayor Smith offered the following resolution, which was seconded by Trustee Gilliland and adopted:

WHEREAS, sealed bids were received and opened on May 16, 2018 at 11AM in Village Hall as follows:

Company	Annual cost of one unit	Annual cost for emergency basis	Annual cost of Stump grinder	TOTAL COST
1. The Care of Trees, Inc. 57 Valley Avenue Elmsford, NY 10523	\$40,800.00	\$8,400.00	\$3,445.00	\$52,645.00
2. Emerald Tree & Shrub Care 70 West Red Ok Lane West Harrison, NY 10604	\$47,500.00	\$12,750.00	\$4,750.00	\$65,000.00
3. Dragonetti Brothers Landscaping, Nursery & Florist Inc. 129 Louisiana Avenue Brooklyn, NY 11207	\$108,750.00	\$24,750.00	\$9,750.00	\$143,250.00

WHEREAS, the Village Administrator reviewed the bids submitted and determined that the lowest bidder is in order and responsive to the specifications,

NOW THEREFORE BE IT RESOLVED, that the Village Administrator is authorized to execute a purchase contract for tree removal, tree pruning and stump grinding with The Care of Trees, Inc. for the unit prices specified.

The vote resulted as follows:

AYES: 4 (Mayor Smith, Trustees Kehoe, Gilliland, and Lonky)
NAYS: 0
ABSENT: 1 (Trustee Silverberg)

Trustee Lonky gave a report on Recreation and Parks Department activities including the upcoming “Rockin’ at the ONC” and thanked the Irvington Beautification Committee for window box plantings on Main Street.

Trustee Kehoe reported on recent projects in the Water Department and Department of Public Works, including recent storm clean up. She also reported on the Farmers Market, the Historic District Committee, Celebrate Irvington and Irvington Theater events.

Village Administrator, Lawrence Schopfer, reported on an upcoming meeting with Holy Spirit Association representatives to introduce the plans for the culvert replacement project at Hudson View Park. He also commended the Board for their diligent work and timely adoption of the Comprehensive Plan.

Clerk Treasurer, Brenda Jeselnik, reported that tax bills were being mailed and ramping up of year-end accounting.

Village Attorney Marianne Stecich stated that, with adoption of the Comprehensive Plan, she will be working on various pieces of legislation related to the recommendations contained within the Plan.

Mayor Smith opened the floor to public comment. There were no comments from those in attendance.

Mayor Smith made a motion to enter executive session regarding a personnel matter in the Water Department. The motion was seconded by Trustee Lonky and unanimously approved.

After the executive session, there being no further business, Mayor Smith made a motion to close the meeting. The motion was seconded by Trustee Lonky and unanimously approved.

Brenda Jeselnik, Clerk-Treasurer