

# Village of Montour Falls Demolition Permit Application

408 W Main St PO Box 812 Montour Falls NY 14865

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Available in office – Monday – Thursday 11 -1:00 am (appt. required outside of scheduled office hours)

PAGE 1 of 4

An incomplete application will delay the timely issuance of your permit

## Part 1: GENERAL INFORMATION

### 1. Project Location and Information

Number and Street Address: \_\_\_\_\_

Tax Map Number: \_\_\_\_\_ Lot Size: \_\_\_\_\_

Current use of property/building: \_\_\_\_\_

Proposed use of property/building: \_\_\_\_\_

### 2. Owner Identification

Owners Name: \_\_\_\_\_

Address of owner: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### 3. Type of Demolition

Commercial Building: \_\_\_\_\_

Residential Building: \_\_\_\_\_

Misc. Equipment \_\_\_\_\_

Electrical       Heating System       Plumbing System       Septic System       fuel tanks

ALL OTHER \_\_\_\_\_

### 4. Complete Description of Project:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Project Cost: \_\_\_\_\_

Date Received: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ How Paid: \_\_\_\_\_ Permit # \_\_\_\_\_

**Part II: DESIGNERS AND CONTRACTORS**

- 1. General Contractor: Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Phone Number: \_\_\_\_\_
- 2. Demolition Contractor: Name: \_\_\_\_\_  
Phone number: \_\_\_\_\_
- 3. Electrical Contractor: Name: \_\_\_\_\_  
Phone number: \_\_\_\_\_
- 4. Plumbing Contractor: Name: \_\_\_\_\_  
Phone number: \_\_\_\_\_
- 5. Mechanical Contractor: Name: \_\_\_\_\_  
Phone number: \_\_\_\_\_

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**Part III: PROJECT LOCATION AND DETAILS**

**An explanation of work to be performed must be made a part of this application and include the following:**

**PLOT PLAN.**

- 1. Location of the proposed demolition showing the number of stories and all exterior dimensions;
- 2. The distance of the proposal from all lot lines;
- 3. The distance of the proposal from any structure including neighboring structures;
- 4. The depth of the foundation and material and method of removal
- 5. Disposal of any fuel tanks if present
- 6. A copy of a survey is required

**Type of Structure:** \_\_\_\_\_

**Basement:** [ ] Full [ ] Partial [ ] Crawl [ ] Pier [ ] Slab

**Garage:** [ ] Attached [ ] Detached

**Utilities:** [ ] Electric [ ] Water [ ] Gas [ ] Sewer

**Contractor recycling, reuse, and refuse explanation:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **ADDITIONAL REQUIREMENTS**

**Note:** *failure to provide required information will delay permit issuance.*

If you are demolishing a structure:

1. **Contractor Must provide** proof of NYS Compensation insurance, and Contractors Liability Insurance
2. **Contractor is required** to provide lead and asbestos abatement and removal by a State certified abatement contractor, if present. You must supply a copy of the Asbestos Survey, as required in Code Rule 56 if you hire employees or Contractors to perform any of the demolition work OR before the Fire Department may burn the structure. Code Rule 56 does not apply to owner-occupied single family dwellings where owners perform the work themselves.
3. Contractors performing demolition projects that disturb lead – based paint on any structure built before 1978 must be certified and must follow specific work practices to prevent lead contamination. Common demolition activities can create hazardous lead dust and chips by disturbing lead –based paint, which can be harmful to adults and children. To prevent against this risk, EPA issued a rule requiring the use of lead-safe practices and other actions aimed at preventing lead poisoning from demolition activities.

**When performing demolition:** You are required to salvage and recycle 25% or equivalent reusable materials for recycling, reuse or donation, IE: decorative wood product, electrical cover plates, windows, doors, cabinets, appliances, metals etc. Non reusable products are to be placed into proper containers and disposed of properly.

### **Demolition of a Manufactured Home:**

1. Contractor must provide a copy of the HUD Number Plate and the Manufacture Name & Serial Number of home, along with Make, Model, and year of home.
2. Contractor must dispose of non-reusable materials property.
3. Contractor must provide proof of recycled materials.

**If disconnecting any gas piping or removal of fuel oil or propane tanks** – these will need to be inspected by approved Inspectors only. For gas piping inspections – check with NYSEG or a fuel supplier for approved inspectors. You need to supply a copy of their inspection report after demolition to the Building Inspector. They may charge for these inspections and those fees are your responsibility.

**If you will be doing ANY excavating or digging for your project** – Call 1-800-962-7962 at least 3 (three) days in advance of beginning work. *Penalties may apply to repair underground lines if you do not!*

**Read before Signing**

1. Work conducted pursuant to this demolition permit must be visually inspected by the Code Enforcement Office and must conform to the New York State Uniform Fire Prevention and Building Code, the Code of Ordinances of the Village of Montour Falls, and all other applicable codes, rules or regulations.
2. For inspections; it is the owner's responsibility to contact the Code Enforcement Office at least 48 hours prior to required inspection.
3. New York State Law requires contractors to maintain Worker's Compensation and Disability Insurance for their employees. Permit will not be issued unless currently valid Worker's Compensation and Disability Insurance certificates are attached to this application. **Accord forms are not acceptable proof** of Worker's Compensation. If a contractor believes he/she is exempt from the requirement to provide Worker's Compensation and/or Disability Benefits, the contractor must complete form CE-200 obtained from N.Y. S. Worker's Compensation Board on-line (on a computer) and provide a copy to this office.
4. Work undertaken pursuant to this permit is conditional upon and subject to any state and federal regulations relating to asbestos material.
5. This permit does not include any privilege of encroachment in, over, under, or up on any right of way.
6. The demolition Permit must be displayed so as to be visible from the street nearest to the site of the work being conducted.
7. This demolition permit is valid for 120 days from date of issue. Contact the Code Enforcement Office prior to the expiration date to discuss need and validity of possible extension. Work must commence within 30 days of the date of issue on this demolition permit.
8. You are eligible for a 50% reduction in your Demolition Permit fee if you submit a plan outlining how you will recycle, reuse, or make available for recycling or reuse, 50% of the applicable waste from your project.
9. Owner or contractor must agree to provide a list of recycled, reused or donated materials to this office.
10. **Failure to schedule the final inspection will result in additional fees of \$150.00 or 1.5% of project cost whichever is greater.**

I, \_\_\_\_\_, the above named applicant, hereby attest that I am the lawful owner of the property described within or am the lawful agent of said owner and affirm under penalty of perjury that all statements made by me on this application are true.

(Signature) \_\_\_\_\_ Date \_\_\_\_\_