

Posted

Special Events Application

Contact Name	Colin Erdle
Contact Phone	716-410-5775
Contact Email	colinerdle@gmail.com ; market@elmwoodvillage.org
Contact Address	875 Elmwood Avenue
Contact City	Buffalo
Contact State	NY
Contact ZIP Code	14222
Event Name	Elmwood Village Farmers Market
Event Location	Bidwell Parkway
Event Description	Located in the heart of the historic Elmwood Village, our market is proud to provide fresh and delicious local food to the people of Buffalo NY for over 20 years! Find us on beautiful, tree-lined Bidwell Parkway, a neighborhood park designed by Frederick Law Olmsted. Food, drink, music and sunshine: we've got it all.
Sponsoring Organization	Elmwood Village Association
Number of Days	3 or More
Total Number of Days	25
List of Dates and Times	Saturdays, 5/11 through 12/7 Setup beginning daily 7:30 a.m. Market opens daily at 8:00 a.m. Market closes daily at 1:00 p.m. Breakdown concluding daily by 2:00 p.m.
Estimated Attendance	1000
Name of Emergency Medical Service Provider	<i>Field not completed.</i>
Number of Volunteers/Workers	1
Does the event take place in or run through a Park?	Yes

Location in Park	Bidwell Parkway
Attach Map of Location in Park	<u>Elmwood Village Farmers Market - Permit Map.pdf</u>
Does the Event require Water Access?	No
Does the event require the LaSalle Park Pavillion?	No
Nature of Event	Other
Description of Nature of Event	Farmers Market
Does the event require closing streets	No
Does the event require 'Do Not Stand' signs?	No
Does the event require City of Buffalo Garbage/Recycling Totes?	Yes
Disclaimer	Agree
Number of Garbage Totes Required	2
Number of Recycling Totes Required	2
Drop-Off Address	Bidwell Parkway at Elmwood Avenue
Drop-Off Date	5/11/2019
Number of Additional Pick-Up Dates	1
Pick-Up Date	5/13/2019

Attach Map of
Garbage/Recycling Tote
Drop Off

Elmwood Village Farmers Market - Permit Map.pdf

Does the event require the use of a Bandshell? No

Does the event require the use of Fire Hydrants? No

Will Items be sold at the event? Yes

Will Food be sold at the event? Yes

List of Food Items that will be sold apples, peaches plums cherries, assorted vegetables, blueberries and strawberries, maple syrup, honey, cookies, veggies burgers, lamb, beef, pork, chicken duck, turkey, rabbit, Alaskan fish, sausage, bread, bagels, pretzels, mushrooms, micro greens, pies, jam/jelly, knishes, organic vegetables, biscotti, pasta, Italian sauces, ravioli, and Somali sauces and crepes

Number of Food Booths 27

List of Non-Food Items that will be sold beer, wine, plant, cut flower, soaps and lotions

Number of Non-Food Booths 19

Does the event require Tents? Yes

Number of Tents Varies

Attach Map of Tent Placement Elmwood Village Farmers Market - Permit Map.pdf

Tent Rental Company Name N/A

Tent Rental Company Phone N/A

Tent Rental Company Email	N/A
Tent Rental Company Address	N/A
Does the event require Propane?	No
Name of Portable Toilet Provider	N/A
Will Fireworks be used at the event?	No
Will Amusement Rides be used at the event?	No
Will any device that amplifies sound be used at the event?	No
Is the event Handicap Accessible	Yes
Will Alcohol be served at the event?	No
City of Buffalo Website Calendar Consent	Yes
Public Contact Phone Number	716-881-0707
Public Contact Email	Market@elmwoodvillage.org
Attach Security Plan	<i>Field not completed.</i>
Attach Part 18 Form	<i>Field not completed.</i>
Hold Harmless Agreement	Agree
Hold Harmless Agreement PDF	Hold Harmless Agreement PDF

Attach Signed Hold
Harmless Agreement

Elmwood Village Events - Hold Harmless.pdf

Attach Insurance
Certificate

Elmwood Village Farmers Market - Insurance.pdf




Electronic Signature
Agreement

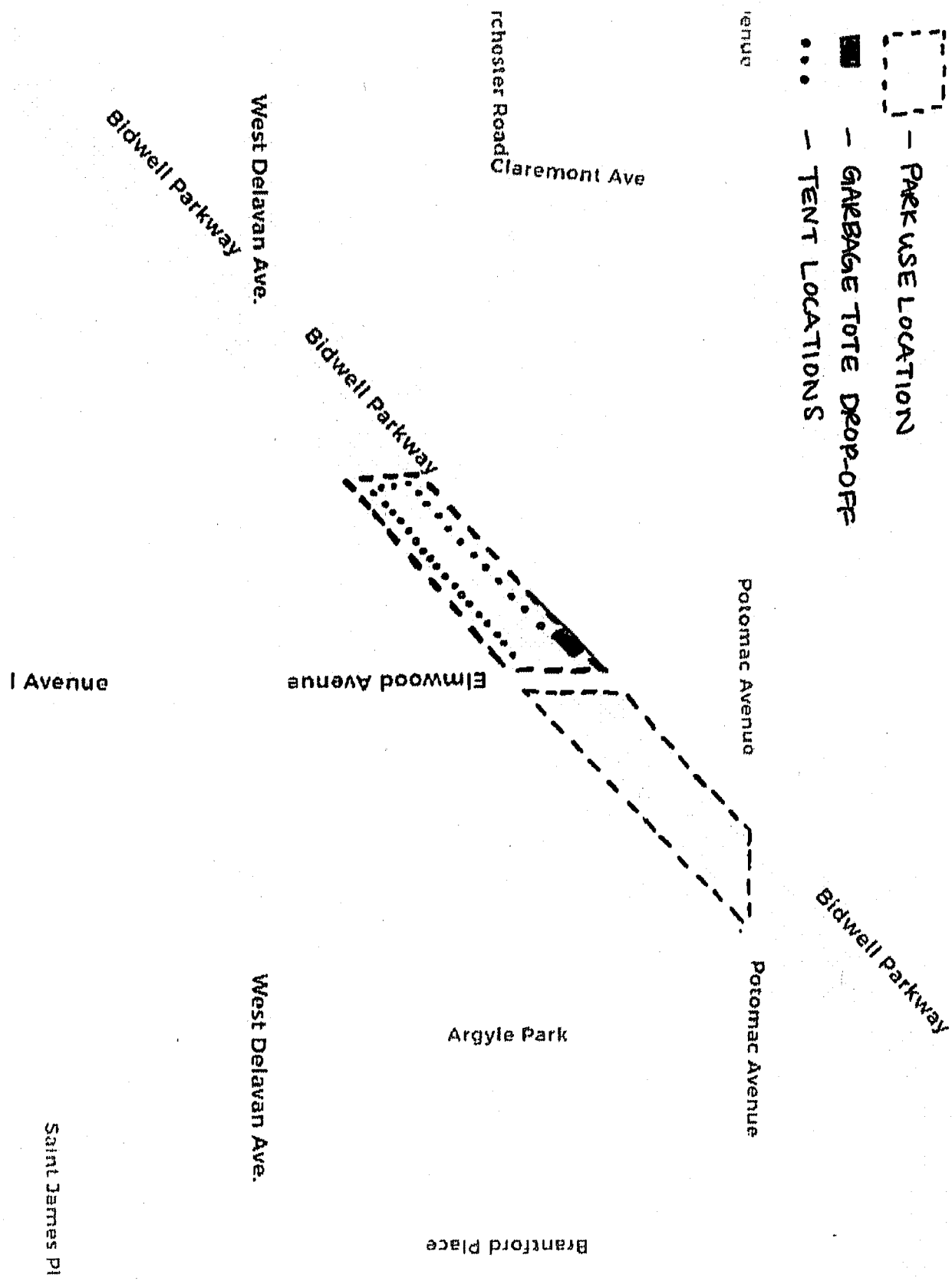
I agree.

Electronic Signature

Ashley L Smith

ELMWOOD VILLAGE FARMERS MARKET

-  - PARK USE LOCATION
-  - GARBAGE TOTE DROP-OFF
-  - TENT LOCATIONS





CITY OF BUFFALO
65 Niagara Sq 512 City Hall Buffalo, NY 14202

**SPECIAL EVENT
'DO NOT STAND' SIGNS**

Byron W. Brown
Mayor

Dept of Public Works, Traffic Engineering
Commissioner Steve Stepniak
Location 226 City Hall
Phone 716-851-5366
Fax 716-851-5364
Email abernecki@city-buffalo.com

1. One sign is needed for each legal on-street parking space, where permitted, including meters, etc. Do not cover or tape over meter slots.
2. Signs may not be posted on private property.
3. Signs must be securely posted twenty-four (24) hours prior to set-up time for event and removed immediately following close of event.
4. Signs cannot be re-used by crossing dates out. If you are re-posting the same area and changing the dates and times, you must use new signs and complete a request for the additional signs through the Department of Public Works, Parks & Streets, Division of Traffic Engineering, Room 512, City Hall.
5. Minimum advance notice of five (5) business days is needed.

After application is submitted and payment is made, request will be forwarded to the City of Buffalo Print Shop by the Traffic Engineering Office. You will be notified upon completion of signs with location of pick-up site.

Name of Event Elmwood Village Farmers Market

Purpose of Event Weekly Saturday Farmers Market

Location(s) of Posting Bidwell Parkway Between Elmwood Avenue and West Delevan Avenue

Date (s) of Event Saturdays 6/15/2019 - 9/21/2019 time from 7:30 am to 1 pm

Contact Person Alex Gugliuzza Phone 716-881-0707

Address 875 Elmwood Ave Buffalo NY 14222
street address city state zip

Email market@elmwoodvillage.org Fax _____

Special Event Permit Fees	
\$.30 per sign	\$ <u>4.50</u>
# of signs needed	# <u>15</u>
Make check payable to 'City of Buffalo' Total = \$ <u>67.50</u>	

For office use:
Paid by cash
 check # _____

Applicant signature date 6/10/19