



**CITY OF BUFFALO**  
65 Niagara Sq 502 City Hall Buffalo, NY 14202

**SPECIAL EVENT**  
**Garbage/Recycling Totes**  
**2019 Request Form**

**Dept of Public Works, Parks & Streets**  
Commissioner Steve Stepniak  
Contact Person Vincent Lopez  
Location 612 City Hall  
Phone 716-851-5570  
Fax 716-851-5241  
Email vlopez@city-buffalo.com

Byron W. Brown  
Mayor

Name of Event \_\_\_\_\_

Event Location \_\_\_\_\_ Total days of event \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

Date(s) of event \_\_\_\_\_

Drop-off date \_\_\_\_\_ Number of pick-up dates \_\_\_\_\_

Drop-off location \_\_\_\_\_ Dates of pick-ups \_\_\_\_\_

**Garbage totes are \$10 each, includes one pick-up, additional pick-up days are charged by # of totes.**

Please note:

- **After the conclusion of the event, all totes must be returned to original drop off location by the event organizer**
- Garbage left outside of totes will be subject to *additional* clean up fees and or summons.
- Every event must request Recycling totes
- If Recycling totes are contaminated with garbage, **a summons will be issued.**
- **You must include google map marking the exact location of your Tote and Recycle drop off/pick up**

<b>Garbage totes</b> \$10 per tote fee includes 1 pick-up day	# _____ totes	garbage tote fee \$ _____
<b>Recycling totes – no charge</b>	# _____ totes	no fee
<b>Additional pick-up day</b> (For example - 4 totes with one pickup day is \$40/two pickup days is \$80)	# _____ days	additional fee \$ _____
Due to staffing requirements, <b>SUNDAY PICK-UPS are a minimum \$1,000</b>	For Sunday Pick-up, mark: Yes___ No___	
Make checks payable to the “City of Buffalo”.	<b>TOTAL FEE</b> \$ _____	

**Payment is due when application is submitted before the event.**  
**Totes are delivered ONLY after payment is made.**

I acknowledge the receipt and responsibility of the above containers for the above specified event. If any container is damaged or missing, the event sponsor is responsible for reimbursement to the City of Buffalo in the amount of \$55 per tote. I understand and agree to pay all charges for tote rental and tipping of event trash as determined by the Dept. of Public Works. This form must be signed prior to delivery of any containers.

Applicant signature \_\_\_\_\_ date \_\_\_\_\_