

ICLEI Membership Application Contact information

1. The Member

Provide the following information about your local government organization

Official name	Town of Dover, NY
Official name (in English)	Town of Dover, NY
State/Province	New York
Country	USA
Population (municipal)	8,424
Municipal Budget (US dollars)/year	\$5,303,063
Territory size	56 sq. miles
Website	www.townofdoverny.us

2. The Municipal Leader

Provide the name of the mayor, municipal leader or head of your local government or association and the respective contact details.

First name	Linda S.			
Surname	French			
Title (e.g. Dr.)	Hon.			
Department	Supervisor			
Gender (male/female)	Female	Female		
Function (e.g. Mayor, Governor)	Town Supervisor			
Street Address	126 East Duncan Hill Rd.			
City	Dover Plains	Province/State	NY	
Postal Code of the city	12522	Country	USA	
Phone (Mayor's Office)	(845) 832-6111 Ext. 110	Fax	(845) 832- 3188	
Email (Mayor's Office)	supervisor@townofdoverny.us			
Date Last Elected	Nov. 8, 2017			
Length of term	Two years			

3. The Political contact

Designate a Councilor or other political leader in your local government to serve as your political contact for ICLEI, Ideally this person should have a portfolio or interest in Sustainable Development and/or the environment

First name	Linda S.
Surname	French

Title (e.g. Dr.)	Hon.		
Department	Supervisor		
Gender (male/female)	Female		
Function (e.g. Commissioner of the Environment)	Town Supervisor		
Street Address	126 East Duncan Hill Rd.		
City	Dover Plains	Province/State	NY
Postal Code of the city	12522	Country	USA
Phone	(845) 832-6111 Ext. 110	Fax	(845) 832-3188
Email	supervisor@townofdoverny	.us	
Date Last Elected	Nov. 8, 2017		
Length of term	Two years		

1. The Staff contact (Liaison to ICLEI)

Please designate a staff person in your municipal government to serve as your municipality's primary contact for ICLEI.

This person should have good overview of Sustainability and/or environment activities in your municipality, should have a coordinating function in the field of sustainable development and/or the environment, as well as contact with the appropriate political representatives for decision-making and be a long-term municipal employee.

First name	Katie			
Surname	Palmer-House			
Title (e.g. Dr.)	Dr.	Dr.		
Department	Town Clerk			
Gender (male/female)	Female			
Function	Town Clerk			
Street Address	126 East Duncan Hill Rd.			
City	Dover Plains	Province/State	NY	
Postal Code of the city	12522	Country	USA	
Phone	(845) 832-6111 Ext. 112	Fax	(845) 832-3188	
Email	townclerk@townofdoverny.us			

On behalf of the aforementioned local government, I hereby submit this application to become an ICLEI Member and support its mission and principles (in ICLEI Charter).

March 28, 2018

Date:

Signature (please type):

Hon. Linda S. French, Town Supervisor

Katie Palmer-House, Town Clerk

Climate Smart Dover Task Force Co-Chair

Please send your filled in application to membership@iclei.org or by fax to +49 228 976 299 01.

After receiving your application our Membership unit will contact you regarding the Membership fee. Your municipality will be considered an ICLEI Member after the application is processed and the fee is transferred.

ICLEI Membership Application

Local Government information

1. Media Contact

Please provide contact details for the media relations person in your organization

First name of Media contact	Linda S.			
Surname of Media contact	French			
Title (e.g. Dr.)	Supervisor			
Department	Supervisor	Supervisor		
Gender (male/female)	Female			
Function	Town Supervisor			
Street Address	126 East Duncan Hill Rd.			
City	Dover Plains	Province/State	NY	
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Email	supervisor@townofdoverny.us			

2. Your Membership

Please list any other local government association of which your municipality is a member NYS Association of Towns

3. City Relations

List all municipalities that are twin or sister cities with your local government

4. Your Expectations

How, in general, could ICLEI best help your municipality in terms of sustainability?

Assistance with protocols for obtaining a Govt. Operations greenhouse gas inventory

5. Your sustainable development and environmental reporting
Please list the key reports you have issued on the state of the environment/sustainable development in your local government.

None at this time

6. This application

Please provide contact details of the person completing this form

Name of Person	Katie Palmer-House, Ed.D.	• • • • • • • • • • • • • • • • • • • •		
Completing this form	Town Clerk, Town of Dover			
Phone	(845) 832- 6111 Ext. 110	Fax	(845) 832-3188	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Email	townclerk@townofdoverny.us			,

ICLEI - World Secretariat
ICLEI - Local Governments for Sustainability e.V.
Kaiser-Friedrich Strasse 7
53113 Bonn, Germany

Executive Director/Geschäftsführer: Gino Van Begin Company Registration/Amtsgericht Bonn: 8929 Bank Account/Konto Nr. 535 666 00; Bank Code/BLZ: 380 700 59





1536 Wynkoop Street #901 Denver, CO 80202 202-800-0301 riana.ackley@iclei.org www.icleiusa.org

BILL TO

Katie Palmer-House Dover, NY

1536 Wynkoop St. Suite 901 Denver, CO 80202

INVOICE#	DATE	TOTAL DUE	DUE DATE	ENCLOSED
1102	03/27/2018	\$600.00	03/31/2018	

MEMBER PERIOD

04/01/2018 - 03/31/2019

DESCRIPTION	ITEM	AMOUNT
Membership Period: 04/01/2018 - 03/31/2019	Dues - pop. under 50,000	600.00
Choose your payment option above or send paper checks to:	BALANCE DUE	\$600.00

Katie Palmer-House

From:

Kale Roberts <kale.roberts@iclei.org>

Sent:

Thursday, April 12, 2018 5:24 PM

To: Cc: Katie Palmer-House

CC.

Riana Ackley

Subject:

Welcome to the ICLEI USA network

Attachments:

New ICLEI Member Welcome Note.pdf; New ICLEI member welcome pack.pdf

Dear Katie and the Dover Team:

On behalf the ICLEI – Local Governments for Sustainability USA and ICLEI Global, welcome! We look forward to providing you with the tools and resources to advance your work and hope, as ICLEI point of contact, that you'll share these around with the rest of your team.

Let's make sure you have all you need to get started.

Register for the ClearPath Pro tool here. (Please share the link with all who will need to work on your Climate Action and GHG Inventory work.)

Access Member Resources here. Your password is: ICLEImember

Sign up for our newsletter, where we'll send new resources, events, and funding opportunities out.

On April 23, we will launch the <u>ICLEI Community</u>, a live, facilitated space for peer cities to learn, discuss and share best practices together. The structure will be built around Work Streams, including Emissions Management, Resilience, 100%RE and several more to start (and many more planned). We'd love to see Plano engage with other ICLEI network cities this way and are having an demo webinar that **Monday**, **Apr 23 at noon PDT**. <u>You can register here</u>.

A Welcome Pack from our World Secretariat is attached. Looking forward to talking again soon. Please reach out to set up a call when you are ready to jump into the inventory work so that we can schedule a training to get you going,

Kale Roberts
Program Officer
ICLEI-Local Governments for Sustainability USA
Tel: 845-464-3682

www.ICLEIUSA.org
@ICLEI_USA
Read the <u>CityTalk Blog</u>
<u>Subscribe</u> to ICLEI_USA newsletter

ICLEI is the leading global network of more than 1,500 cities, towns and regions committed to building

a sustainable future. This e-mail is intended only for the individual or entity named above. Any views or opinions presented are solely those of the author and may be confidential. ICLEI USA does not accept liability for any loss or damage that may result from this e-mail or any attached document.



TOWN OF DOVER **126 EAST DUNCAN HILL ROAD DOVER PLAINS, NY 12522**

Phone: (845)832-6111 Fax: (845)832-3188

SHIP TO

VENDOR

Vendor #: ICLEI001

ICLEI

LOCAL GOVT FOR SUSTAINABILITY 1536 WYNKOOP STREET, STE 901

DENVER, CO 80202

VENDOR PHONE #: (202)800-0301

Purchase Order

THIS NUMBER MUST APPEAR ON ALL INVOICES, PACKING LISTS, CORRESPONDENCE, ETC.

NO. 18-00291

ORDER DATE: 03/27/18 DELIVERY DATE: 03/27/18

STATE CONTRACT:

F.O.B. TERMS: Destination

PURCHASE TYPE: REQUISITION NO:

PAYMENT RECORD

MAR 2 9 2018

Check No.

Date Paid

Bills are approved at the town board meeting on the last Wednesday of each month and must be rendered no later than the Wednesday preceding the meeting.

VEN	NDOR FAX #:	NOTICE: TAX EXEMPT - TAX ID: 14-6002160		
QUANTITY	DESCRIPTION	ACCOUNT NO	UNIT PRICE	TOTAL
1.00	MEMBERSHIP-ICLEI-CLIMATE SMART	A -4090-4-400	600.0000	600.00
	2018 MEMBERSHIP TO USE ICLEI GHG	Environmental Health Prog - Contractual		
	EMISSIONS ANALYSIS PROTOCOL FOR CLIMATE			
	SMART GRANT STUDIES			
			TOTAL	600.00
			TOTAL	800.00
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	:			
				;
		OFFICER OF STREET	21401 20422 25145	ALOE BUIDGUAGE

CLAIMANT'S CERTIFICATION & DECLARATION	OFFICER'S CERTIFICATION	TOWN BOARD REVIEW OF PURCHASE
within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any; person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein	ig knowledge of the facts, certify that the materials oplies have been received or the services rendered; ertification being based on signed delivery slips or other reasonable procedures.	
stated is justly due and owing; and that the amount charged is a reasonable one.	DEPARTMENT HEAD DATE	JA 3-78-18
VENDOR SIGN HERE	da Stene L3-28-18	TOWN BOARD MEMBER Volume 3/28/08
OFFICIAL POSITION DATE	SUPERVISOR (IF APPLICABLE) DATE	TOWN BOARD MEMBER

Invoice

ICLEI Local Governments for Sustainability

1536 Wynkoop Street #901 Denver, CO 80202 202-800-0301 riana.ackley@iclei.org www.icleiusa.org

BILL TO
Katie Palmer-House
Dover, NY

INVOICE #	DATE	TOTAL DUE	DUE DATE	ENCLOSED
1102	03/27/2018	\$600.00	03/31/2018	

MEMBER PERIOD

04/01/2018 - 03/31/2019

Membership Period: 04/01/2018 - 03/31/2019	Dues - pop. under 50,000	600.00
DESCRIPTION	· ITEM	` AMOUNT

Choose your payment option above or send paper checks to: ICLEI - Local Governments for Sustainability, USA 1536 Wynkoop St. Suite 901 Denver, CO 80202

BALANCE DUE

\$600.00

Katie Palmer-House

From:

ICLEI - Local Governments for Sustainability USA, Inc.

<quickbooks@notification.intuit.com>

Sent:

Tuesday, March 27, 2018 4:49 PM

To:

Katie Palmer-House

Subject:

Invoice 1050 from ICLEI - Local Governments for Sustainability USA, Inc.



ICLEI - Local Governments for Sustainability USA, Inc.

INVOICE

DUE DATE

BALANCE DUE

1102

03/31/2018

\$600.00

View invoice

Dear Dover, NY.

Welcome to ICLEI USA. We are here to support your commitment to local-level sustainability and climate action. Attached is your membership invoice.

ICLEI members benefit from:

- · Leading sustainability, GHG emissions management and climate resilience resources
- Policy making assistance and advocacy through our role as focal organization on cities and climate to the UNFCCC
- Direct technical assistance to carry out your sustainability and climate initiatives Access to the ICLE! Network of more than 1,500 cities, towns and regions around the globe and hundreds across the United States

Your Member Benefits

- On-demand Technical Assistance: Toll-free technical assistance line and online form to streamline our member support functionality. Call us at 1-855-504-8097 or submit your question via our Technical Assistance Web Form.
- ClearPath Pro: As an ICLEI member, you have access to the entire suite of ClearPath tools to monitor and track both your municipal and community-scale emissions, forecast growth scenarios and track the impact of specific actions over time.
- GHG Protocols: ICLEI is instrumental to developing latest protocols to help support your greenhouse gas inventories including the Global Protocol, US Community Protocol, Local Government Operations Protocol and Recycling and Composting Protocol.
- ICLEI Programs: Support your local sustainability efforts with our programs, workshops, web trainings, case studies and more. Our program areas: Emissions Management, Climate Preparedness, Resource Efficiency & Renewables, Climate Finance, Leadership Campaigns, International Collaboration, City-Business Collaboration and Climate Equity.
- Recognition and Communications: we help you gain recognition for your achievements via our newsletter, website, social media channels, and outreach to national media outlets. Send us your stories for followup.
- International representation: ICLEI is the sole city network focal point to the United Nations Framework Convention on Climate Change, where we bring your local voice to the international table.

Thanks again, and we look forward to working closely together in the year ahead.

Sincerely,

Riana Ackley Senior Officer, Network Relations ICLEI USA Direct Line: 202-800-0301 Toll Free: 1-855-504-8097 Email: riana.ackley@iclei.org www.icleiusa.org



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TOWN OF DOVER, NY PURCHASE ORDER REQUEST FORM

ACCOUNT TO BE CHARGED	VENDOR	ITEM(S)	QTY	UNIT PRICE	TOTAL PRICE
Environmental Health Program 4090-4-400	ICLEI	2018 membership to use ICLEI GHG emissions analysis protocol for Climate Smart Grant Studies	1	\$600	\$00
		Shipping			·
EMERGENCY:	YES	NO X		TOTAL	\$600

Note that per the adopted Purchasing Policy,

"Emergency Situation: An emergency exists wherein the delay caused by soliciting quotes would endanger the health, welfare or property of the municipality, or more important the individual tax payer, then the procurement of goods and services will be at the discretion of the Purchaser with documentation as to the nature of the emergency. Accordingly, there are three basic statutory criteria to be met in order to fall within this exception: (1) the situation must arise out of an accident or unforeseen occurrence or condition; (2) the circumstances must affect public buildings, public property or the life, health, safety or property of the political subdivision's residents; and (3) the situation must require immediate action which cannot await competitive bidding."

Think Green, Read the Screen
Confidentiality Notice: This e-mail transmission, with accompanying records, is intended only for the use of the individual or entity to which it is addressed and may contain confidential and/or privileged information belonging to the sender. This information may be protected by pertinent privilege(s), e.g., attorney-client, HIPAA etc., which will be enforced to the fullest extent of the law. If you are not the intended recipient, you are hereby notified that any examination, analysis, disclosure, copying, dissemination, distribution, sharing, or use of the information in this transmission is strictly prohibited. If you have received this message and associated documents in error, please notify the sender immediately for instructions. If this message was received by e-mail, please delete the original message.

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Surname	French	;	
Title (e.g. Dr.)	Hon.		
Department	Supervisor		
Gender (male/female)	Female		
Function (e.g. Mayor, Governor)	Town Supervisor		
Street Address	126 East Duncan Hill Rd.	· · · · · · · · · · · · · · · · · · ·	
City	Dover Plains	Province/State	NY
Postal Code of the city	12522	Country	USA
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Email (Mayor's Office)	supervisor@townofdoverny	.us	
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Length of term	Two years	,	

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Designate a Councilor or other political leader in your local government to serve as your political contact for ICLEI. Ideally this person should have a portfolio or interest in Sustainable Development and/or the environment

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Surname	French

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Department	Supervisor	Supervisor				
Gender (male/female)	Female					
Function (e.g.	, Town Supervisor					
Commissioner of the	!'	Ł'				
Environment)						
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First name	Katie				
Surname	Palmer-House	Palmer-House			
Title (e.g. Dr.)	Dr.		· · · · · · · · · · · · · · · · · · ·		
Department	Town Clerk				
Gender (male/female)	Female	Female			
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On behalf of the aforementioned local government, I hereby submit this application to become an ICLEI Member and support its mission and principles (in ICLEI Charter).

	March 28, 2018		
Date:	•	Signature (please type):	
	;		Hon. Linda S. French, Town Supervisor
		1	
	:		Katie Palmer-House, Town Clerk
			Climate Smart Dover Task Force Co-Chair

Please send your filled in application to membership@iclei.org or by fax to +49 228 976 299 01.

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Department	Supervisor		· · · · · · · · · · · · · · · · · · ·			
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Please list any other local government association of which your municipality is a member NYS Association of Towns

3. City Relations

List all municipalities that are twin or sister cities with your local government

4. Your Expectations

How, in general, could ICLEI best help your municipality in terms of sustainability?

Assistance with protocols for obtaining a Govt. Operations greenhouse gas inventory

5. Your sustainable development and environmental reporting

Please list the key reports you have issued on the state of the environment/sustainable development in your local government.

None at this time

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6. This application

Please provide contact details of the person completing this form

Name of Person	Katie Palmer-House, Ed.D.		
Completing this form	Town Clerk, Town of Dover		
Phone	(845) 832- 6111 Ext. 110	Fax	(845) 832-3188
Email	townclerk@townofdoverny.us		

ICLEI - World Secretariat ICLEI – Local Governments for Sustainability e.V. Kaiser-Friedrich Strasse 7 53113 Bonn, Germany

Executive Director/Geschäftsführer: Gino Van Begin Company Registration/Amtsgericht Bonn: 8929 Bank Account/Konto Nr. 535 666 00; Bank Code/BLZ: 380 700 59 MEMBERS

ICLEI Global Impact Survey

ICLEI Members

ICLEI Networks / Communities

Join ICLEI

Member login

ICLEI USA Office - Fee Structure

To determine the annual membership rate for your local government, local authority, or local government association, please refer to the rate tables below.

Example:

If your local government wishes to become a Full Member and

- is from a country with gross national product per capita of 2,000 USD (Group II) and
- has a population of 3,000,000

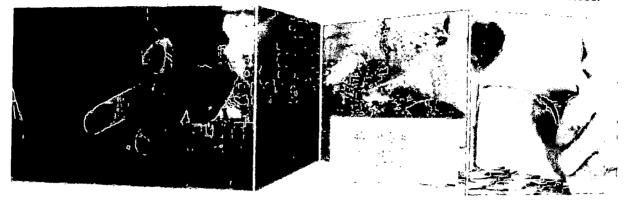
the yearly dues payment would be 1,000 USD.

Table - Fee Structure

	Full Member	ship Fee Structure - Lo	cal Government	
Municipalities and Local Authorities	Group I Gross National Income per Capita of 0 - 1,035 USD	Group II Gross National Income per Capita of 1,036 - 4,085 USD	Group III Gross National Income per Capita of 4,086 - 12,615 USD	Group IV Gross National Income per Capita of over 12,616 USD
Population:				
0 to 50,000	\$100	\$300	\$400	\$600
50,001 to 100,000	\$150	\$350	\$450	\$1,200
100,001 to 200,000	\$200	\$400	\$500	\$1,750
200,001 to 300,000	\$250	\$450	\$550	\$2,250
300,001 to 500,000	\$300	\$500	\$600	\$2,750
500,001 to 750,000	\$350	\$550	\$650	\$3,500
750,001 to 1,000,000	\$400	\$650	\$750	\$4,500
1,000,001 to 2,000,000	\$450	\$750	\$1,600	\$5,750
2,000,001 to 4,000,000	\$500	\$1,000	\$2,000	\$7,000
Over 4,000,001	\$750	\$1,500	\$3,000	\$8,000
Full Membersi	hip Fee Structure - A	ssociation of Local Go	vernments/Local Gove	rnmont Institutes
Associations of Local Governments, Local Government Institutes	Group I Gross National Product Per Capita of 0 - 1,035 USD	Group II Gross National Product Per Capita of 1,036 - 4,085 USD	Group III Gross National Product Per Capita of 4,086 - 12,615 USD	Group IV Gross National Product Per Capit of over 12,616 US
National Associations of Local Government Institutes and Local Government Institutes	\$600	\$1,200	\$2,000	\$3,500
Subnational	\$350	\$600	\$1,000	\$2,500

ICLEI Local Governments for Sustainability

Globai



ACTIVITIES

Urban Agendas

Advocacy

New Urban Agenda

COP23

Finance

Resources

Publications

ICLEI Virtual Library

Tools

Webinars

Research & consulting

Events

ICLEI Tools dedicated to sustainable local change

ICLEI provides a broad range of concrete and globally accessible tools to help cities transit to more sustainable urban management, covering the areas of urban design, eco-budgeting, urbanization, sustainability management and eco-procurement.

List of Tools

(in alphabetical order)

ADAPTATION DATABASE AND PLANNING TOOL (ADAPT)

CHANGING CLIMATE. CHANGING COMMUNITIES: GUIDE AND WORKBOOK FOR MUNICIPAL CLIMATE ADAPTATION

CITY BIODIVERSITY INDEX (CBI)

COMMUNICATION, EDUCATION AND PUBLIC AWARENESS (CEPA) EVALUATION TOOLKIT

COVENANT CAPACITY TRAINING PLATFORM

ECO-EFFICIENCY CHALLENGE

ECOBUDGET®

ECOPROCURA

FINANCING THE RESILIENT CITY

GUIDEBOOK ON BIODIVERSITY AND ECOSYSTEM SERVICES

HEAT+

INDEX ON HEALTH AND HAPPINESS

INTERNATIONAL LOCAL GOVERNMENT GREENHOUSE GAS EMISSIONS ANALYSIS PROTOCOL (IEAP)

LOCAL ENERGY ACTION PLAN (LEAP) WIZARD

ONLINE TOOLBOX OF METHODOLOGIES ON CLIMATE AND ENERGY

PROCURA+ EXCHANGE

Need to use their profocal P

Green house Gas Inventory

By 2050, two-thirds of all humans will be living in cities

ABOUT

Who is ICLEI

FAQ

Governance

Members

Partners

Host cities

Management

ICLEI around the world

Global & thematic centers

Vacancies

Who we are

ICLEI - Local Governments for Sustainability is the leading global network of more than 1,500 cities, towns and regions committed to building a sustainable future.

By helping the ICLEI Network to become sustainable, low-carbon, resilient, ecomobile, biodiverse, resource-efficient and productive, healthy and happy, with a green economy and smart infrastructure, we impact over 25% of the global urban population.

OUR VISION



ICLEI envisions a world of sustainable cities that confront the realities of urbanization, adapt to economic and demographic trends and prepare for the impacts of climate change and other urban challenges. This is why ICLEI unites local and subnational governments in creating positive change through collective learning, exchange and capacity building.

ASSETS AND ACHIEVEMENTS



For the past 25 years, ICLEI has maintained that local action is at the center of global change. Our multidisciplinary network continues to develop and apply practical strategies, tools and methodologies that bring about tangible local progress worldwide. The growing ICLEI Network works collaboratively in more than 100 countries, leveraging local assets to address pressing urban challenges and impact over 25 percent of the global urban population.

Download ICLE! Corporate Report 2016-2017

OUR APPROACH



The ICLEI Network takes an integrated approach to sustainable development, striving to become sustainable, low-carbon, ecomobile, resilient, biodiverse, resource-efficient, healthy and happy, with a green economy and smart infrastructure.

Our 10 Urban Agendas are an expression of our integrated approach. ICLEI forges strategic partnerships with business and financial institutions to strengthen our results and bring about global change with a coalition of able partners. We also work to ensure that strong policy environments support local action through our national and global advocacy advancements.

Our development

ICLEI started with the idea that a single municipality has a significant impact.

ICLEI was conceived in 1989 when local government leaders met with a leading atmospheric scientist to discuss the depletion of the ozone layer. They pledged to establish local laws to phase out ozone-depleting chemicals and imagined an organization that could coordinate local government responses to global environmental problems.

ICLEI was then founded in 1990 by 200 local governments from 43 countries who convened for the first World Congress of Local Governments for a Sustainable Future at the United Nations headquarters in New York. Operations

began in 1991 at the World Secretariat in Toronto, Canada, and the European Secretariat in Freiburg. Germany. The World Secretariat has since moved to Bonn, Germany.

Our first global programs promoted participatory governance and local sustainable development planning. The Cities for Climate Protection (CCP) Campaign was the first and largest program in the world designed to support cities in climate action planning using a five-milestone process that reduced greenhouse gas emissions, improved air quality and enhanced urban livability and sustainability.

ICLEI's programs and campaigns look beyond mere environmental aspects and embrace wider sustainability issues. In 2003, the ICLEI Council acknowledged this by formally broadening our mandate and adopting the name ICLEI — Local Governments for Sustainability.

Our impacts

Over the last 25 years, we have achieved results that the planet notices.

- We have built a global sustainability network of more than 1,500 local and regions governments of all sizes in more than 100 countries.
- We work local and regional governments through a network of 17 offices and global centers on all continents.
- We have developed common methodologies and created innovative tools which are applied throughout the local government community worldwide.
- We have provided leadership in linking local governments to global policy processes and multilateral environmental agreements.
- We have created a global network of cities; towns and regions that have undertaken climate action planning and set voluntary targets for greenhouse gas emissions reduction.
- We have supported dozens of municipalities in the use of innovative sustainability management systems; and engaged dozens of global cities in biodiversity management.
- More than 50,000 local government staff have benefited from over 1,000 capacity building events organized by ICLEI.