



# VILLAGE OF RHINEBECK

November 21, 2019

Dear Climate Smart Task Force;

The Village of Rhinebeck announced the formation of the Village of Rhinebeck's Climate Smart Community task force on the June 11, 2019 Village Board Meeting and appointed Matt Stinchcomb as the acting Climate Smart Community coordinator. At the Nov. 12th Village Board meeting, Vanessa Bertozzi has taken over the coordination of the task force managing our Village's Climate Smart Community program and will be replacing Matt Stinchcomb.

Vanessa's responsibilities as Coordinator are:

- schedule meetings and create agendas, take attendance
- delegate tasks and projects to task force members
- manage the gathering of documentation; upload CSC filing
- oversee communications about the CSC project to the public, Village Board, and stakeholders
- research and document best practices and lessons learned throughout the CSC process itself
- serve as point person for any communications between the public and/or CSC program admin

Sincerely,

Gary Bassett  
Mayor Village of Rhinebeck  
Chair, Hudson River Drinking Water Inter-Municipal Council  
76 East Market St.  
Rhinebeck, NY 12572  
845-876-7015