

Climate Smart Communities Certification Program



Documentation Submittal Form

Instructions:

Complete this form for each action in which you are submitting documentation to receive points. List all relevant documentation in the fields below for the action. For actions with multiple documents to be submitted, only one form per action is required.

Local Government: Town of Cortlandt

Action # and Name: 3.30 Incorporate green principles/commitments/requirements into HR training

Document(s) Submitted *(list the titles and year released for all documents submitted, or include links to relevant websites with a title and date accessed for the website or webpage)*

Summary of Document(s) Submitted *(Explain why the submitted document(s) meet the requirements for the action. Note any specific pages in the document in which the required information can be found, if only a portion of the document is relevant for the action).*

Attached form is given to current staff and new hires.

Requested Points: ____ of ____ points