

Climate Smart Communities Certification Program



Documentation Submittal Form

Instructions:

Complete this form for each action in which you are submitting documentation to receive points. List all relevant documentation in the fields below for the action. For actions with multiple documents to be submitted, only one form per action is required.

Local Government: Town of Cortlandt

Action # and Name: 3.29 Engage employees through a green pledge or competition

Document(s) Submitted *(list the titles and year released for all documents submitted, or include links to relevant websites with a title and date accessed for the website or webpage)*

Summary of Document(s) Submitted *(Explain why the submitted document(s) meet the requirements for the action. Note any specific pages in the document in which the required information can be found, if only a portion of the document is relevant for the action).*

Employee engagement about green initiatives takes many forms at the Town of Cortlandt. Bulletin board, encouragement to participate on the green team, encouragement to submit tips for the Friday newsletter, signage to turn off lights and computers, development of green games and so much more.

Requested Points: ____ of ____ points