

Peter Mc Millan

To: Russell, Shawn CCS
Subject: RE: [External] IMPORTANT!

It was also faxed in so you might want to make sure it does not get duplicated. Thanks.

From: Russell, Shawn CCS [mailto:Shawn.Russell@carrier.utc.com]
Sent: Wednesday, June 05, 2013 5:07 PM
To: Peter Mc Millan
Cc: Fred Pardee
Subject: Re: [External] IMPORTANT!

Thank you for the order we will start on this asap

From: Peter Mc Millan [mailto:peterm@townofcortlandt.com]
Sent: Wednesday, June 05, 2013 03:09 PM
To: Russell, Shawn CCS
Cc: Fred Pardee <fredp@townofcortlandt.com>
Subject: [External] IMPORTANT!

Please process ASAP, PO is attached.

From: Russell, Shawn CCS [mailto:Shawn.Russell@carrier.utc.com]
Sent: Monday, June 03, 2013 4:04 PM
To: Peter Mc Millan
Subject: RE: [External] RE:

Yes sir

From: Peter Mc Millan [mailto:peterm@townofcortlandt.com]
Sent: Monday, June 03, 2013 3:48 PM
To: Russell, Shawn CCS
Subject: [External] RE:

Thanks, I would assume all work to be done will be in accordance with New York State DOL Prevailing Wage rate.

From: Russell, Shawn CCS [mailto:Shawn.Russell@carrier.utc.com]
Sent: Monday, June 03, 2013 3:03 PM
To: Peter Mc Millan
Cc: Moore, John CCS
Subject:

Peter,

My sales manager (John Moore 631.501.5740) might have the answers you are looking for. Sorry I was unable to help.

Shawn M Russell



turn to the experts

*P.O. 77738

CARRIER BUILDING AUTOMATION SYSTEMS

April 12, 2013

Attention: Cortland Town Hall

Re: Operating System Upgrade

The existing controls in your facility are obsolete and are not supported by our latest operator interface. Therefore Carrier recommends installing comfort view 3.2 software to be installed on PC to be supplied by customer to our specification. Thank you for the opportunity to propose this project. Our proposal is subject to the Terms and Conditions set forth herein. We have prepared our proposal based on our site inspection.

It should also be noted that there are numerous issues with existing controls and several controllers that were malfunction. We have included the repairs for these item in the proposal

Scope of Work:

1. Provide and install Comfortview 3.2 single user software on customer provided PC
 - a. Upload existing controllers that are functioning
 - b. Create Graphic
 - c. Instruction operation in operation

We exclude the following:

1. All overtime labor unless specifically listed above
2. Furnishing all types of Dampers.
3. All work associated with Fire smoke dampers.
4. Furnishing and Installing Variable speed drives and motor starters.
5. Fire Alarm system work (smoke detectors, relays, wiring, etc.)
6. Smoke purge system.
7. Air and water balancing.
8. Local thermometers and gauges.
9. Access doors
10. Demolition work.
11. All costs associated with temporary heating and cooling.
12. Patching, painting and debris removal.
13. Installation of pipe and duct mounted devices claimed by respective trades.
14. Service contract.

Clarifications:

1. All work is performed on straight time.

Terms and conditions on last page are part hereof

*P.O. 77738



turn to the experts

CARRIER BUILDING AUTOMATION SYSTEMS

- 2. All MER wiring in EMT, all low voltage and communication wiring outside of MERs in plenum rated cable in free air or in sheetrock walls.
- 3. We are not liable for any special, indirect, consequential, incidental or liquidated damages.
- 4. This proposal is based on receipt of a Tax Exempt or Capital Improvement Certificate. If a proper Certificate is not received within 30 days, appropriate sales tax will added to all invoices and be the responsibility of the customer to pay.
- 5. Our payment terms are net 30 days.

We exclude the following:

- 15. All overtime labor unless specifically listed above.
- 16. All low voltage electrical wiring
- 17. Furnishing all types of Dampers
- 18. All work associated with Fire smoke dampers
- 19. Furnishing and Installing Variable speed drives and motor starters.
- 20. Fire Alarm system work (smoke detectors, relays, wiring, etc.)
- 21. Smoke purge system.
- 22. Air and water balancing.
- 23. Local thermometers and gauges.
- 24. Access doors
- 25. Demolition work.
- 26. All costs associated with temporary heating and cooling.
- 27. Patching, painting and debris removal.
- 28. Installation of pipe and duct mounted devices claimed by respective trades.
- 29. Service contract.

Proposal Pricing:

Item	Description		Value
1	Base Bid		\$ 4,645

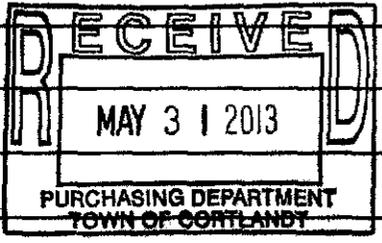
Sincerely,
Shawn M Russell

Shawn M Russell

TOWN OF CORTLANDT - REQUEST TO PURCHASE

REQUESTING DEPT.: <u>Buildings</u>	DATE <u>5-31-13</u>
DELIVER TO ADDRESS: <u>1 Heady St Cortlandt Manor</u>	DELIVERY DATE REQUESTED
	ACCOUNT CODE <u>10-1620-443</u>

ITEM	QTY.	UNITS	DESCRIPTION	UNIT PRICE	EXTENSION
			INVOICE #		
1			HVAC Software Upgrade		
2			For Town Hall		
3					
4			Please process immediately!		
5			Necessary delivery & installation		
6			with (1) week		
7					
8					
9					
10					
11					



VENDOR	▶	<u>Urgent purchase - (see attached)</u>	SUB-TOTAL	<u>\$4,965</u>
ITEM			DISCOUNT _____%	
1		One other quote received and	TOTAL	
2		they could not supply for 2-3		
3		weeks.		
4				
5				
6				
7				
8				
9				
10				
11				

5/31/13

I CERTIFY THAT THE ABOVE ITEMS ARE FOR OFFICIAL USE AND THERE ARE SUFFICIENT FUNDS IN THE STATED BUDGET ACCOUNT(S) TO COVER THIS PURCHASE.

[Signature]
AUTHORIZED SIGNATURE

VENDOR # C

VENDOR Carrier

BID #:	CONF. TO:	P.O. # <u>77738</u>
FAX: <u>860-660-9131</u>	PHONE: <u>845-276-2950</u>	

B002348675 07/16/13 4,465.00 VCH 13004815; HVAC SOFTWARE
UPGRADE

0000129700 00150717 07/31/13 *****4,465.00

00150717 07/31/13

*FOUR THOUSAND FOUR HUNDRED SIXTY-FIVE AND 00/100 DOLLARS***** \$*****4,465.00

CARRIER CORPORATION
P O BOX 905303
CHARLOTTE, NC 28290-5303